

**WEST DUNBARTONSHIRE HEALTH AND SOCIAL CARE
PARTNERSHIP BOARD AUDIT AND PERFORMANCE COMMITTEE**

At a Hybrid Meeting of the West Dunbartonshire Health and Social Care Partnership Board Audit and Performance Committee held in the Civic Space, 16 Church Street, Dumbarton on Tuesday, 27 September 2022 at 1.00 p.m.

Present: Rona Sweeney, Lesley Rousselet and Michelle Wailes*, NHS Greater Glasgow and Clyde Health Authority; Michelle McGinty, Martin Rooney and Clare Steel, West Dunbartonshire Council and lay member Mrs Anne MacDougall, Chair of the Locality Engagement Network, Clydebank.

* Arrived later in the meeting

Attending: Beth Culshaw, Chief Officer; Julie Slavin, Chief Financial Officer; Sylvia Chatfield, Head of Service for Mental Health, Addictions and Learning Disabilities; Lesley James, Head of Children's Health, Care and Justice Services and Chief Social Work Officer; Fiona Taylor, Interim Head of Health and Community Care; Val Tierney, Chief Nurse; Jennifer Ogilvie, HSCP Finance Manager; Andi Priestman, Chief Internal Auditor; Nigel Ettles, Principal Solicitor* and Ashley MacIntyre and Lynn Straker, Committee Officers.

* Arrived later in the meeting

Also Attending: Christopher Gardner and Jack Kerr, Auditors, Audit Scotland; Selina Ross, Chief Officer – West Dunbartonshire CVS; Dr Saied Pourghazi, Clinical Director and Barbara Barnes, Chair of the Locality Engagement Network, Alexandria and Dumbarton*.

* Arrived later in the meeting

Apologies: Apologies for absence were intimated on behalf of Margaret-Jane Cardno, Head of Strategy and Transformation; Audrey Slater, Head of People and Change and Lynn Ratcliff, Police Scotland.

Rona Sweeney in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

RECORDING OF VOTES

The Committee agreed that all votes taken during the meeting would be done by roll call vote to ensure an accurate record.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the West Dunbartonshire Health and Social Care Partnership Board Audit and Performance Committee held on 27 June 2022 were submitted and approved as a correct record.

Note: Michelle Wailes joined the meeting during consideration of this item.

ROLLING ACTION LIST

A Rolling Action list for the Committee was submitted for information and relevant updates were noted and agreed.

QUARTERLY PERFORMANCE REPORT FOR QUARTER ONE

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation ensuring the West Dunbartonshire HSCP Audit and Performance Committee fulfils its ongoing responsibility to ensure effective monitoring and reporting on the delivery of services and on the programme of work as set out in the West Dunbartonshire HSCPs Strategic Plan.

After discussion and having heard Beth Culshaw, Chief Officer and relevant officers in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to note the content of the HSCP Quarterly Performance Report 2022/23 Quarter One and performance against the Strategic Plan 2019 - 2023 by exception;
- (2) to note that due to timing issues the report presents partial Quarter One data;
and

- (3) to note that Quarter Four information previously unavailable to the Committee is presented in the report and that full year data is contained within the Annual Performance Report 2021/22.

Note: Nigel Ettles joined the meeting during consideration of this item.

AUDIT PLAN PROGRESS

A report was submitted by Andi Priestman, Chief Internal Auditor enabling Members to monitor the performance of Internal Audit and gain an overview of the West Dunbartonshire HSCP Board's overall control environment.

After discussion and having heard Andi Priestman, Chief Internal Auditor in further explanation of the report and in answer to a Member's questions, the Committee agreed to note the progress made in relation to the Internal Audit Annual Plans for 2021/22 and 2022/23.

