

## **WEST DUNBARTONSHIRE HEALTH & SOCIAL CARE PARTNERSHIP BOARD**

At a Hybrid Meeting of the West Dunbartonshire Health and Social Care Partnership Board held in the Civic Space, 16 Church Street, Dumbarton on Tuesday, 21 November 2023 at 2.03 p.m.

- Present:** Rona Sweeney, Lesley Rousselet and Michelle Wailes, NHS Greater Glasgow and Clyde and Councillors Michelle McGinty, Martin Rooney and Clare Steel, West Dunbartonshire Council.
- Non-Voting** Beth Culshaw, Chief Officer; Diana McCrone, Staff Representative (NHS Greater Glasgow and Clyde); Julie Slavin, Chief Financial Officer; Barbara Barnes, Chair of the Locality Engagement Network – Alexandria and Dumbarton; Selina Ross, Chief Officer – West Dunbartonshire CVS; Helen Little, MSK Physiotherapy Manager; Kim McNab, Service Manager – Carers of West Dunbartonshire; Dr Saied Pourghazi, Associate Clinical Director and General Practitioner and Val Tierney, Chief Nurse.
- Attending:** Margaret-Jane Cardno, Head of Strategy and Transformation; Sylvia Chatfield, Head of Mental Health, Learning Disabilities and Addiction; Fiona Taylor, Head of Health and Community Care; Gillian Gall, Head of Human Resources; Lesley James, Head of Children's Health, Care and Criminal Justice and Chief Social Work Officer; Sylvia Chatfield, Head of Mental Health, Addictions and Learning Disabilities;; Michael McDougall, Manager of Legal Services; and Lynn Straker and Nicola Moorcroft, Committee Officers.
- Also Attending:** Tom Reid, Audit Director - Mazars
- Apology:** An Apology for absence was intimated on behalf of Anne MacDougall, Chair of the Locality Engagement Network – Clydebank.

**Councillor Michelle McGinty in the Chair**

### **STATEMENT BY CHAIR**

Councillor Michelle McGinty advised that the meeting was being audio streamed and broadcast live to the internet and would be available for playback.

## **DECLARATIONS OF INTEREST**

It was noted that there were no declarations of interest in any of the items of business on the agenda.

## **RECORDING OF VOTES**

The Board agreed that all votes taken during the meeting would be carried out by roll call vote to ensure an accurate record.

## **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Health and Social Care Partnership Board held on 19 September 2023 were submitted and approved as a correct record.

## **ROLLING ACTION LIST**

The Rolling Action list for the Health and Social Care Partnership Board was submitted for information and relevant updates were noted and agreed.

## **VERBAL UPDATE FROM CHIEF OFFICER**

Beth Culshaw, Chief Officer, provided a verbal update on the recent business of the Health and Social Care Partnership. She noted it had been a busy couple of months with a key highlight being a visit from Elena Whitham (MSP) who gave great positive feedback on our care facilities. It was positive also to note an inspection declared the Dumbarton Health Centre as clear of any RAAC concrete. She noted there was currently a recruitment drive for GPs and also work ongoing by Dr Saied Pourghazi and Val Tierney for the HSCPs application to be selected a multidisciplinary team demonstrator site as part of the Scottish Government's Phased Improvement Programme for Primary Care Improvement which will be discussed later in the meeting.

Ms Culshaw noted figures for delayed discharge were disappointingly high and it may be for a number of reasons including the onset of pressures of healthcare and complex needs during winter. She advised HSCP Board Member Peter O'Neill, Trade Union Representative, had recently retired and a replacement Trade Union representative was expected to be in place by the next meeting of the Board. And finally she noted the Staff Awards event had been a great success with winners going through to Regional (Greater Glasgow and Clyde) competition.

## **DAVID THOMSON MEMORIAL TRUST**

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, providing information to raise awareness of the ambition to establish the David Thomson Memorial Trust and seeking approval to provide financial support to this organisation.

