

WEST DUNBARTONSHIRE HEALTH & SOCIAL CARE PARTNERSHIP BOARD

At a Hybrid Meeting of the West Dunbartonshire Health and Social Care Partnership Board held in the Civic Space, 16 Church Street, Dumbarton on Wednesday, 15 March 2023 at 2.05 p.m.

Present: Emilia Crichton, Lesley Rousselet and Michelle Wailes, NHS Greater Glasgow and Clyde Health Authority and Michelle McGinty, Martin Rooney and Clare Steel, West Dunbartonshire Council.

Non-Voting Beth Culshaw, Chief Officer; Julie Slavin, Chief Financial Officer; Diana McCrone, Staff Representative (NHS Greater Glasgow and Clyde); Barbara Barnes, Chair of the Locality Engagement Network – Alexandria and Dumbarton; Anne MacDougall, Chair of the Locality Engagement Network - Clydebank; Selina Ross, Chief Officer – West Dunbartonshire CVS; Kim McNab, Service Manager – Carers of West Dunbartonshire, Saied Pourghazi, Associate Clinical Director and General Practitioner and Cameron Waddell, Mazars External Auditors.

Attending: Peter Hessett, Chief Executive – West Dunbartonshire Council; Margaret-Jane Cardno, Head of Strategy and Transformation; Sylvia Chatfield, Head of Mental Health, Learning Disabilities and Addiction; Fiona Taylor, Head of Health and Community Care; Gillian Gall, Head of Human Resources; Lesley James, Head of Children's Health Care and Criminal Justice and Chief Social Work Officer; Caroline Sinclair and Julie Metcalfe, HSCP Officers; Nigel Ettles, Principal Legal Officer; Carolanne Stewart, Business Support Officer; and Ashley MacIntyre and Lynn Straker, Committee Officers.

Apologies: An apology for absence was intimated on behalf of Rona Sweeney, NHS Greater Glasgow and Clyde Health Authority.

Michelle McGinty in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

RECORDING OF VOTES

The Board agreed that all votes taken during the meeting would be carried out by roll call vote to ensure an accurate record.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Health and Social Care Partnership Board held on 21 February 2023 were submitted and approved as a correct record.

ROLLING ACTION LIST

The Rolling Action list for the Health and Social Care Partnership Board was submitted and updates on Actions were noted by Members of the Board.

VARIATION IN ORDER OF BUSINESS

Having heard the Chair, the Board agreed to vary the order of business as hereinafter minuted.

SPECIALIST CHILDREN'S SERVICES

A report was submitted by Lesley James, Head of Children's, Health, Care and Justice Services and Chief Social Work Officer providing an update to West Dunbartonshire Health and Social Care Partnership Board on the progress towards planning for implementation of a single service structure for Specialist Children's Services (SCS).

After discussion and having heard from HSCP Officers, the Chief Financial Officer and the Head of Children's Health, Care and Justice Services and Chief Social Work Officer in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the content of the report;
- (2) to approve the budget transfer of Specialist Children Services to East Dunbartonshire HSCP of £1.546m consisting of £1.438m recurring budget plus £0.126m for anticipated share of pay awards for 2022/23 and 2023/24; and
- (3) to receive regular performance updates from HSCP Officers at future meetings of the HSCP Board.

VERBAL UPDATE FROM CHIEF OFFICER

Beth Culshaw, Chief Officer provided a verbal update on the recent business of the Health and Social Care Partnership. Ms Culshaw noted there was substantial work went in to bringing together the Strategic Plan and the Budget Setting reports in the Agenda for the meeting, and they both gave a great insight into the proposed future for the HSCP Board and a positive outlook on what the Partnership could do on the 'Improving Lives Together' journey.

Ms Culshaw noted the Budget Setting report also highlighted a number of the financial pressures the Partnership was facing, and recognised the uncertainties about the level of care and capacity to provide quality care it faced, whilst overcoming the financial challenges.

WEST DUNBARTONSHIRE STRATEGIC PLAN 2023-2026 IMPROVING LIVES TOGETHER

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation seeking HSCP Board approval for the Strategic Plan 2023 – 2026 “Improving Lives Together” and to update the Board on how the plan will be implemented.

After discussion and having heard from the Head of Strategy and Transformation, the Head of Children's Health Care and Criminal Justice and Chief Social Work Officer, the Head of Health and Community Care and the Chief Financial Officer in further explanation of the report, and in answer to Members' questions, the Board agreed:-

- (1) to approve “Improving Lives Together” the Integration Authorities Strategic Plan for 2023 – 2026; and
- (2) to approve the Strategic Delivery Plan, which is the means of implementing the Strategic Plan.

WEST DUNBARTONSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP ASSISTED TRANSPORT POLICY

A report was submitted by Margaret-Jane Cardno, the Head of Strategy and Transformation, providing the Health and Social Care Partnership Board with a proposed policy position regarding assisted transport.

After discussion and having heard the Head of Strategy and Transformation in further explanation, and in answer to Members' questions, the Board agreed to approve the proposed HSCP Assisted Transport Policy for implementation from 1 April 2023.

ADJOURNMENT

The Chair adjourned the meeting for a short recess. The meeting reconvened at 3.30 p.m. with all those listed in the sederunt present.

