

WEST DUNBARTONSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP BOARD

At a Hybrid Meeting of the West Dunbartonshire Health and Social Care Partnership Board held in the Civic Space, 16 Church Street, Dumbarton on Tuesday, 19 November 2024 at 2.01 p.m.

Present: Michelle Wailes, Libby Cairns and Lesley McDonald, NHS Greater Glasgow and Clyde and Councillors Fiona Hennebry and Martin Rooney, West Dunbartonshire Council.

Non-Voting Beth Culshaw, Chief Officer; Julie Slavin, Chief Financial Officer; Barbara Barnes, Chair of the Locality Engagement Network – Alexandria and Dumbarton; John Kerr, Housing Development Homeless Manager; Lesley James, Head of Children's Health, Care and Criminal Justice and Chief Social Work Officer; Helen Little, MSK Manager; Diana McCrone, Staff Representative (NHS Greater Glasgow and Clyde); Kim McNab, Service Manager - Carers of West Dunbartonshire; Dr Saied Pourghazi, Clinical Director; David Smith, Unpaid Carers Representative and Val Tierney, Chief Nurse.

Also Attending: Peter Hessett, Chief Executive of West Dunbartonshire Council; Michael McDougall, Manager of Legal Services; Margaret-Jane Cardno, Head of Strategy and Transformation; Gillian Gall, Head of Human Resources; Fiona Taylor, Head of Health and Community Care; Jennifer Ogilvie, Finance Manager and Lynn Straker and Nicola Moorcroft, Committee Officers.

Apologies: Apologies for absence were intimated on behalf of Councillor Michelle McGinty, West Dunbartonshire Council; Selina Ross, Chief Officer - West Dunbartonshire CVS; Anne McDougall, Chair of the Locality Engagement Network – Clydebank; Sylvia Chatfield, Head of Mental Health, Learning Disabilities and Addiction and Caleb Oguche, External Auditor – Forvis Mazars.

Michelle Wailes in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

RECORDING OF VOTES

The Board agreed that all votes taken during the meeting would be carried out by roll call vote to ensure an accurate record.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Health and Social Care Partnership Board held on 24 September 2024 were submitted and approved as a correct record.

ROLLING ACTION LIST

The Rolling Action list for the Health and Social Care Partnership Board was submitted for information and relevant updates were noted and agreed.

VERBAL UPDATE FROM CHIEF OFFICER

Beth Culshaw, Chief Officer, provided a verbal update on the recent business of the Health and Social Care Partnership. She noted it had been a busy month with regards to the current financial position and outlook and the savings which the Board were starting to finalise for consideration at a future HSCP Board meeting. There has been focus on Winter planning and vaccination program and ensuring Care Home residents are prioritised, which she noted looked to be already nearly completed alongside house-bound residents in West Dunbartonshire.

Ms Culshaw gave an update on Delayed Discharges and noted that in recent weeks there had been a strong performance on reducing Delayed Discharges within West Dunbartonshire and they are currently holding the position of most improved HSCP in Scotland for this since the start of this financial year. She noted that there are 18 Acute Delays and 4 in Mental Health and thanked the team for their great effort in achieving this.

Ms Culshaw thanked Members who attended the HSCP Informal Session on 12 November 2024 noting that it gave reassurance on the work the team are currently doing and some thoughts on how the team continue to develop. A summary report on the work undertaken at the session will be brought to the next meeting of the HSCP Board on 28 January 2025.

Lastly, Ms Culshaw thanked those who attended the HSCP Staff Awards in November 2024 and said it was great to see staff from a wide range of departments recognised for the hard work and dedication they show in their role and seeing it acknowledged.

2024/25 FINANCIAL PERFORMANCE REPORT: PERIOD 6 (30 SEPTEMBER 2024)

A report was submitted by Julie Slavin, Chief Financial Officer, providing an update on the financial performance as at Period 6 to 30 September 2024 and a projected outturn position to 31 March 2025.

