

## **WEST DUNBARTONSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP BOARD**

At a Hybrid Meeting of the West Dunbartonshire Health and Social Care Partnership Board held in the Civic Space, 16 Church Street, Dumbarton on Tuesday, 27 May 2025 at 2.00 p.m.

**Present:** Michelle Wailes, Libby Cairns and Lesley McDonald, NHS Greater Glasgow and Clyde and Councillors Fiona Hennebry, Michelle McGinty and Martin Rooney, West Dunbartonshire Council.

**Non-Voting** Beth Culshaw, Chief Officer; Julie Slavin, Chief Financial Officer; Lesley James, Head of Children's Health, Care and Criminal Justice and Chief Social Work Officer; John Kerr, Housing Development and Homeless Manager; Helen Little, MSK Manager; Dr Saied Pourghazi, Clinical Director; Selina Ross, Chief Officer - West Dunbartonshire CVS; Barbara Barnes, Chair of the Locality Engagement Network – Alexandria and Dumbarton; Val Tierney, Chief Nurse and Anne MacDougall, Chair of the Locality Engagement Network – Clydebank

**Also Attending:** Michael McDougall, Manager of Legal Services; Margaret-Jane Cardno, Head of Strategy and Transformation; Sylvia Chatfield, Head of Mental Health, Learning Disabilities and Addiction; Fiona Taylor, Head of Health and Community Care; Andrew McCready, Staff Representative (NHS Greater Glasgow and Clyde); Carolyn Ralston, Stakeholder Member; Lynn Straker and Natalie Roger, Committee Officers.

**Apologies:** Apologies for absence were intimated on behalf of Kim McNab, Service Manager - Carers of West Dunbartonshire;

**Michelle Wailes in the Chair**

### **DECLARATIONS OF INTEREST**

It was noted that there were no Declarations of Interest in any of the items of business on the Agenda.

## **RECORDING OF VOTES**

The Board agreed that all votes taken during the meeting would be carried out by Roll Call vote to ensure an accurate record.

## **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Health and Social Care Partnership Board held on 24 March 2025 were submitted and approved as a correct record.

## **ROLLING ACTION LIST**

The Rolling Action list for the Health and Social Care Partnership Board was submitted for information and relevant updates were noted and agreed.

## **VERBAL UPDATE FROM CHIEF OFFICER**

The Chief Officer provided a verbal update on the recent business of the Health and Social Care Partnership. The Chief Officer highlighted some key papers within the Agenda including the Financial report showing a promising outturn at year end, along with the Community Engagement Report which will form an important theme for the year and a continuation of effective communication across West Dunbartonshire. The recent Work Connect paper has been brought back after further consultation and the Chief Officer is hopeful that the Board will be assured that previous feedback had been considered.

There was an update on the forthcoming Property Prioritisation which was last conducted three years ago where buildings are considered fit for purpose – particularly Dumbarton Health Centre. It is hoped that Capital Monies can be allocated to this project.

The Management Team have been heavily involved with Transformation at the Health Board, looking at current services and how they can be adapted.

Finally, the Chief Officer commented on the success of the recent Staff Awards with many staff members achieving Long Service Awards. This will be concluded with the NHS GGC Staff Awards where a winner of the Overall HSCP Award will be announced.

## **FINANCIAL PERFORMANCE UPDATE REPORT**

A report was submitted by Julie Slavin, Chief Financial Officer, providing an update on the financial performance as at period 12 to 31 March 2025 and a projected, draft outturn position.

