

WEST DUNBARTONSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP BOARD AUDIT AND PERFORMANCE COMMITTEE

At a Hybrid Meeting of the West Dunbartonshire Health and Social Care Partnership Board Audit and Performance Committee held in the Civic Space, 16 Church Street, Dumbarton on Tuesday, 18 February 2025 at 2.00 p.m.

Present: Michelle Wailes, Lesley MacDonald and Libby Cairns; NHS Greater Glasgow and Clyde; Fiona Hennebry, Clare Steel (deputizing for Michelle McGinty), and Martin Rooney; West Dunbartonshire Council.

Attending: Beth Culshaw, Chief Officer; Julie Slavin, Chief Financial Officer; Lesley James, Head of Children's Health, Care and Criminal Justice and Chief Social Work Officer; Kim McNab, Service Manager - Carers of West Dunbartonshire; Dr Saied Pourghazi, Clinical Director; David Smith, Unpaid Carers Representative and Val Tierney, Chief Nurse.

Also Attending: Sylvia Chatfield, Head of Mental Health, Addictions and Learning Disabilities; Tom Reid, External Auditors – Forvis Mazars,; Gillian Gall, Head of HR; Andi Priestman, Chief Internal Auditor; Dr Saied Pourghazi, Associate Clinical Director and General Practitioner, Barbara Barnes, Chair of the Locality Engagement Network – Alexandria and Dumbarton Anne McDougall, Chair of the Locality Engagement Network – Clydebank ; Selina Ross, West Dunbartonshire CVS and Lynn Straker and Natalie Roger, Committee Officers.

Apologies: Apologies for absence were intimated on behalf of Michelle McGinty, West Dunbartonshire Council; John Kerr, Housing Development and Homeless Manager and Fiona Taylor, Head of Health and Community Care.

Fiona Hennebry in the Chair

STATEMENT BY CHAIR

Fiona Hennebry, Chair advised that the meeting was being audio streamed and broadcast live to the internet and would be available for playback.

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

RECORDING OF VOTES

The Committee agreed that all votes taken during the meeting would be done by roll call vote to ensure an accurate record.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the West Dunbartonshire Health and Social Care Partnership Board Audit and Performance Committee held on 24 September 2024 were submitted and approved as a correct record.

ROLLING ACTION LIST

A Rolling Action List for the Committee was submitted for information and relevant updates were noted and agreed.

Q3 PERFORMANCE

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, reporting on the delivery of services and on the programme of work as set out in the new West Dunbartonshire HSCP Strategic Plan 2023-2026: Improving Lives Together.

After discussion and having heard Margaret-Jane Cardno, Head of Strategy and Transformation; Lesley James, Head of Children's Health, Care and Criminal Justice and Chief Social Work Officer and Gillian Gall, Head of HR in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to comment on the content of the HSCP Quarterly Performance Report 2024/25 Quarter Two and Three and performance against the Strategic Plan 2023 - 2026 by exception; and
- (2) to note that due to timing issues this report presents partial Quarter Three data.

STRATEGIC RISK REGISTER (SCRUTINY)

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, presenting the Strategic Risk Register to the West Dunbartonshire Health and Social Care Partnership Board Audit and Performance Committee.

After discussion and having heard Margaret-Jane Cardno, Head of Strategy and Transformation and Beth Culshaw, Chief Officer in further explanation and in answer to Members' questions, the Committee agreed to comment on the Strategic Risk Register prior to its submission to the HSCP Board for approval on the 24 March 2025.

AUDIT PLAN PROGRESS REPORT

A report was submitted by Andi Priestman, Lead Internal Auditor, providing information to enable Members to monitor the performance of Internal Audit and gain an overview of the WD HSCP Board's overall control environment.

After discussion and having heard the Chief Internal Auditor, the Head of Strategy and Transformation and Head of HR in further explanation and in answer to Members' questions, the Committee agreed to note the progress made in relation to the Internal Audit Annual Plan for 2024/25.

CIPFA GUIDANCE FOR AUDIT COMMITTEES

A report was submitted by Andi Priestman, Chief Internal Auditor, presenting the output from the development session for Audit & Performance Committee members held on 22 January 2025 including an improvement action plan for members consideration and approval.

After discussion and having heard the Chief Internal Auditor in further explanation and in answer to Members' questions, the Committee reviewed and agreed the current level of compliance against the good practice principles and approved the improvement action plan.

ANNUAL ACCOUNTS AUDIT PROCESS

A report was submitted by Julie Slavin, Chief Financial Officer providing an overview of the process for the preparation of the 2024/25 Annual Accounts of the Integration Joint Board (IJB) identifying legislative requirements and key stages.

After discussion and having heard Julie Slavin, Chief Financial Officer and Tom Reid, External Auditor - Forvis Mazars in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to note the contents of the report;
- (2) to note the contents of the draft Forvis Mazars Annual Audit Plan attached at Appendix 1; and
- (3) to comment on any aspect of the process requiring further discussion.

QUARTER 3 (Q3) REGULATED SERVICES REPORT

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, providing an update on Care Inspectorate inspection reports for commissioned registered services located within West Dunbartonshire during the period 1 October – 31 December 2024 (Quarter Three).

After discussion and having heard Margaret-Jane Cardno, Head of Strategy and Transformation, Val Tierney, Chief Nurse, Sylvia Chatfield, Head of Mental Health, Chief Officer and Lesley James, Head of Children's Health, Care and Justice and Chief Social Work Officer in further explanation and in answer to Members' questions, the Committee agreed to note the content of this report and its appendices.

The meeting closed at 3.25pm.