

WEST DUNBARTONSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP BOARD

At a Hybrid Meeting of the West Dunbartonshire Health and Social Care Partnership Board held in the Civic Space, 16 Church Street, Dumbarton on Tuesday, 20 August 2024 at 2.02 p.m.

Present: Michelle Wailes, Libby Cairns and Lesley McDonald, NHS Greater Glasgow and Clyde and Councillors Fiona Hennebry, Michelle McGinty and Martin Rooney, West Dunbartonshire Council.

Non-Voting Beth Culshaw, Chief Officer; Julie Slavin, Chief Financial Officer; Barbara Barnes, Chair of the Locality Engagement Network – Alexandria and Dumbarton; Helen Little, MSK Physiotherapy Manager; John Kerr, Housing Development Homeless Manager; Anne MacDougall, Chair of the Locality Engagement Network – Clydebank; Gillian Gall, Head of Human Resources; Lesley James, Head of Children's Health, Care and Criminal Justice and Chief Social Work Officer; Kim McNab, Selina Ross, Chief Officer – West Dunbartonshire CVS; Diana McCrone, Staff Representative (NHS Greater Glasgow and Clyde); David Smith, Unpaid Carers Representative; Dr Saied Pourghazi, Associate Clinical Director and General Practitioner and Val Tierney, Chief Nurse.

Also Attending: Peter Hessett, Chief Executive – West Dunbartonshire Council; Michael McDougall, Manager of Legal Services; Margaret-Jane Cardno, Head of Strategy and Transformation; Sylvia Chatfield, Head of Mental Health, Learning Disabilities and Addiction; Fiona Taylor, Head of Health and Community Care; Jennifer Ogilvie, Finance Manager and Lynn Straker and Lauren Simeon, Committee Officers.

Michelle Wailes in the Chair

STATEMENT BY CHAIR

Michelle Wailes, Chair, advised that the meeting was being audio streamed and broadcast live to the internet and would be available for playback. Michelle Wailes welcomed new Voting Members to the Board – Fiona Hennebry, Lesley MacDonald and Libby Cairns.

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

RECORDING OF VOTES

The Board agreed that all votes taken during the meeting would be carried out by roll call vote to ensure an accurate record.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Health and Social Care Partnership Board held on 27 June 2024 were submitted and approved as a correct record.

ROLLING ACTION LIST

The Rolling Action list for the Health and Social Care Partnership Board was submitted for information and relevant updates were noted and agreed.

VERBAL UPDATE FROM CHIEF OFFICER

Beth Culshaw, Chief Officer, provided a verbal update on the recent business of the Health and Social Care Partnership Board.

Ms Culshaw welcomed the new Voting Members of the Board and looked forward to working with them over their period of office.

Ms Culshaw advised the recent Informal Session held on 13 August 2024 was very useful and provided Members the opportunity to go through the Health and Wellbeing report and explore in some detail some of the challenges facing West Dunbartonshire.

Ms Culshaw advised the Board they would hear from a range of members from the Senior Management Team, who would provide a flavour of many of the issues currently challenging West Dunbartonshire, not least the current financial pressures. As a team they had spent some considerable time exploring cost containment and identification of further savings to improve our financial position.

Ms Culshaw noted they had been particularly absorbed with the ongoing redesign of the Home Care Service and addressing the issues which highlighted from the recent Care Inspectorate Inspection, as well as working with our Trade Union colleagues to progress the redesign.

As updated at the last meeting, we highlighted the continued focus on improving the delayed discharge performance. The First Minister has set a national mission in relation to delayed discharges. Ms Culshaw and the two Chief Executives are due to meet again for an update session with the Permanent Secretary. Ms Culshaw was pleased to report that currently the performance is very close to the national target that has been set for the end of October, which is a target of 24 for West Dunbartonshire with figures currently sitting at 24 acute and 4 mental health delays with some actual discharges planned today, Tuesday 20 August 2024. Ms Culshaw will keep Members updated in due course.

2024/25 FINANCIAL PERFORMANCE REPORT AS AT PERIOD 3 (30 JUNE 2024)

A report was submitted by Julie Slavin, Chief Financial Officer, providing the Health and Social Care Partnership Board with an update on the financial performance as at period 3 to 30 June 2024 and a projected outturn position to 31 March 2025.

After discussion and having heard Ms Slavin in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the updated position in relation to budget movements on the 2024/25 allocation by West Dunbartonshire Council and NHS Greater Glasgow and Clyde Health Board and approve the direction for 2024/25 back to partners to deliver services to meet the HSCP Board's strategic priorities;
- (2) to note the reported revenue position for the period to 30 June 2024 is reporting an adverse (overspend) position of £0.880m (2.01%);
- (3) to note the projected outturn position of £3.525m overspend (1.73%) for 2024/25 including all planned transfers to/from earmarked reserves;
- (4) to note that a recovery planning actions are being developed by the Senior Management Team to address the projected overspend;
- (5) to note the update on the monitoring of savings agreed for 2024/25;
- (6) to note the bad debt write-off for January to June 2024;
- (7) to note the current reserves balances and the impact the projected overspend has on unearmarked balances;
- (8) to note the update on the capital position and projected completion timelines; and
- (9) to note the impact of a number of ongoing and potential burdens on the reported position for 2024/25 and the previously reported budget gaps for 2025/26 and 2026/27.