After discussion and having heard from the Head of Strategy and Transformation and the Chief Financial Officer, in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the intention of the family of the late David Thomson to establish the David Thomson Memorial Trust; and
- (2) that all funding options be explored and the Board must be satisfied with Governance arrangements prior to funding being determined.

## **A REFRESH OF THE STRATEGY FOR MENTAL HEALTH SERVICES IN GREATER GLASGOW AND CLYDE 2023 – 2028**

A report was submitted by Sylvia Chatfield, Head of Mental Health, Addictions and Learning Disabilities, providing an update on the Refresh of the Strategy for Mental Health Services in Greater Glasgow & Clyde 2023 – 2028.

After discussion and having heard the Head of Mental Health, Addictions and Learning Disabilities in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note progress made against the Mental Health Strategy 2018 – 2023 outlined in the proposed strategy refresh; and
- (2) to note the Refresh of the Strategy for Mental Health Services in Greater Glasgow and Clyde 2023-2028.

## **SCOTTISH GOVERNMENT FUNDING FOR CHILDREN AND YOUNG PEOPLE'S COMMUNITY MENTAL HEALTH SUPPORTS AND SERVICES**

A report was submitted by Lesley James, Head of Children's Health, Care and Community Justice and Chief Social Work Officer, providing an update on the current finance aligned to develop and improve community mental health support and services for children and young people within West Dunbartonshire from Programme for Government funding.

After discussion and having heard from the Head of Children's Health, Care and Community Justice and Chief Social Work Officer in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the content of the report;
- (2) to note progress since the previous report to HSCP Board on 15 March 2023;
- (3) to the proposed allocation of current 23/24 grant and carry forward of 22/23 Grant; and
- (4) to seek a subsequent full year report to come back in March 2024.

### **WEST DUNBARTONSHIRE HSCP'S APPLICATION: MULTIDISCIPLINARY TEAM DEMONSTRATOR SITE – SCOTTISH GOVERNMENT'S PHASED IMPROVEMENT PROGRAMME FOR PRIMARY CARE IMPROVEMENT**

A report was submitted by Val Tierney, Chief Nurse, informing of West Dunbartonshire HSCPs application to be selected a multidisciplinary team demonstrator site as part of the Scottish Government's Phased Improvement Programme for Primary Care Improvement.

After discussion and having heard from the Chief Nurse and the Associate Clinical Director and General Practitioner in further explanation and in answer to Members' questions, the Board agreed that if the application was successful, to approve the proposal to recruit to permanent posts, noting mitigations against financial risk which would be managed through staff turnover of the wider PCIP workforce in the event that bid funding is not baselined. In respect of any permanent staff displacement there is an existing risk sharing agreement across all six HSCPs within NHSGGC.

### **ADJOURNMENT**

The Chair adjourned the meeting for a short recess. The meeting reconvened at 3.30p.m. with all the those listed in the sederunt present with the exception of Dr Saied Pourghazi, Associate Clinical Director and General Practitioner.

### **2023/24 FINANCIAL PERFORMANCE REPORT AS AT PERIOD 6 (30 SEPTEMBER 2023)**

A report was submitted by Julie Slavin, Chief Financial Officer, providing an update on the financial performance as at period 6 to 30 September 2023 and the projected outturn position to 31 March 2024.

After discussion and having heard from the Chief Financial Officer in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the updated position in relation to budget movements on the 2023/24 allocation by West Dunbartonshire Council and NHS Greater Glasgow and Clyde Health Board and approve the direction for 2023/24 back to our partners to deliver services to meet the HSCP Board's strategic priorities;

- (2) to note the reported revenue position for the period 1 April 2023 to 30 September 2023 is reporting an adverse (overspend) position of £1.111m (1.12%);
- (3) to note the projected outturn position of £2.320m overspend (1.17%) for 2023/24 including all planned transfers to/from earmarked reserves;
- (4) to note the progress update on the recovery plan to address the projected overspend and approve the application of both earmarked and unearmarked reserves as set-out in Table 7;
- (5) to note the update on the monitoring of savings agreed for 2023/24;
- (6) to note the current reserves balances;
- (7) to note the update on the capital position and projected completion timelines;
- (8) to note the progress to date on the budget planning process for 2024/25 to 2026/27; and
- (9) to note the impact of a number of ongoing and potential burdens on the reported position for 2023/24 and the previously reported budget gaps for 2024/25 and 2025/26.

