

**WEST DUNBARTONSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP
BOARD AUDIT AND PERFORMANCE COMMITTEE**

At a Hybrid Meeting of the West Dunbartonshire Health and Social Care Partnership Board Audit and Performance Committee held in the Civic Space, 16 Church Street, Dumbarton on Tuesday, 16 December at 2.00 p.m.

Present: Michelle Wailes, Lesley McDonald, Libby Cairns; NHS Greater Glasgow and Clyde; Councillors Fiona Hennebry, Michelle McGinty and Martin Rooney; West Dunbartonshire Council; Anne MacDougall, Stakeholder Member.

Attending: Beth Culshaw, Chief Officer; Julie Slavin, Chief Financial Officer; Andi Priestman, Chief Internal Auditor; Caleb Ogouche, External Auditors – Forvis Mazars

Also Attending: Margaret-Jane Cardno, Head of Strategy and Transformation; Sylvia Chatfield, Head of Mental Health, Addictions and Learning Disabilities; Fiona Wilson, Clinical Director; Fiona Taylor, Head of Health and Community Care; Helen Little, Musculoskeletal Physiotherapy Manager; Karyn Wood, Head of HR; Lesley James, Head of Children's Health, Care and Criminal Justice, and Chief Social Work Officer; Val Tierney, Chief Nurse and Natalie Roger, Committee Officer.

Apology: An apology for absence was intimated on behalf of Michael McDougall, Manager of Legal Services.

Councillor Fiona Hennebry in the Chair

STATEMENT BY CHAIR

Councillor Fiona Hennebry, Chair advised that the meeting was being audio streamed and broadcast live to the internet and would be available for playback.

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

RECORDING OF VOTES

The Committee agreed that all votes taken during the meeting would be done by roll call vote to ensure an accurate record.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the West Dunbartonshire Health and Social Care Partnership Board Audit and Performance Committee held on 23 September 2025 were submitted and approved as a correct record.

ROLLING ACTION LIST

A Rolling Action List for the Committee was submitted for information and relevant updates were noted and agreed.

QUARTERLY PERFORMANCE REPORT 2025/26 QUARTER TWO

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, presenting performance information reported against the strategic priorities for the period July to September 2025 for the Committee's consideration.

After discussion and having heard the Head of Strategy and Transformation, the Head of Children's Health, Care and Criminal Justice, and Chief Social Work Officer, the Chief Nurse, the Musculoskeletal Physiotherapy Manager, the Chief Financial Officer, the Chief Officer, the Head of Health and Community Care and the Head of Mental Health, Addictions and Learning Disabilities in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) the content of the HSCP Quarterly Performance Report 2025/26 Quarter Two and performance against the Strategic Plan 2023 - 2026 by exception; and
- (2) to note that, due to timing issues this report presents partial Quarter Two data. there has been a significant delay in receiving fully validated emergency admissions/bed days data from Public Health Scotland, meaning the HSCP only currently have validated data up to December 2024.

REGULATED COMMISSIONED SERVICES REPORT

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, providing an update on Care Inspectorate inspection activity.

After discussion and having heard the Head of Strategy and Transformation, the Head of Children's Health, Care and Criminal Justice, and Chief Social Work Officer, the Chief Nurse, the Head of Mental Health, Addictions and Learning Disabilities and

the Chief Officer, in further explanation and in answer to Members' questions, the Committee agreed note the content of the report.

STRATEGIC RISK REGISTER SIX MONTH REVIEW

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, presenting the Strategic Risk Register.

After discussion and having heard the Head of Strategy and Transformation, the Chief Financial Officer, the Head of Human Resources, the Head of Mental Health, Addictions and Learning Disabilities and the Musculoskeletal Physiotherapy Manager in further explanation and in answer to Members' questions, the Committee agreed the Strategic Risk Register in Appendix 1 of the report, prior to its submission to the HSCP Board, for approval on 27 January 2026.

AUDIT PLAN PROGRESS REPORT

A report was submitted by Andi Priestman, Chief Internal Auditor, providing an update on the performance of Internal Audit and an overview of the HSCP Board's overall control environment.

After discussion and having heard the Chief Internal Auditor and the Head of Strategy and Transformation in further explanation and in answer to Members' questions, the Committee agreed to note the progress made in relation to the Internal Audit Annual Plan for 2025/26.

ANNUAL CIVIL CONTINGENCIES ASSURANCE STATEMENT

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, providing an annual update on preparedness, risks, incidents, and assurance in relation to strategic alignment with national guidance.

After discussion and having heard the Head of Strategy and Transformation and the Head of Health and Community Care in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to approve the business continuity statement in Appendix 1 of the report; and
- (2) to instruct an Officer to provide an annual assurance statement to the HSCP Board Audit and Performance Committee; and
- (3) to note and comment on the content of this report.

The meeting closed at 3.40 p.m.