

<b>AssessmentNo</b>	734	<b>Owner</b>	mjcardno	
<b>Resource</b>	HSCP		<b>Service/Establishment</b>	Joint
	First Name	Surname	<b>Job title</b>	
<b>Head Officer</b>	Margaret-Jane	Cardno	Head of Strategy and Transformation	
	(include job titles/organisation)			
<b>Members</b>	West Dunbartonshire Senior Management Team			
	<i>(Please note: the word 'policy' is used as shorthand for strategy policy function or financial decision)</i>			
<b>Policy Title</b>	West Dunbartonshire HSCP Standing Orders			
	<b>The aim, objective, purpose and intended out come of policy</b>			
	The purpose of this work is to review the HSCP Board Standing Orders in line with the current Integration Scheme.			
	<b>Service/Partners/Stakeholders/service users involved in the development and/or implementation of policy.</b>			
	West Dunbartonshire HSCP Senior Management Team and monitoring solicitor			
<b>Does the proposals involve the procurement of any goods or services?</b>			<b>Yes</b>	
<b>If yes please confirm that you have contacted our procurement services to discuss your requirements.</b>			<b>No</b>	
<b>SCREENING</b>				
<i>You must indicate if there is any relevance to the four areas</i>				
<b>Duty to eliminate discrimination (E), advance equal opportunities (A) or foster good relations (F)</b>			<b>Yes</b>	
<b>Relevance to Human Rights (HR)</b>			<b>Yes</b>	
<b>Relevance to Health Impacts (H)</b>			<b>Yes</b>	
<b>Relevance to Social Economic Impacts (SE)</b>			<b>Yes</b>	
<b>Who will be affected by this policy?</b>				
Primarily the members of the HSCP Board and the officers who support the Board. However, it is recommended that the Standing Orders be amended to promote greater inclusion and engagement in the democratic process, therefore it could be asserted that any citizen or service user who wished to engage with the Board may be impacted.				
<b>Who will be/has been involved in the consultation process?</b>				
HSCP Senior Management Team; HSCP Monitoring Solicitor; Internal Auditor; final approval with the HSCP Board				
<b>Please outline any particular need/barriers which equality groups may have in relation to this policy list evidence you are using to support this and whether there is any negative impact on particular groups.</b>				
	<b>Needs</b>	<b>Evidence</b>	<b>Impact</b>	
<b>Age</b>	Accessibility and age are closely linked across all age ranges. This may be linked to mobility challenges for example physical impairment or the	Evidence shows that barriers to participation across all age groups include travelling independently, socialising and costs.	The impact of the review of standing orders is positive on this group. The revised document include a provision for the payment of expenses, it	

	<p>cost of travel, or it may be linked to inability to attend due to work or other commitments such as caring.</p>		<p>modernises the Board meeting approach to formalise the use of technology and remote participation and it also makes provision for members of the public to formally engage with the Board and influence the democratic process. Finally the document incorporates a clear section on equalities in order to support the Board to meet its duties in respect of mainstreaming equalities.</p>
<b>Cross Cutting</b>			
<b>Disability</b>	<p>As with age accessibility can be a barrier to this group. This may be linked to mobility challenges for example physical impairment or the cost of travel, the ability to travel independently and barriers in respect of socialisation.</p>	<p>The Volunteer Scotland Consultation Response: Disabled Employment Gap - February 2023 highlights a number of barriers with impact on the ability of those with a disability to volunteer. This can be easily applied to this situation with representation on the HSCP Board sought from service user groups and those with lived experience. The Volunteer Scotland analysis of the Scottish Household Survey results for 2019 suggest that volunteer participation is 17% lower for people with disabilities (16% of adult</p>	<p>The impact of the review of standing orders is positive on this group. The revised document include a provision for the payment of expenses, it modernises the Board meeting approach to formalise the use of technology and remote participation and it also makes provision for members of the public to formally engage with the Board and influence the democratic process. Finally the document incorporates a clear section on equalities in order to support the Board to meet its duties in respect of mainstreaming equalities.</p>

		disabled population) than those with no long-term health conditions (33%).	
<b>Social &amp; Economic Impact</b>	The cost of participation and engagement can be a barrier to those with limited or no disposable income.	There is a growing body of evidence to show that some groups are missing out on the benefits of volunteering, participation and engagement due to barriers they face and inequalities in access to opportunities.	The review of standing orders has a positive impact as it formalises the Boards ability to pay reasonable expenses to those who participate.
<b>Sex</b>			
<b>Gender Reassign Health</b>			
<b>Human Rights</b>	The review of standing orders enhances the right of freedom of opinion and expression.		The impact of the review of standing orders is positive. The revised standing orders make the HSCP Board more accessible and make provision for the Board to accept petitions and requests to speak. This improvement alongside other broadens participation in the democratic process and ensure that the voice of service users and potentially marginalised communities can be heard.
<b>Marriage &amp; Civil Partnership</b>			
<b>Pregnancy &amp; Maternity</b>			
<b>Race</b>			
<b>Religion and Belief</b>			
<b>Sexual Orientation</b>			
<b>Actions</b>			
<b>Policy has a negative impact on an equality group, but is still to be implemented, please provide justification for this.</b>			

No negative impacts have been identified.

**Will the impact of the policy be monitored and reported on an ongoing bases?**

This policy requires a Direction which will be monitored on a six monthly basis

**Q7 What is you recommendation for this policy?**

Introduce

**Please provide a meaningful summary of how you have reached the recommendation**

As outlined above the impacts are overwhelmingly positive and no risks have been identified in respect of implementation.