

WEST DUNBARTONSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP BOARD

At a Hybrid Meeting of the West Dunbartonshire Health and Social Care Partnership Board held in the Civic Space, 16 Church Street, Dumbarton on Tuesday, 28 January 2025 at 2.02 p.m.

Present: Libby Cairns, Lesley McDonald and Martin Cawley, NHS Greater Glasgow and Clyde (proxy for Michelle Wailes, NHS Representative) and Councillors Fiona Hennebry and Martin Rooney, West Dunbartonshire Council.

Non-Voting Beth Culshaw, Chief Officer; Julie Slavin, Chief Financial Officer; John Kerr, Housing Development Homeless Manager; Lesley James, Head of Children's Health, Care and Criminal Justice and Chief Social Work Officer; Helen Little, MSK Manager; Kim McNab, Service Manager - Carers of West Dunbartonshire; Dr Saied Pourghazi, Clinical Director; David Smith, Unpaid Carers Representative and Val Tierney, Chief Nurse.

Also Attending: Peter Hessematt, Chief Executive of West Dunbartonshire Council; Michael McDougall, Manager of Legal Services; Margaret-Jane Cardno, Head of Strategy and Transformation; Selina Ross, Chief Officer - West Dunbartonshire CVS; Anne McDougall, Chair of the Locality Engagement Network – Clydebank; Sylvia Chatfield, Head of Mental Health, Learning Disabilities and Addiction; Caleb Oguiche, External Auditor – Forvis Mazars; Gillian Gall, Head of Human Resources; Jennifer Ogilvie, Finance Manager and Lynn Straker and Natalie Roger, Committee Officers.

Apologies: Apologies for absence were intimated on behalf of Michelle Wailes, NHS Representative and Chair, Michelle McGinty, West Dunbartonshire Council Representative and Voting Member; Fiona Taylor, Head of Health and Community Care and Diana McCrone, Staff Representative (NHS Greater Glasgow and Clyde)

Fiona Hennebry in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

RECORDING OF VOTES

The Board agreed that all votes taken during the meeting would be carried out by roll call vote to ensure an accurate record.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Health and Social Care Partnership Board held on 19 November 2024 were submitted and approved as a correct record with the track changes remaining in the text being removed.

ROLLING ACTION LIST

The Rolling Action list for the Health and Social Care Partnership Board was submitted for information and relevant updates were noted and agreed.

VERBAL UPDATE FROM CHIEF OFFICER

Beth Culshaw, Chief Officer, provided a verbal update on the recent business of the Health and Social Care Partnership. She noted it had been a busy month with the Management Team being heavily involved in financial planning and cost savings.

Ms Culshaw went on to thank the Front-Line Teams as well as back office for their efforts in response to the Storm Eowyn. Positive messages were received on social media with regards to the Home Carers. Fiona Hennebry (Chair) noted her thanks to these teams also for their efforts during Storm Eowyn.

Ms Culshaw gave an update on Delayed Discharges and noted that in recent weeks there had been an unfortunate increase with Acute Delays sitting at 30.

Ms Culshaw reported on the media coverage of Queens Quay environmental issues. Work is progressing continuously, and the hope is that it will be resolved in the next week.

There were several questions for the Chief Officer:

Lesley McDonald asked for data regarding those who were waiting for Care at Home. The Chief Officer responded that there were currently 3 people waiting for this.

Martin Rooney asked for an update on vaccinations for the Health and Social Care staff group as well as those who are vulnerable within the community. The Chief

Officer passed over to Val Tierney, Chief Nurse who commented positively on the uptake of flu and covid vaccines at around 95% with those in Care Homes at a similar number. She commented that staff data is trickier to be captured but it has been promoted extensively. The uptake of flu vaccines has been lower overall however this will be considered with regards to promotion next year.

Martin Rooney asked for comment from the Chief Officer regarding the Community Link Workers funding. The Chief Officer, supported by the Clinical Director explained that initially there was no recruitment with reserves built up followed by a period of over-recruitment to use the reserves without knowing if the Scottish Government would continue to fund. Without this funding and to meet financial objectives, they had to choose which workstream to reduce and a range of measures including Community Link Workers had been considered by the Primary Care Steering Group.