CLINICAL AND CARE GOVERNANCE ANNUAL REPORT 2021

A report was submitted by Val Tierney, Chief Nurse providing detail on the Clinical and Care Governance (C&CG) Annual Report 2021 which described the C&CG oversight arrangements in West Dunbartonshire HSCP and the progress made in assuring and improving the quality of health and social care.

After discussion and having heard Val Tierney, Chief Nurse and relevant officers in further explanation of the report and in answer to Members' questions, the Committee agreed that the report be sent to NHS Greater Glasgow and Clyde as all Health and Social Care Partnerships are requested to provide an Annual Report covering the role and remit of the group and any future plans for review and evaluation of care quality.

ANNUAL PERFORMANCE REPORT

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation providing an overview of the HSCP's performance in planning and carrying out integrated functions. The Annual Performance Report is produced for the benefit of Partnerships and their communities including a complaints management overview for the year 2021/22.

After discussion and having heard Beth Culshaw, Chief Officer and relevant officers in further explanation of the report and in answer to Members' questions, the Committee agreed to recommend to the HSCP Board that the West Dunbartonshire HSCP Annual Performance Report 2021/22 and the Annual Complaints Report 2021/22 be approved for publication.

ALCOHOL AND DRUG PARTNERSHIP UPDATE

A report was submitted by Sylvia Chatfield, Head of Mental Health, Addictions and Learning Disability providing an update on the progress in relation to the Scottish Government Partnership Delivery Framework to Reduce the Use of and Harm from Alcohol and Drugs in relation to the expectations of local governance arrangements for Alcohol and Drug Partnerships.

After discussion and having heard Sylvia Chatfield, Head of Mental Health, Addictions and Learning Disability in further explanation of the report and in answer to a Member's questions, the Committee agreed to note the progress in relation to section 4 of the report.

Note: Barbara Barnes joined the meeting during consideration of this item.

IMPLEMENTATION OF DIRECTIONS POLICY AND REVIEW OF DIRECTIONS LOG

A report was submitted by Margaret-Jane Cardno, Head of Strategy and Transformation providing an update on the implementation of the Directions Policy, which was approved by the HSCP Board on the 23 September 2020 alongside an opportunity to review the implementation of Directions issued between the 30 September 2020 and 31 March 2022.

After discussion and having heard Julie Slavin, Chief Financial Officer and relevant officers in further explanation of the report and in answer to a Member's questions, the Committee agreed:-

- (1) to note the progress made in respect of the implementation of the Directions Policy;
- (2) to note that no changes to the Directions Policy will be recommended to the HSCP Board as part of a recent review as the Policy remains compliant with the most recent Scottish Government Guidance;
- (3) to note the implementation of Directions issued from 30 September 2020 until 31 March 2022; and
- (4) to recommend to the HSCP Board that it seek a further report on the work of the Carers Development Group for presentation at its meeting in November 2022.

INSPECTION OF ADOPTION SERVICES IN WEST DUNBARTONSHIRE

Lesley James, Head of Children's Health, Care and Justice Services and Chief Social Work Officer provided a verbal update on the progress of the improvement work in relation to the Care Inspectorate inspection of Adoption Services in West Dunbartonshire 2022.

After discussion and having heard Lesley James, Head of Children's Health, Care and Justice Services and Chief Social Work Officer in further explanation and in answer to Members' questions, the Committee agreed that a written update be provided to the meeting of the HSCP Audit and Performance Committee in November.

INSPECTION OF FOSTERING SERVICES IN WEST DUNBARTONSHIRE

Lesley James, Head of Children's Health, Care and Justice Services and Chief Social Work Officer provided a verbal update on the progress of the improvement work in relation to the Care Inspectorate inspection of Adoption Services in West Dunbartonshire 2022.

After discussion and having heard Lesley James, Head of Children's Health, Care and Justice Services and Chief Social Work Officer in further explanation and in answer to Members' questions, the Committee agreed that a written update be provided to the meeting of the HSCP Audit and Performance Committee in November.

The meeting closed at 3.05 p.m.