HSCP DIGITAL STRATEGY 2024 – 2027

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, providing information on the HSCP Digital Strategy 2024 – 2027, and the associated Delivery Plan and Equalities Impact Assessment to the West Dunbartonshire Health and Social Care Partnership Board.

After discussion and having heard Ms Cardno in further explanation and in answer to Members' questions, the Board agreed to approve the Digital Strategy 2024 – 2027 (Appendix A of the report) and noted the Digital Strategy Delivery Plan (Appendix 2 of the report) and Equalities Impact Assessment (Appendix 3 of the report).

ADJOURNMENT

Michelle Wailes, Chair, adjourned the meeting for a short recess.

Mr Peter Hessett, Chief Executive, left the meeting at this time.

The meeting reconvened at 3.06 p.m. with all those listed in the sederunt present.

STRATEGIC RISK REGISTER SIX MONTH REVIEW

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, presenting the Strategic Risk Register to the West Dunbartonshire Health and Social Care Partnership Board.

After discussion and having heard Ms Cardno in further explanation and in answer to Members' questions, the Board agreed to approve the Strategic Risk Register.

ANNUAL REPORT FOR MUSCULOSKELETAL PHYSIOTHERAPY SERVICE 2023/24

A report was submitted by Helen Little, MSK Physiotherapy Manager presenting the Annual Report for Musculoskeletal (MSK) Physiotherapy service (Greater Glasgow and Clyde) 2023/24.

After discussion and having heard Ms Little in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the content of the report; and
- (2) to note the achievements of the MSK service in regard to performance; priority project work; patient feedback and involvement; and use of data within the MSK service.

MEMBERSHIP OF THE HSCP BOARD AND ITS SUB COMMITTEES

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, providing information on the constitutional membership of the Integration Joint Board, known locally as the Health and Social Care Partnership Board, and its sub committees.

After discussion and having heard Ms Cardno in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the voting members from the Elected Members of West Dunbartonshire Council as detailed in paragraph 4.3 of the report;
- (2) to note the voting members from the Non-Executive Directors of Greater Glasgow and Clyde Health Board as detailed in paragraph 4.3 of the report;
- (3) to note the non-voting members of the HSCP Board, including the confirmation of the designated professional advisors as detailed in paragraph 4.4 of the report;
- (4) to instruct officers to seek to increase from two, to a minimum of four service user representatives, to act as non-voting Members on the HSCP Board, from the communities of interest most prominently featured within the HSCP Strategic Plan "Improving Lives Together"; and
- (5) to instruct HSCP Board Audit and Performance Committee to complete the work pertaining to the effectiveness of the Committee. This should include a review of the Committee's Terms of Reference which would enable identification of two independent representatives to act as non-voting members.

FUTURE MEETING SCHEDULE HSCP BOARD AND HSCP BOARD AUDIT AND PERFORMANCE COMMITTEE

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, providing information on the Integration Joint Board (IJB) known locally as the Health and Social Care Partnership (HSCP) Board with a meeting schedule for meetings of both the HSCP Board and the HSCP Board Audit and Performance Committee for the period 1 August 2024 to 31 December 2025.

After discussion and having heard Ms Cardno in further explanation and in answer to Members' questions, the Board agreed to approve the following meeting schedule:-

Tuesday	13	August	2024	Informal
Tuesday	20	August	2024	IJB
Tuesday	24	September	2024	IJB & Audit
Tuesday	12	November	2024	Informal
Tuesday	19	November	2024	Audit
Wednesday	22	January	2025	Informal

Tuesday	28	January	2025	IJB
Tuesday	18	February	2025	Audit
Friday	28	March	2025	IJB
Tuesday	22	April	2025	Informal
Tuesday	27	May	2025	IJB
Wednesday	25	June	2025	Audit
Tuesday	19	August	2025	IJB
Tuesday	30	September	2025	IJB & Audit
Tuesday	25	November	2025	IJB
Tuesday	16	December	2025	Audit

MINUTES OF MEETING FOR NOTING

The Minutes of Meeting for Joint Staff Forum (JSF) held on the below dates were submitted and noted.

- (1) 11 April 2024; and
- (2) 23 May 2024.

DATE OF NEXT MEETING

Members noted that the next meeting of West Dunbartonshire Health and Social Care Partnership Board would be held on Tuesday, 24 September 2024 at 4.30 p.m. as a Hybrid Meeting in the Civic Space, 16 Church Street, Dumbarton G82 1QL.

The meeting closed at 3.52 p.m.