

WEST DUNBARTONSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP BOARD

At a Hybrid Meeting of the West Dunbartonshire Health and Social Care Partnership Board held in the Civic Space, 16 Church Street, Dumbarton on Tuesday, 19 August 2025 at 2.00 p.m.

Present: Michelle Wailes, Libby Cairns* and Lesley McDonald, NHS Greater Glasgow and Clyde and Councillors Fiona Hennebry, Michelle McGinty and Martin Rooney, West Dunbartonshire Council.

Non-Voting Beth Culshaw, Chief Officer; Julie Slavin, Chief Financial Officer; Lesley James, Head of Children's Health, Care and Criminal Justice and Chief Social Work Officer; Helen Little, MSK Manager; Dr Saied Pourghazi, Clinical Director; Selina Ross*, Chief Officer – West Dunbartonshire CVS; Kim McNab, Service Manager - Carers of West Dunbartonshire, Barbara Barnes, Stakeholder Member; Val Tierney, Chief Nurse and Carolyn Ralston, Stakeholder Member

*Due to technical issues Libby Cairns and Selina Ross left the meeting online at 2.54 p.m.

Also Attending: Michael McDougall, Manager of Legal Services; Margaret-Jane Cardno, Head of Strategy and Transformation; Sylvia Chatfield, Head of Mental Health, Learning Disabilities and Addiction; Fiona Taylor, Head of Health and Community Care; Nicola Moorcroft and Natalie Roger, Committee Officers.

Apologies: Apologies for absence were intimated on behalf of Anne MacDougall, Stakeholder Member.

Michelle Wailes in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no Declarations of Interest in any of the items of business on the Agenda.

RECORDING OF VOTES

The Board agreed that all votes taken during the meeting would be carried out by Roll Call vote to ensure an accurate record.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Health and Social Care Partnership Board held on 27 May 2025 were submitted and approved as a correct record.

ROLLING ACTION LIST

The Rolling Action list for the Health and Social Care Partnership Board was submitted for information and relevant updates were noted and agreed with the Board content to close off two of the actions.

VERBAL UPDATE FROM CHIEF OFFICER

The Chief Officer provided a verbal update on the recent business of the Health and Social Care Partnership to include continued focus on financial structures and meetings to support management and performance along with an update on a meeting with Council and Scottish Government colleagues to discuss Early Child Development which remains an area of ongoing concern in West Dunbartonshire.

It was noted that this month a paper will be submitted to West Dunbartonshire Council on 'The Promise' and this will be shared with Members.

The Chief Officer reported that challenges are ongoing with Delayed Discharges largely due to Care Home availability and short-term challenges within Home Care.

The Chief Officer commented on the close work undergoing with two local Care Homes – Hill View which recently had its moratorium lifted however Clyde Court is now about to commence a Large-Scale Investigation and a report on this has been distributed to Members.

PROPOSED NEXT STEPS FOLLOWING A COMPREHENSIVE REVIEW OF LEARNING DISABILITY SERVICES

A report was submitted by Sylvia Chatfield, Head of Addictions, Learning Disabilities and Mental Health, presenting options regarding next steps following a review of Learning Disability services as approved by the HSCP Board in June 2024.

After discussion and having heard the Head of Addictions, Learning Disabilities and Mental Health in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the LD Review work undertaken and delivered following agreement of the Year One proposals on 27 June 2024; and
- (2) to agree next steps for phase two – the implementation phase - of the Review of Learning Disability services during 2025/2026 and approve all options proposed in section 7 of this report.

ADJOURNMENT

The Chair adjourned the meeting for a short recess due to technical issues. The meeting reconvened at 2.40 p.m. with all Members listed in the sederunt present.

TRANSFORMATION AND UNSCHEDULED CARE REFORM

A report was submitted by Val Tierney, Chief Nurse, setting out West Dunbartonshire HSCPs proposed contribution to NHSGGC Reform Agenda and Unscheduled Care Transformation Plan and seeking Integration Joint Board (IJB) approval for the associated investment.

After discussion and having heard the Chief Nurse, Chief Officer and Head of Health and Community Care in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to approve the proposed investment in the activity detailed in Appendix 1; and
- (2) to note that should recurring Scottish Government funding be confirmed at a future point, an update report would be presented to the HSCP Board for any required approvals.

FINANCIAL PERFORMANCE UPDATE REPORT

A report was submitted by Julie Slavin, Chief Financial Officer, providing information on the above.

After discussion and having heard the Chief Financial Officer in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the updated position in relation to budget movements on the 2025/26 allocation by West Dunbartonshire Council and NHS Greater Glasgow and Clyde Health Board and approve the direction for 2025/26 back to our partners to deliver services to meet the HSCP Board's strategic priorities;
- (2) to note the reported revenue position for the period to 30 June 2025 is reporting an adverse (overspend) position of £0.574m (1.20%);
- (3) to note the projected outturn position of £2.312m overspend (1.07%) for 2025/26 including all planned transfers to/from earmarked reserves;
- (4) to note that recovery planning actions are being developed by the Senior Management Team to address the projected overspend;
- (5) to note the update on the monitoring of savings agreed for 2025/26;

- (6) to note the current reserves balances and the impact the projected overspend has on unearmarked balances;
- (7) to note the update on the capital position and projected completion timelines; and
- (8) to note the impact of a number of ongoing and potential burdens on the reported position for 2025/26 and budget gaps for 2026/27 and 2027/28.

ANNUAL PERFORMANCE REPORT (APPROVAL)

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, providing an overview of the HSCPs performance in planning and carrying out integrated functions.

