

WEST DUNBARTONSHIRE HEALTH & SOCIAL CARE PARTNERSHIP BOARD

At a Hybrid Meeting of the West Dunbartonshire Health and Social Care Partnership Board held in the Civic Space, 16 Church Street, Dumbarton on Tuesday, 21 February 2023 at 2.02 p.m.

- Present:** Lesley Rousselet, Rona Sweeney and Michelle Wailes, NHS Greater Glasgow and Clyde Health Authority and Michelle McGinty, Martin Rooney and Clare Steel, West Dunbartonshire Council.
- Non-Voting** Beth Culshaw, Chief Officer; Julie Slavin, Chief Financial Officer; Val Tierney, Chief Nurse; Diana McCrone, Staff Representative (NHS Greater Glasgow and Clyde); Selina Ross, Chief Officer – West Dunbartonshire CVS; John Kerr, Housing Development and Homelessness Manager; Kim McNab, Service Manager – Carers of West Dunbartonshire, Saied Pourghazi, Associate Clinical Director and General Practitioner and Helen Little, MSK Physiotherapy Manager GGC.
- Attending:** Lesley James, Head of Children's Health Care and Criminal Justice and Chief Social Work Officer; Margaret-Jane Cardno, Head of Strategy and Transformation; Sylvia Chatfield, Head of Mental Health, Learning Disabilities and Addiction; Fiona Taylor, Head of Health and Community Care; Gillian Gall, Head of Human Resources; Alan Douglas, Chief Officer – Regulatory and Regeneration; Margaret Williamson, HSCP Officer, Jamie Dockery, Senior Housing Development Officer; Anne MacDougall, Chair of the Locality Engagement Network, Clydebank; Nigel Ettles, Principal Legal Officer; Carolanne Stewart, Business Support Officer and Ashley MacIntyre and Lynn Straker, Committee Officers.
- Apologies:** Apologies for absence were intimated on behalf of Barbara Barnes, Chair of the Locality Engagement Network, Alexandria and Dumbarton and Peter O'Neill, WDC Staff Side Co-Chair of Joint Staff Forum.

Michelle McGinty in the Chair

STATEMENT BY CHAIR – AUDIO STREAMING

Councillor Michelle McGinty, Chair, advised that the meeting was being audio streamed and broadcast live to the internet and would be available for playback.

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

RECORDING OF VOTES

The Board agreed that all votes taken during the meeting would be carried out by roll call vote to ensure an accurate record.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Health and Social Care Partnership Board held on 15 November 2022 were submitted and approved as a correct record.

ROLLING ACTION LIST

The Rolling Action List for the Board was noted and agreed by the Board.

VARIATION IN ORDER OF BUSINESS

Having heard the Chair, the Board agreed to vary the order of business as hereinafter minuted.

SPECIALIST CHILDREN'S SERVICES

A report was submitted by Lesley James, Head of Children's, Health, Care and Justice Services, Chief Social Work Officer, providing an update to West Dunbartonshire Health and Social Care Partnership Board on the progress towards planning for implementation of a single service structure for Specialist Children's Services Child (SCS).

Members of the Board heard from three officers who explained the report and appendix in further detail and answered Members questions.

After discussion and having heard the Head of Children's Health, Care and Justice Services Chief Social Work Officer in further explanation and in answer to Members' questions, the Board agreed to note the content of the report and note that a further report would be submitted in March 2023 to the Board which would include details of the transition of staff and budget, and what it means for West Dunbartonshire, for approval.

VERBAL UPDATE FROM CHIEF OFFICER

Beth Culshaw, Chief Officer provided a verbal update on the recent business of the Health and Social Care Partnership. Ms Culshaw noted Members would have felt the impact of Winter over the last few months with the increase of cases of Covid-19 and Flu putting pressure on our NHS services. She advised there were some small outbreaks in a number of Care Homes in West Dunbartonshire and this impacted on levels of service and caused some issues in terms of admissions to Care Homes and delayed discharges from hospital.

Ms Culshaw advised Delayed Discharge was something which was being focused on at great length and was not just a performance target which was reported on but also something where the focus was on the individual and the impact it was having on them and their care.

She also noted a lot of work had gone into the papers for the next HSCP Board meeting on 15 March 2023, including the Budget setting report and the Strategic Plan for HSCP going forward.