After discussion and having heard the Chief Financial Officer in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the updated position in relation to budget movements on the 2024/25 allocation by West Dunbartonshire Council and NHS Greater Glasgow and Clyde Health Board and approve the direction for 2024/25 back to our partners to deliver services to meet the HSCP Board's strategic priorities;
- (2) to note the draft outturn position (subject to audit) for the period 1 April 2024 to 31 March 2025 is reporting a favourable (underspend) position of £0.216m (0.10%);
- (3) to note this will be subject to change as the financial ledgers are not yet closed and transfers to and from reserves have yet to be finalised;
- (4) to note the update on the monitoring of savings agreed for 2024/25;
- (5) to note the current draft projected reserves balances and approve addition of £0.397m to earmarked reserves as set-out in section 4.13 below; and
- (6) to note the update on the projected capital position; and g) Note the HSCP Board's Audit and Performance Committee will consider the 2024/25 draft unaudited accounts at the 25 June 2025 meeting.

### **ENGAGEMENT ACTIVITY REPORT 2024/25**

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, providing an update to the HSCP Board on community engagement activities undertaken in the year 2024/25.

After discussion and having heard the Head of Strategy and Transformation in further explanation and in answer to Members' questions, the Board agreed to note this report.

### **UPDATE REPORT ON THE PROPOSED CLOSURE OF WORK CONNECT**

A report was submitted by Sylvia Chatfield, Head of Addictions, Learning Disabilities and Mental Health presenting feedback from the engagement and consultation event held with service users from Work Connect on 22 April 2025.

After discussion and having heard the Head of Mental Health, Addictions and Learning Disabilities in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the additional consultation with service users; and
- (2) to agree the closure of Work Connect.

## **ADJOURNMENT**

The Chair adjourned the meeting for a short recess. The meeting reconvened at 3.15 p.m. with all Members listed in the sederunt present.

## **PROCUREMENT OF COMMISSIONED SERVICES**

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, seeking HSCP Board authorisation to initiate the procurement processes, which may be awarded to third party providers for the procurements set out in Appendix 1 and agree the recommendations set out in section 2.

After discussion and having heard the Head of Strategy and Transformation in further explanation and in answer to questions from Members', the Chief Officer, the Chief Financial Officer, the Head of Mental Health, Learning Disabilities and Addiction and the Manager of Legal Services the Board agreed to:-

- (1) Authorise the initiation of the procurement processes set out in Appendix 1 of the HSCP Board Report – Procurement of Commissioned Services subject to West Dunbartonshire's (the Council) Financial Regulations and Standing Orders.
- (2) Direct the Council to award contracts to providers subject to compliant procurement processes being adhered to, where the contract value equal to or less than the Light Touch Regime (£552,950 ex VAT) providing that the contract value is within budget.
- (3) Direct the Council to award contracts to providers subject to compliant procurement processes being adhered to, where the contract value is greater than the Light Touch Regime (£552,950 ex VAT) subject to a report being brought to the HSCP Board post award, providing that the contract value is within budget.
- (4) Direct the Council to award contracts to providers subject to compliant procurement processes being adhered to, where the contract value exceeds the budgeted amount and a separate report has been submitted to the HSCP Board, upon which the HSCP Board has given its consent to the recommendations contained therein (regardless of contract value).
- (5) note that in future a quarterly in arrears relating to emergency placements will be presented to the HSCP Board for noting. This is in line with the Chief Officers delegated authority to authorise placements when the need arises to protect vulnerable adults and children from immediate harm; and
- (6) note that the HSCP is working with the Council's Chief Officer for Regulatory and Regeneration regarding the impact of the changes to the Tendering Committee. The outcome of this work should be known by the end of May 2025. In the eventuality of any substantive change to process, delegated authority and/or should there be any changes to the recommendations made

in this section, a report will be brought to the next HSCP Board outlining the changes and describing their impact.

### **MINUTES OF MEETING FOR NOTING**

The Approved Minutes of Joint Staff Forum (JSF) Meetings were submitted and noted.

### **DATE OF NEXT MEETING**

Members noted that the next meeting of West Dunbartonshire Health and Social Care Partnership Board would be held on Tuesday 19 August 2025 at 2.00 p.m. as a Hybrid Meeting in the Civic Space, 16 Church Street, Dumbarton G82 1QL.

The meeting closed at 3.55 p.m.