2024/25 FINANCIAL PERFORMANCE REPORT: PERIOD 9 (31 DECEMBER 2024)

A report was submitted by Julie Slavin, Chief Financial Officer, providing an update on the financial performance as at period 9 to 31 December 2024 and a projected outturn position to 31 March 2025.

ADJOURNMENT

The Chair adjourned the meeting for a short recess due to technical issues. The meeting reconvened at 2.40 p.m. with all Members listed in the sederunt present.

After discussion and having heard the Chief Officer, the Chief Financial Officer, the Head of Strategy and Transformation and Martin Rooney, Voting Member in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the updated position in relation to budget movements on the 2024/25 allocation by West Dunbartonshire Council and NHS Greater Glasgow and Clyde Health Board and approve the direction for 2024/25 back to our partners to deliver services to meet the HSCP Board's strategic priorities;
- (2) to note the reported revenue position for the period to 31 December 2024 is reporting an adverse (overspend) position of £2.471m (1.62%);
- (3) to note the projected outturn position of £3.277m overspend (1.58%) for 2024/25 including all planned transfers to/from earmarked reserves;
- (4) to note that the impact of recovery planning actions taken to date by the Senior Management Team to address the projected overspend;
- (5) to note the update on the monitoring of savings agreed for 2024/25;
- (6) to note the bad debt write off for July to September 2024;

- (7) to note the current reserves balances and the impact the projected overspend has on unearmarked balances;
- (8) to note the update on the capital position and projected completion timelines; and
- (9) to note that the progress to date on the budget planning process for 2025/26 to 2027/28 is detailed in a separate report within the agenda for this HSCP Board meeting.

2025/26 ANNUAL BUDGET SETTING UPDATE (REVENUE ESTIMATES)

A report was submitted by Julie Slavin, Chief Financial Officer, providing an update on the revenue estimates exercise for 2025/26, including the main cost pressures, funding assumptions and key financial risks for the HSCP Board. Options to close the gap will be presented to the Board on the 24 March 2025.

After discussion and having heard the Chief Officer, Chief Financial Officer, Head of Strategy and Transformation, Head of Children's Health, Care and Criminal Justice and Chief Social Work Officer, Head of Mental Health, Learning Disabilities and Addiction and Head of Human Resources, in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the progress on the 2025/26 budget setting process, planning assumptions, updated gap analysis, and the expected timeline in relation to our partner bodies budget offers;
- (2) to note the analysis of the reserves position and the projected balances as at 31 March 2025;
- (3) to note that options to close the gap will be presented to the Board on the 24 March 2025; and
- 4) to note the current progress and implications of the 2025/26 revised plans for delivery on programmes funded through the Enhanced Mental Health Outcomes Framework; and after consideration of the plans, approve the proposed funding arrangements to deliver programmes in 2025/26.

AUDIT SCOTLAND: INTEGRATION JOINT BOARDS' (IJBs) FINANCE AND PERFORMANCE 2024 – SELF EVALUATION AND IMPROVEMENT PLAN

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, providing an update on the outcomes of the informal self-evaluation event held on the 12 November 2024, and to seek approval for the supporting improvement action plan.

After discussion and having heard the Chief Officer, Chief Financial Officer and Head of Strategy and Transformation in further explanation and in answer to Members'

questions, the Board agreed to approve the HSCP Board Finance and Performance Improvement Plan.

MINUTES OF MEETING FOR NOTING

The Minutes of Joint Staff Forum (JSF) Meetings held on 21 October 2024 and 21 November 2025 were submitted and noted.

DATE OF NEXT MEETING

Members noted that the next meeting of West Dunbartonshire Health and Social Care Partnership Board would be held on Monday, 24 March 2025 at 2.00 p.m. as a Hybrid Meeting in the Civic Space, 16 Church Street, Dumbarton G82 1QL.

The meeting closed at 3.33 p.m.