Lastly, Ms Culshaw noted Officers were continuing to work very closely with our Community Planning colleagues and progressing the work driven from the Protection of Children at Risk of Harm reports. There was also a very successful Adult Protection Day which involved some good training for staff and highlighted some of the issues we are facing when it comes to Adult protection.

2022/23 FINANCIAL PERFORMANCE REPORT AS AT PERIOD 9 (31 DECEMBER 2022) AND 2023/24 ANNUAL BUDGET SETTING UPDATE

A report was submitted by Julie Slavin, Chief Financial Officer, providing an update on the financial performance as at period 9 to 31 December 2022, a projected outturn position to the 31 March 2023 and an update on the 2023/24 annual budget setting process.

After discussion and having heard the Chief Financial Officer in further explanation of the report and the 10 appendices, and in answer to Members' questions, the Board agreed:-

- (1) to note the updated position in relation to budget movements on the 2022/23 allocation by West Dunbartonshire Council and NHS Greater Glasgow and Clyde Health Board and approve the direction for 2022/23 back to our partners to deliver services to meet the HSCP Board's strategic priorities;
- (2) to note the reported revenue position for the period 1 April 2022 to 31 December 2022 is reporting an adverse (overspend) position of £0.399m (0.29%);
- (3) to note the projected outturn position of £0.453m overspend (0.25%) for 2022/23 including all planned transfers to earmarked reserves and the main movements since last reported to the HSCP Board;

- (4) to note the bad debt write off for Quarter 2 and Quarter 3;
- (5) to approve the budget transfer from West Dunbartonshire Council of £1.419m in relation to the proposed change in cost allocation of Children's residential schools between the HSCP and Education from an equal 50% / 50% split to the proposed 72%/28% cost allocation split;
- (6) to note that the forecast costs for Covid-19 cost for 2022/23 are currently estimated to be £3.435m (including the costs of the £500 thank-you payments) and that the Scottish Government has confirmed that there will be a return of unallocated funds;
- (7) to note the update on the monitoring of savings agreed for 2022/23;
- (8) to note the current reserves balances;
- (9) to note the update on the capital position and projected completion timelines; and assumptions, and the expected timeline in relation to our partner bodies budget offers.

Note:- Alan Douglas, Chief Officer – Regulatory and Regeneration left the meeting after discussion of this item.

MUSCULOSKELETAL (MSK) PHYSIOTHERAPY SERVICE ANNUAL REPORT 2021/2022

A report was submitted by Helen Little, MSK Physiotherapy Manager GGC, presenting the Annual Report for MSK Physiotherapy service (Greater Glasgow and Clyde) 2021-2022.

After discussion and having heard the MSK Physiotherapy Manager GGC in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the content of the report;
- (2) to note the achievements of the MSK service in regards to performance; priority project work; patient feedback and involvement; use of data and work on digital enhancement within the MSK service; and
- (3) agree that both MSK quarterly and annual performance reports are presented to Audit and Performance Committee, with the annual report being presented in Q1 each year moving forward to ensure timely reporting.

URGENT AND UNSCHEDULED CARE UPDATE

A report was submitted by Fiona Taylor, Head of Health and Community Care providing an update on developments in Urgent and Unscheduled Care (U&UC) governance across NHSGGC and how HSCPs are delivering against U&UC priorities to minimise the impact of unscheduled care.

Members were shown a presentation by the Head of Health and Community Care detailing figures for A&E attendances, Emergency admissions, Unscheduled Bed days, Average lengths of stays and importantly our rate of Delayed Discharges which has seen a rise through the Winter period.

After discussion and having heard the Head of Health and Community Care in further explanation and in answer to Members' questions, the Board agreed to note the content of the report and also to note how the NHS GG&C board and HSCP Chief Officers have adapted to Scottish Government requirements for assurance through refinement of the governance structure for Urgent and Unscheduled Care, whilst staying true to the three key themes of the Delivery Plan:-

- early intervention and prevention of admission to hospital to better support people in the community;
- improving hospital discharge and better supporting people to transfer from Acute care to community supports; and
- improving the primary / secondary care interface jointly with acute to better manage patient care in the most appropriate setting.

MINUTES OF MEETING FOR NOTING

The Minutes of Meeting for Joint Staff Forum (JSF) held on the below dates were submitted and noted.

- (a) 18 August 2022;
- (b) 15 September 2022;
- (c) 27 October 2022;
- (d) 17 November 2022; and
- (e) 15 December 2022.

The meeting closed at 4.43 p.m.