

WEST DUNBARTONSHIRE HEALTH & SOCIAL CARE PARTNERSHIP BOARD

At a Hybrid Meeting of the West Dunbartonshire Health and Social Care Partnership Board held in the Civic Space, 16 Church Street, Dumbarton on Tuesday, 20 February 2024 at 2.03 p.m.

Present: Rona Sweeney, Lesley Rousselet and Michelle Wailes, NHS Greater Glasgow and Clyde; and Councillors Michelle McGinty, Martin Rooney and Clare Steel, West Dunbartonshire Council.

Non-Voting Julie Slavin, Chief Financial Officer; Anne MacDougall, Chair of the Locality Engagement Network – Clydebank; Diana McCrone, Staff Representative (NHS Greater Glasgow and Clyde); Barbara Barnes, Chair of the Locality Engagement Network – Alexandria and Dumbarton; Selina Ross, Chief Officer – West Dunbartonshire CVS; Helen Little, MSK Physiotherapy Manager; Kim McNab, Service Manager – Carers of West Dunbartonshire; Dr Saied Pourghazi, Associate Clinical Director and General Practitioner; and Val Tierney, Chief Nurse.

Attending: Peter Hessett, Chief Executive – West Dunbartonshire Council; Margaret-Jane Cardno, Head of Strategy and Transformation; Sylvia Chatfield, Head of Mental Health, Learning Disabilities and Addiction; Fiona Taylor, Head of Health and Community Care; Gillian Gall, Head of Human Resources; Lesley James, Head of Children's Health, Care and Criminal Justice and Chief Social Work Officer; Shirley Furie, Trade Union Representative; Michael McDougall, Manager of Legal Services; and Lynn Straker and Nicola Moorcroft, Committee Officers.

Apologies: Apologies for absence were intimated on behalf of Beth Culshaw, Chief Officer – HSCP; and David Smith, Unpaid Carers Representative.

Councillor Michelle McGinty in the Chair

STATEMENT BY CHAIR

Michelle McGinty, Chair, advised that the meeting was being audio streamed and broadcast live to the internet and would be available for playback. Ms McGinty welcomed Ms Shirley Furie as a new member of HSCP Board in attendance, standing as the Trade Union Representative for the Board.

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

ADJOURNMENT

Michelle McGinty, Chair, advised there was currently a technical problem with the Hybrid meeting and those joining remotely using Zoom Video Conference were unable to hear those in the Civic Space meeting room. Ms McGinty apologised and after several attempts to resolve the problem had failed, advised that the meeting being quorate, despite the technical problem, would continue without those who had joined remotely, namely Rona Sweeney, NHS Greater Glasgow and Clyde; Lesley Rousselet, NHS Greater Glasgow and Clyde; Anne MacDougall, Chair of the Locality Engagement Network – Clydebank; Diana McCrone, Staff Representative (NHS Greater Glasgow and Clyde); Barbara Barnes, Chair of the Locality Engagement Network – Alexandria and Dumbarton; Selina Ross, Chief Officer – West Dunbartonshire CVS; Helen Little, MSK Physiotherapy Manager; Kim McNab, Service Manager – Carers of West Dunbartonshire and Dr Saied Pourghazi, Associate Clinical Director and General Practitioner. The meeting reconvened at 2.12 p.m. with the following voting members in attendance in the room; Michelle McGinty, Michelle Wailes, Martin Rooney and Clare Steel.

RECORDING OF VOTES

The Board agreed that all votes taken during the meeting would be carried out by roll call vote to ensure an accurate record.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Health and Social Care Partnership Board held on 21 November 2023 were submitted and approved as a correct record.

ROLLING ACTION LIST

The Rolling Action list for the Health and Social Care Partnership Board was submitted for information and relevant updates were noted and agreed.

VERBAL UPDATE FROM CHIEF OFFICER

Julie Slavin, Chief Financial Officer – HSCP, provided a verbal update on the recent business of the Health and Social Care Partnership.

2023/24 FINANCIAL PERFORMANCE REPORT AS AT PERIOD 9 (31 DECEMBER 2023)

A report was submitted by Julie Slavin, Chief Financial Officer providing an update on the financial performance as at period 9 to 31 December 2023 and a projected outturn position to 31 March 2024.

After discussion and having heard from Julie Slavin, Chief Financial Officer in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the updated position in relation to budget movements on the 2023/24 allocation by West Dunbartonshire Council and NHS Greater Glasgow and Clyde Health Board and approve the direction for 2023/24 back to our partners to deliver services to meet the HSCP Board's strategic priorities;
- (2) to note the reported revenue position for the period 1 April 2023 to 31 December 2023 was reporting an adverse (overspend) position of £1.185m (0.82%);
- (3) to note the projected outturn position of £1.585m overspend (0.79%) for 2023/24 including all planned transfers to/from earmarked reserves and the implementation of the recovery plan as approved at the November 2023 meeting of the HSCP Board;
- (4) to note the update on the monitoring of savings agreed for 2023/24;
- (5) to note the current reserves balances;
- (6) to note the update on the capital position and projected completion timelines; and
- (7) to note that the progress to date on the budget planning process for 2024/25 to 2026/27 was detailed in a separate report within the agenda for this HSCP Board meeting.