### **AUDITED ANNUAL ACCOUNTS 2022/23**

A report was submitted by Julie Slavin, Chief Financial Officer, presenting the audited Annual Accounts for the year ended 31 March 2023.

After discussion and having heard from the Chief Financial Officer and the Audit Director – Mazars, in further explanation and in answer to Members' questions, the Board agreed to consider the audited Annual Accounts for the period 1 April 2022 to 31 March 2023 and recommended their approval for final signature by the Chair, Chief Officer and Chief Financial Officer.

### **WINTER PLAN 2023/24**

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, providing an update on the winter planning arrangements for 2023/24.

After discussion and having heard from the Head of Strategy and Transformation and the Head of Health and Community Care, in further explanation and in answer to Members' questions, the Board agreed to note the content of the report.

## **WD HSCP SHORT BREAKS PILOT UPDATE**

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, providing an update regarding the progress of the Short Breaks Pilot.

After discussion and having heard from the Head of Strategy and Transformation and the Carers of West Dunbartonshire (Service Manager) in further explanation and in answer to Members' questions, the Board agreed that the HSCP Partnership Board noted the progress of the project, the initial learning from the pilot and the intention to provide an impact report in Winter 2024.

## **A VERBAL UPDATE REGARDING INSPECTION OF CARE HOMES**

With authorisation from Chair, Councillor Michelle McGinty, Fiona Taylor, Head of Health and Community Care, provided a verbal update on the Care Inspectorate Inspection of Care Homes. The initial inspection, undertaken in March 2023 at which point a six month period had been granted for the service to meet requirements for service improvement. An assessment as to whether the service had met requirements took place in early October 2023. It was acknowledged that areas of progress had been made and that the service was undergoing consider redesign, however additional evidence was required to demonstrate that the service had met requirements.

An extension, with monthly progress reports, until Spring 2024, was recommended, to enable the service to meet said requirements. An Improvement Plan with indicative timescales has been submitted to the Care Inspectorate Team Manager, for approval.

Once the extension period concludes, the Inspectorate will undertake a further inspection, which will be reported back to the Board at a future meeting.

## **REVIEW OF STRATEGIC RISK REGISTER**

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, presenting the six monthly update on the HSCP Strategic Risk Register in compliance with the West Dunbartonshire Health and Social Care Partnership Risk Management Policy.

After discussion and having heard the Head of Strategy and Transformation in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to approve the changes to Appendix 1 of the report, as agreed at the meeting of the HSCP Board Audit and Performance Committee held on 14 November 2023; and
- (2) to approve the addition of two new Strategic Risks as outlined in Appendix 2 of the report.

## **REVIEW OF INTEGRATION SCHEME**

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, providing an update on work ongoing to review the Integration Scheme between West Dunbartonshire Council and NHS Greater Glasgow and Clyde, and, as part of the consultation process, seeking the views of the HSCP Board on the draft revised Integration Scheme.

After discussion and having heard the Head of Strategy and Transformation in further explanation and in answer to Members' questions, the Board agreed to note the content of this report and the draft Integration Scheme.

## **IMPLEMENTATION OF DIRECTIONS POLICY**

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation providing an update on the implementation of the Directions Policy, which was implemented on 30 September 2020.

After discussion and having heard the Head of Strategy and Transformation in further explanation, the Board agreed to note the progress made in respect of the implementation of the Directions Policy.

## **MINUTES OF MEETING FOR NOTING**

The Minutes of Meeting of the Joint Staff Forum (JSF) held on the below dates were submitted and noted.

- (1) 7 August 2023; and
- (2) 31 August 2023.

The meeting closed at 4.42 p.m.