

WEST DUNBARTONSHIRE HEALTH & SOCIAL CARE PARTNERSHIP BOARD

At a Hybrid Meeting of the West Dunbartonshire Health and Social Care Partnership Board held in the Civic Space, 16 Church Street, Dumbarton on Tuesday, 19 September 2023 at 3.07 p.m.

Present: Rona Sweeney, Lesley Rousselet and Michelle Wailes, NHS Greater Glasgow and Clyde and Michelle McGinty, Martin Rooney and Clare Steel, West Dunbartonshire Council.

Non-Voting Beth Culshaw, Chief Officer; Julie Slavin, Chief Financial Officer; Barbara Barnes, Chair of the Locality Engagement Network – Alexandria and Dumbarton; Selina Ross, Chief Officer – West Dunbartonshire CVS; Helen Little, MSK Physiotherapy Manager; Kim McNab, Service Manager – Carers of West Dunbartonshire, and Val Tierney, Chief Nurse.

Attending: Margaret-Jane Cardno, Head of Strategy and Transformation; Sylvia Chatfield, Head of Mental Health, Learning Disabilities and Addiction; Fiona Taylor, Head of Health and Community Care; Gillian Gall, Head of Human Resources; Lesley James, Head of Children's Health Care and Criminal Justice and Chief Social Work Officer; Jennifer Ogilvie, HSCP Finance Manager; Michael McDougall, Manager of Legal Services; Carolanne Stewart, Business Support Officer; Andrew McCready, Unite Union Representative; Laura Evans, Service Improvement Lead; David Smith, Unison Convener; Neil McKechnie, Contracts, Commissioning and Quality Manager and Ashley MacIntyre and Lynn Straker, Committee Officers.

Apologies: Apologies for absence were intimated on behalf of Anne MacDougall, Chair of the Locality Engagement Network – Clydebank and Saied Pourghazi, Associate Clinical Director and General Practitioner.

Michelle McGinty in the Chair

ADJOURNMENT

Michelle McGinty, Chair, adjourned the meeting for a short recess. The meeting reconvened at 3.22 p.m. with all those listed in the sederunt present.

STATEMENT BY CHAIR

Michelle McGinty, Chair, advised that the meeting was being audio streamed and broadcast live to the internet and would be available for playback in the future. Ms McGinty noted Mr Peter O'Neill, Union Representative and Non-Voting Member of the Health and Social Care Partnership Board had recently left West Dunbartonshire Council and Members would actively seek a replacement Union representative Non-Voting Member going forward. Ms McGinty also welcomed a new Member of the Board, Mr David Smith as a representative for Unpaid Carers in West Dunbartonshire.

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

RECORDING OF VOTES

The Board agreed that all votes taken during the meeting would be carried out by roll call vote to ensure an accurate record.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Health and Social Care Partnership Board held on 16 May 2023 were submitted and approved as a correct record.

ROLLING ACTION LIST

The Rolling Action list for the Health and Social Care Partnership Board was submitted and an update was provided by Margaret-Jane Cardno, Head of Strategy and Transportation.

VERBAL UPDATE FROM CHIEF OFFICER

Beth Culshaw, Chief Officer, provided a verbal update on the recent business of the Health and Social Care Partnership. She noted planning was underway for Winter processes in our Health care system and there was an improvement being seen in our delayed discharges figures in this quarter.

2023-2024 FINANCIAL PERFORMANCE REPORT AS AT PERIOD 4 (31 JULY 2023)

A report was submitted by Julie Slavin, Chief Financial Officer, providing an update on the financial performance as at period 4 to 31 July 2023 and a projected outturn position to 31 March 2024.

After discussion and having heard the Chief Financial Officer in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the updated position in relation to budget movements on the 2023/24 allocation by West Dunbartonshire Council and NHS Greater Glasgow and Clyde Health Board and approve the direction for 2023/24 back to our partners to deliver services to meet the HSCP Board's strategic priorities;
- (2) to note the reported revenue position for the period 1 April 2023 to 31 July 2023 is reporting an adverse (overspend) position of £0.747m (1.15%);
- (3) to note the projected outturn position of £2.937m overspend (1.48%) for 2023/24 including all planned transfers to/from earmarked reserves;
- (4) to note the progress update on the formation of a recovery plan to address the projected overspend;
- (5) to note the update on the monitoring of savings agreed for 2023/24;
- (6) to note the current reserves balances;
- (7) to note the update on the capital position and projected completion timelines; and
- (8) to note the impact of a number of ongoing and potential burdens on the reported position for 2023/24 and the previously reported budget gaps for 2024/25 and 2025/26.

CARE AT HOME RE-DESIGN PROJECT OUTPUTS

A report was submitted by Fiona Taylor, Head of Health and Community Care, providing an overview of the outputs of the Care at Home re-design project which was approved by the HSCP Board in 2022 to embark on a review of the service following the Scottish approach to re-design methodology.

After discussion and having heard the Chief Officer, the Head of Health and Community Care and the Head of Human Resources in further explanation and in answer to Members' questions, the Board agreed to approve the proposed changes outlined in section 4.29 and detailed in Appendix 4 of the report to allow the proposal(s) to progress to employee and Trade Union consultation.

ADJOURNMENT

The Chair adjourned the meeting for a short recess. The meeting reconvened at 5.02 p.m. with all those listed in the sederunt present.

WEST DUNBARTONSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP COMMISSIONING PROCEDURE

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, providing an update on the commissioning process for externally delivered social care services.

After discussion and having heard the Head of Mental Health, Learning Disabilities and Addictions in further explanation and in answer to Members' questions, the Board agreed to note the process as outlined in Appendix 1 of the report and its links to the Quality Assurance Framework which would be brought to a future Board meeting.

NHS GG&C PHARMACY TRANSFORMATION PROJECT

A report was submitted by Sylvia Chatfield, Head of Mental Health, Learning Disabilities and Addiction, providing an update on progress of the NHS GG&C Pharmacy Transformation Project implementation in relation to West Dunbartonshire HSCP.

After discussion and having heard the Head of Mental Health, Learning Disabilities and Addictions in further explanation and in answer to Members' questions, the Board agreed to note the update provided.

WEST DUNBARTONSHIRE INTEGRATION JOINT BOARD RECORDS MANAGEMENT PLAN REVIEW UPDATE

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation, providing an update including details of a recent Progress Update Review (PUR) undertaken and submitted to the Public Records (Scotland) Act Assessment Team with regards to submitting a Records Management Plan to the Keeper of the Records of Scotland.

After discussion and having heard the Head of Strategy and Transformation in further explanation of the report, the Board agreed to note the detail given in the Progress Update Review in relation to the Records Management Plan.

MINUTES OF MEETING FOR NOTING

The Minutes of Meeting for Joint Staff Forum (JSF) held on the below dates were submitted and noted.

- (a) 19 January 2023;
- (b) 16 February 2023;
- (c) 16 March 2023;
- (d) 11 May 2023; and
- (e) 15 June 2023.

The meeting closed at 5.17 p.m.