2024/25 ANNUAL BUDGET SETTING UPDATE (REVENUE ESTIMATES) REPORT

A report was submitted by Julie Slavin, Chief Financial Officer providing an update on the revenue estimates exercise for 2024/25, including the main cost pressures, funding assumptions and key financial risks for the HSCP Board.

It was noted that the report also:-

- (a) provided details of a number of management adjustments taken, and sought members' approval in relation to a savings option to partially close the indicative budget gaps for 2024/25; and

- (b) advised that the remaining options to close the gap would be presented to the Board at its next meeting on 28 March 2024.

After further discussion and having heard Julie Slavin, Chief Financial Officer, in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the progress on the 2024/25 budget setting process, planning assumptions, updated gap analysis, and the expected timeline in relation to our partner bodies budget offers;
- (2) to note the analysis of the reserves position and the projected balances as at 31 March 2024;
- (3) to note the options available with regard to the smoothing of the reduction in the Council's employer contribution rate to the Strathclyde Pension Fund;
- (4) to note the £0.432m of management adjustments which would contribute towards agreeing a balanced budget for 2024/25 and assist with future projected budget gaps;
- (5) to approve the £0.460m of savings option requiring Board approval which would contribute towards agreeing a balanced budget for 2024/25 and assist with future projected budget gaps with the addition of a further direction for Levenshoe Pavillion Café, where HSCP would continue to manage the premises until the end of May 2024, allowing the Council time to identify an alternative tenant to manage the café;
- (6) to note that the further management adjustments, savings options and use of reserves for consideration would be presented to the Board at its meeting on 28 March 2024; and
- (7) to note that an updated Medium Term Financial Plan would be presented to the March 2024 meeting of the HSCP Board for consideration alongside the budget report.

ADJOURNMENT

Michelle McGinty, Chair, adjourned the meeting for a short recess. The meeting reconvened at 3.32 p.m. with the following voting members in attendance: Michelle McGinty, Michelle Wailes, Martin Rooney and Clare Steel.

URGENT AND UNSCHEDULED CARE UPDATE

A report was submitted by Fiona Taylor, Head of Health and Community Care, providing the mid-year update on the progress towards the delivery of local and whole-system change against the urgent and unscheduled priorities to minimise the impact of unscheduled care.

After discussion and having heard Fiona Taylor, Head of Health and Community Care in further explanation and in answer to Members' questions, the Board agreed to note the content of the report.

CHIEF SOCIAL WORK OFFICER ANNUAL REPORT 2022-23

A report was submitted by Lesley James, Head of Children's Health, Care and Community Justice (Chief Social Work Officer), providing the Chief Social Work Officer (CSWO) Annual Report for 2022-23 which included information on the statutory work undertaken on the Council's behalf, and in particular a summary of governance arrangements, service delivery, resources and workforce.

After discussion and having heard the Lesley James, Head of Children's Health, Care and Justice Services and Chief Social Work Officer in further explanation and in answer to Members' questions, the Board agreed to note the content of the report.

VARIATION IN ORDER OF BUSINESS

Having heard the Chair, the Board agreed to vary the order of business as hereinafter minuted.

CLIMATE CHANGE REPORT 2022/23

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation providing an update on the Climate Change Report prepared on the Board's behalf in accordance with the Climate Change (Duties of Public Bodies: Reporting Requirements) (Scotland) Order 2015.

After discussion, the Board agreed:-

- (1) to homologate the decision of officers to submit this nil return to the Scottish Government in advance of the 30 November 2023 deadline; and
- (2) that given this was a nil return, to delegate the responsibility for approval and submission of the return to the Head of Strategy and Transformation noting that should there be any future significant change to the content of the submission then it would be referred back to the HSCP Board.

WORKFORCE PLAN 2022 – 2025 PROGRESS REPORT

A report was submitted by Gillian Gall, Head of HR, presenting the HSCP Action Plan update for Year 1 (to December 2023) and providing an update on progress made.

After discussion, the Board agreed to note the content of the report, and approve the 2024 – 2025 action plan, in particular the progress on actions completed in year 1 and the planned actions/priorities for 2024 – 2025.

MINUTES OF MEETING FOR NOTING

The Minutes of Meeting of the Joint Staff Forum (JSF) Meetings held on the below dates were submitted and noted:-

- (1) 26 October 2023; and
- (2) 30 November 2023

DATE OF NEXT MEETING

Members noted that the next meeting of West Dunbartonshire Health and Social Care Partnership Board would be held on Thursday, 28 March 2024 at 2.00 p.m.

The meeting closed at 4.00 p.m.