

WEST DUNBARTONSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP BOARD AUDIT AND PERFORMANCE COMMITTEE

At a Hybrid Meeting of the West Dunbartonshire Health and Social Care Partnership Board Audit and Performance Committee held in the Civic Space, 16 Church Street, Dumbarton on Tuesday, 15 November 2022 at 1.02 p.m.

Present: Rona Sweeney, Lesley Rousselet and Michelle Wailes, NHS Greater Glasgow and Clyde Health Authority; and Michelle McGinty, Martin Rooney and Clare Steel, West Dunbartonshire Council.

Attending: Beth Culshaw, Chief Officer; Julie Slavin, Chief Financial Officer; Margaret-Jane Cardno, Head of Strategy and Transformation; Sylvia Chatfield, Head of Service for Mental Health, Addictions and Learning Disabilities; Lesley James, Head of Children's Health, Care and Justice Services and Chief Social Work Officer; Fiona Taylor, Head of Health and Community Care; Val Tierney, Chief Nurse; Helen Little, Lead Allied Health Professional; Andi Priestman, Chief Internal Auditor and Ashley MacIntyre and Lynn Straker, Committee Officers.

Also Attending: Christopher Gardner and Jack Kerr, Senior Auditors, Audit Scotland.

Rona Sweeney in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

RECORDING OF VOTES

The Committee agreed that all votes taken during the meeting would be done by roll call vote to ensure an accurate record.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the West Dunbartonshire Health and Social Care Partnership Board Audit and Performance Committee held on 27 September 2022 were submitted and approved as a correct record.

ROLLING ACTION LIST

A Rolling Action list for the Committee was submitted for information and relevant updates were noted and agreed.

ANNUAL AUDIT REPORT 2021 -2022 – WEST DUNBARTONSHIRE INTEGRATED JOINT BOARD

A report was submitted by Julie Slavin, Chief Financial Officer presenting the Annual Audit Report and Auditor's letter, for the audit of the financial year 2021/22, as prepared by the Health and Social Care Partnership Board's external auditors, Audit Scotland.

After discussion and having heard Julie Slavin, Chief Financial Officer and Christopher Gardner, Senior Auditor, Audit Scotland in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to note the contents of the Annual Audit Report to the Board and the Controller of Audit for the financial year ended 31 March 2022;
- (2) to note the achievement of an unqualified audit opinion;
- (3) to note the key messages, the recommendations and agreed management actions contained in the appendices to the report relating to the audited Annual Accounts; and
- (4) to provide assurance to the HSCP Board that after consideration of both the Annual Audit Report and management's letter of representation to external audit, the 2021/22 final audited accounts be approved for final sign-off by the HSCP Board.

Julie Slavin, Chief Financial Officer wished to note her thanks to Audit Scotland and WDC HSCP finance team, specifically Jennifer Ogilvie for their hard work and collegiate approach to the audit process.

WEST DUNBARTONSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP (HSCP) QUARTERLY PERFORMANCE REPORT 2022/23 QUARTER TWO

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation ensuring the Committee fulfils its ongoing responsibility to ensure effective monitoring and reporting on the delivery of services and on the programme of work as set out in the West Dunbartonshire HSCP Strategic Plan.

After discussion and having heard Margaret-Jane Cardno, Head of Strategy and Transformation and relevant officers in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to note the contents of the HSCP Quarterly Performance Report 2022/23 Quarter Two and performance against the Strategic Plan 2019 - 2023 by exception;
- (2) to note that due to timing issues the report presented partial Quarter Two data; and
- (3) to note that Quarter One information previously unavailable to the Committee was also presented within the report.

STRATEGIC RISK REGISTER SIX MONTH REVIEW

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation presenting the updated Strategic Risk Register.

After discussion and having heard Margaret-Jane Cardno, Head of Strategy and Transformation and relevant officers in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to consider the recommendation of the Senior Management Team that the Financial Sustainability risk should be increased from 12 (Issue) to 16 (Unacceptable); and
- (2) to note the recommendations in respect of the updated Strategic Risk Register (Appendix A to the report) for consideration of the HSCP Board on 15 November 2022.

INTERNAL AUDIT REPORT – PERFORMANCE MANAGEMENT ARRANGEMENTS

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation providing an update on the findings of the recent internal audit review of high level processes and procedures in relation to the HSCP Board's Performance Management Arrangements.

After discussion and having heard Margaret-Jane Cardno, Head of Strategy and Transformation in further explanation of the report, the Committee agreed:-

- (1) to note the findings of the Audit report; and
- (2) to note the actions taken to meet one of the audit requirements and plans to meet the other within defined timescales.

CARE INSPECTORATE INSPECTION REPORT FOR TWO OLDER PEOPLE'S CARE HOMES OPERATED BY THE INDEPENDENT SECTOR IN WEST DUNBARTONSHIRE

A report was submitted by Val Tierney, Chief Nurse providing an update on Care Inspectorate inspection reports for Balquidder House Nursing Care Home and Strathleven Residential Care Home and noting that both are independent sector Care Homes located within West Dunbartonshire.

After discussion and having heard Val Tierney, Chief Nurse in further explanation of the report and in answer to a Member's questions, the Committee agreed to note the contents of the report.

INSPECTION OF ADOPTION SERVICES IN WEST DUNBARTONSHIRE

A report was submitted by Lesley James, Head of Children's Health, Care and Justice Services and Chief Social Worker providing a progress update on the improvement work in relation to the Care Inspectorate inspection of Adoption Services in West Dunbartonshire 2022.

After discussion and having heard Lesley James, Head of Children's Health, Care and Justice Services Chief Social Work Officer in further explanation of the report and in answer to a Member's questions, the Committee agreed to note the report and the updated action plan (Appendix 1 to the report).

INSPECTION OF FOSTERING SERVICES IN WEST DUNBARTONSHIRE

A report was submitted by Lesley James, Head of Children's Health, Care and Justice Services and Chief Social Worker providing a progress update on the improvement work in relation to the Care Inspectorate inspection of Fostering Services in West Dunbartonshire 2022.

After discussion and having heard Lesley James, Head of Children's Health, Care and Justice Services Chief Social Work Officer in further explanation of the report, the Committee agreed to note the progress and the content of this report including the action plan (Appendix 1 to the report).

The meeting closed at 3.09 p.m.