SCOTTISH GOVERNMENT FUNDING FOR CHILDREN AND YOUNG PEOPLE'S COMMUNITY MENTAL HEALTH SUPPORTS AND SERVICES

A report was submitted by Lesley James, Head of Children's Health, Care and Justice Services and Chief Social Work Officer, providing Members of the Health and Social Care Partnership Board with an update on work to develop and improve community mental health support and services for children and young people within West Dunbartonshire, aligned to the programme for government funding.

After discussion, and having heard the Head of Children's Health, Care and Justice Services and Chief Social Work Officer in further explanation, and in answer to Members' questions, the Board agreed:-

- (1) to note the content of report;
- (2) to note the progress since the previous mid-year report to HSCP Board on 27 September 2022, primarily first year delivery of associate distress brief intervention service for children and young people and rollout of 14 and 15 year pathway;
- (3) to note the need to report to Scottish Government at prescribed time intervals; and
- (4) to seek a subsequent full year report in March 2024.

Note - Lesley James left the meeting after discussion of this item.

EXTERNAL AUDIT OVERVIEW AND APPROACH: 2022-2023 ANNUAL ACCOUNTS

A report was submitted by Julie Slavin, Chief Financial Officer, providing the Health and Social Care Partnership Board with a short presentation from our newly appointed external auditors Mazars on their audit overview and approach for 2022-2023.

After discussion and having heard from Cameron Waddell, External Auditor and the Chief Financial Officer in further explanation, and in answer to Members' questions, the Board agreed:-

- (1) to note the contents of Mazars Audit Update attached at Appendix 1 of the report; and

- (2) to note that the draft 2022-2023 Annual Audit Plan will be presented at the HSCP Board meeting on 16 May 2023 for consideration.

Note – Cameron Waddell left the meeting after discussion of this item.

2023/24 ANNUAL BUDGET SETTING REPORT

A report was submitted by Julie Slavin, Chief Financial Officer, providing the main cost pressures, funding assumptions and key financial risks for the HSCP Board in 2023/24 and to seek members' approval to set an indicative 2023/24 revenue budget.

After discussion and having heard from the Chief Financial Officer, the Head of Health and Community Care and the Head of Mental Health, Learning Disabilities and Addiction in further explanation, and in answer to Members' questions, the Board agreed:-

- (1) to accept the flat cash offer of the roll forward of the 2022/23 recurring base allocation from West Dunbartonshire Council of £83.174m;
- (2) to accept the full pass through the allocated share of the £95m and other Scottish Government funding streams for IJBs of £1.494m;
- (3) to accept the total 2023/24 allocation from WDC based on (a) and (b) above of £84.668m with the caveat of an expectation of a share of additional Scottish Government funding, anticipated to be £155m to local authorities;
- (4) to note the analysis of the reserves position and the projected balances as at 31 March 2023;
- (5) to approve the budget transfer of Specialist Children Services to East Dunbartonshire HSCP of £1.546m consisting of £1.438m recurring budget plus £0.126m for anticipated share of pay awards;
- (6) to accept the indicative 2023/24 budget allocation from NHSGGC of £104.430m, subject to confirmation of the final 2023/24 recurring base and indicative set aside budget of £34.292m;
- (7) to approve an overall indicative funding allocation of £189.098m, excluding set aside for the delivery of delegated health and social care services for 2023/24;
- (8) to approve the range of savings options to the value of £1.4m contained within Table 6. If approved this results in a 2023/24 annual budget to deliver delegated services of £191.017m, with the shortfall between funding allocation and budget of £1.919m being fully covered by a release of earmarked reserve;

- (9) to note the 2023/24 budget allocations for Housing Aids and Adaptations of £0.250m and the Care of Gardens budget of £0.229m, held and managed by the Council on behalf of the HSCP Board;
- (10) to note the update to the WDC's 10 Year Capital Plan from 2023/24 to 2031/32; and
- (11) to note the updated budget gaps across the Medium Term Financial Plan 2023/24 to 2025/26.

Note – Margaret-Jane Cardno left the meeting during discussion of this item.

REVIEW OF TERMS OF REFERENCE OF THE AUDIT AND PERFORMANCE COMMITTEE

A report was submitted by Julie Slavin, Chief Financial Officer, providing the revised Terms of Reference (ToR) of the Audit and Performance Committee for approval of the Health and Social Care Partnership Board following a recent review.

After discussion and having heard the Chief Financial Officer in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the updated CIPFA guidance for Audit committees;
- (2) to note the comments of the Audit and Performance Committee after their consideration of the revised ToR at their meeting on 14 February 2023, in relation to the numbers of voting members;
- (3) to agree on the maintaining the number of voting members at six until further independent development work with the members is complete;
- (4) to approve the recommended changes to the current ToR of the Audit and Performance Committee; and
- (5) to agree a further review will be carried out after the conclusion of the independent development.

SUPERVISION POLICY FOR CHILDREN'S SERVICES

The Chair advised there was some inaccurate information contained within the report which had been submitted. The Board agreed to bring an updated version of the report forward to the next meeting of the HSCP Board on 16 May 2023.

The meeting closed at 4.41 p.m.