After discussion and having heard the Head of Strategy and Transformation in further explanation, the Board agreed to approve the West Dunbartonshire HSCP Annual Performance Report 2024/25 and the Annual Complaints Report 2024/25.

ANNUAL REPORT FOR MUSCULOSKELETAL PHYSIOTHERAPY SERVICE 2024/25

A report was submitted by Helen Little, MSK Manager, presenting the Annual Report for Musculoskeletal (MSK) Physiotherapy Service (Greater Glasgow and Clyde) for 2024/25.

After discussion and having heard the MSK Manager in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the content of the report; and
- (2) to note the achievements of the MSK service in regards to performance; priority project work; patient feedback and involvement; and use of data within the MSK service.

ANNUAL CLINICAL & CARE GOVERNANCE REPORT 2024 (APPROVAL)

A report was submitted by Val Tierney, Chief Nurse, providing information on the Clinical and Care Governance Annual Report 2024 describing the clinical and care governance oversight arrangements in West Dunbartonshire HSCP and the progress made in assuring and improving the quality of health and social care.

After discussion and having heard the Chief Nurse in further explanation and in answer to Members' questions, the Board agreed to note the content of the report.

The report will be sent to NHS Greater Glasgow and Clyde (NHSGGC) Health Board as all Health and Social Care Partnerships are requested to provide an Annual

Report covering the role and remit of the group and any future plans for review and evaluation of care quality.

ADULT CARER ASSESSMENT AND SUPPORT PLAN (ACASP) PROCESS AND THE SHORT BREAKS PROCESS REVIEW UPDATE

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, updating the Health and Social Care Partnership Board on the outcome of the Adult Carer Assessment and Support Plan (ACASP) process review, and the Short Breaks process review undertaken, and to present the redesigned Short Breaks process framework, which aims to address key challenges observed in previous process and improve service access, equity, and efficiency for unpaid carers across West Dunbartonshire.

After discussion and having heard the Head of Strategy and Information in further explanation and in answer to Members' questions, the Board agreed to continue the report to the next meeting of the Health and Social Care Partnership Board.

EXPANSION OF DISTRESS BRIEF INTERVENTION PROJECT

A report was submitted by Sylvia Chatfield, Head of Addictions, Learning Disabilities and Mental Health, providing information on the support through Distress Brief Intervention (DBI) across NHS Greater Glasgow and Clyde.

After discussion and having heard the Head of Addictions, Learning Disabilities and Mental Health in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the current level of service provision; and
- (2) to agree the expansion of the existing young person's DBI service in West Dunbartonshire, which would result in a new service offered to all adult age groups.

RISK APPETITE STATEMENT

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, seeking agreement of the HSCP Board in respect of the amount of risk that the Partnership is prepared to accept, tolerate, or be exposed to at any point in time.

The Board agreed:-

- (1) to agree risk appetite statement as shown in Appendix I; and
- (2) to note that the risk appetite statement will be reviewed annually, when the HSCP Boards strategic plan is reviewed, or more frequently if required.

STRATEGIC RISK REGISTER SIX MONTH REVIEW

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, presenting the Strategic Risk Register.

After discussion and having heard the Head of Strategy and Transformation in further explanation and in answer to Members' questions, the Board agreed:-

- (1) that in relation to strategic risk 9, financial sustainability, the Board considered the continued use of the term tolerated;
- (2) that in relation to strategic risk 11, absence, considered if in relation to the initial risk the impact and the likelihood each be increased to (4), raising the initial risk score from low (2) to high (16). The current score (post mitigation) would then be increased to likelihood (3) and impact (4), an overall current risk of (12 high);
- (3) that in relation to strategic risk 23, MSK Physiotherapy, consider if in relation to the initial risk the impact be increased to (4), raising the initial risk score from (15 high) to (20 very high). The current score (post mitigation) would then be increased to likelihood (4) and impact (4), an overall current risk of (16 high); and
- (4) that in relation to strategic risk 24, care at home, consider the risk scores and the recommendation of the service that they remain as presented to the Audit and Performance Committee.

UPDATE ON POLICY REGISTER

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, providing information on the HSCP Policy Register, and to provide assurance that all relevant policies are in place, under development or under review.

The Board agreed:-

- (1) to note the updates made to the HSCP Policy register; and
- (2) to note the priority which would be reviewed in 2025/26.

MEMBERSHIP OF THE HSCP BOARD

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, confirming the constitutional membership of the Integration Joint Board, known locally as the Health and Social Care Partnership Board.

The Board agreed:-

- (1) to note the voting members from the Elected Members of West Dunbartonshire Council as detailed in paragraph 4.2 of the report;
- (2) to note the voting members from the Non-Executive Directors of Greater Glasgow and Clyde Health Board as detailed in paragraph 4.2 of the report; and
- (3) to appoint the non-voting members of the HSCP Board, including the confirmation of the designated professional advisors as detailed in paragraph 4.3 of the report.

FUTURE MEETING SCHEDULE

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, presenting the Board with a meeting schedule for meetings of both the HSCP Board and the HSCP Board Audit and Performance Committee for the period 19 August 2025 to the 31 December 2026.

After discussion and having heard the Head of Strategy and Transformation in further explanation and in answer to Members' questions, the Board agreed the schedule with the exception of the Informal Meeting dates which should be rescheduled.

MINUTES OF MEETING FOR NOTING

The Approved Minutes of Joint Staff Forum (JSF) Meetings were submitted and noted.

DATE OF NEXT MEETING

Members noted that the next meeting of West Dunbartonshire Health and Social Care Partnership Board would be held on Tuesday, 30 September 2025 at 2.00 p.m. as a Hybrid Meeting in the Civic Space, 16 Church Street, Dumbarton G82 1QL.

The meeting closed at 4.45 p.m.