After discussion and having heard the Chief Officer; Chief Financial Officer; the Head of Health and Community Care; the Head of Human Resources and the Head of Children's Health, Care and Criminal Justice and Chief Social Work Officer in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to note the updated position in relation to budget movements on the 2024/25 allocation by West Dunbartonshire Council and NHS Greater Glasgow and Clyde Health Board and approve the direction for 2024/25 back to our partners to deliver services to meet the HSCP Board's strategic priorities;
- (2) to note the reported revenue position for the period to 30 September 2024 is reported an adverse (overspend) position of £2.155m (2.26%);
- (3) to note the projected outturn position of £4.286m overspend (2.10%) for 2024/25 including all planned transfers to/from earmarked reserves;
- (4) to note that the impact of recovery planning actions taken to date by the Senior Management Team to address the projected overspend;
- (5) to note the update on the monitoring of savings agreed for 2024/25;
- (6) to note the current reserves balances and the impact the projected overspend has on un-earmarked balances;
- (7) to approve the proposed funding arrangements to deliver programmes funded through the Enhanced Mental Health Outcomes Framework;
- (8) to note the update on the capital position and projected completion timelines; and
- (9) to note the impact of a number of ongoing and potential burdens on the reported position for 2024/25 and the previously reported budget gaps for 2025/26 and 2026/27.

REFRESH OF THE MEDIUM-TERM FINANCIAL OUTLOOK

A report was submitted by Julie Slavin, Chief Financial Officer, outlining the Medium-Term Financial Outlook for the HSCP Board which has been prepared to support financial planning and delivery of the HSCP Board's Strategic Plan.

After discussion and having heard the Chief Financial Officer and the Head of Strategy and Transformation in further explanation and in answer to Members

questions, the Committee agreed to approve the draft Medium Term Financial Outlook subject to any required revisions.

WEST DUNBARTONSHIRE HSCP WINTER PLAN 2024-2025

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, presenting the Winter Plan 2024-2025 to Members for noting.

After discussion and having heard the Head of Strategy and Transformation in further explanation and in answer to Members' questions, the Committee agreed to note the content of the report.

SHORT BREAK PILOTS OUTCOMES

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, providing an update on the outcomes and impact of the Short Breaks Pilot carried out between April and August 2023.

After discussion and having heard the Head of Strategy and Transformation; the Chief Financial Officer and the Service Manager - Carers of West Dunbartonshire in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to note the impact and outcomes from the Short Breaks Pilot and consider the key learning points from the project for future planning, resource allocation and process review; and
- (2) to note the commencement of a review of the current Adult Carer Assessment and Support Plan (ACASP) process and the short breaks service based on key feedback and learnings gathered from this pilot.

ENGAGEMENT AND PARTICIPATION STRATEGY

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, seeking approval of the Engagement and Participation Strategy and also seeking comments from Members on supporting the operational delivery plan.

After discussion and having heard the Head of Strategy and Transformation in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to approve the West Dunbartonshire HSCP Engagement and Participation Strategy;
- (2) to note the supporting operational delivery plan; and
- (3) to note the supporting Equalities Impact Assessment.

DUTY OF CANDOUR

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation presenting the HSCP Duty of Candour Procedure.

After discussion and having heard the Head of Strategy and Transformation in further explanation and in answer to Members' questions, the Committee agreed to note the HSCP Duty of Candour Procedure.

MEMBERSHIP OF THE HSCP BOARD

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, providing an update on progress towards the recruitment of a minimum of four service user representatives to act as Non-Voting Members of the HSCP Board and also seeking two nominations from Members to engage in the recruitment and selection process.

After discussion and having heard the Head of Strategy and Transformation in further explanation and in answer to Members' questions, the Committee agreed to note progress towards the recruitment of a minimum of four service user representatives to act as non-voting Members on the HSCP Board. Michelle Wailes and Councillor Fiona Hennebry nominated themselves as volunteers to take part in the recruitment and selection process.

MINUTES OF MEETING FOR NOTING

The Minutes of Joint Staff Forum (JSF) Meeting held on 29 August 2024 were submitted and noted.

DATE OF NEXT MEETING

Members noted that the next meeting of West Dunbartonshire Health and Social Care Partnership Board would be held on Tuesday, 28 January 2025 at 2.00 p.m. as a Hybrid Meeting in the Civic Space, 16 Church Street, Dumbarton G82 1QL.

The meeting closed at 4.01 p.m.