

**WEST DUNBARTONSHIRE HEALTH AND SOCIAL CARE
PARTNERSHIP BOARD AUDIT AND PERFORMANCE COMMITTEE**

At a Meeting of the West Dunbartonshire Health and Social Care Partnership Board Audit and Performance Committee held via Video Conference on Thursday 16 September 2021 at 10.30 a.m.

Present: Rona Sweeney, NHS Greater Glasgow and Clyde Health Board.

Attending: Beth Culshaw, Chief Officer; Julie Slavin, Chief Financial Officer; Sylvia Chatfield, Head of Service for Mental Health, Addictions and Learning Disabilities; Audrey Slater, Head of People and Change; Jacqui McGinn, Health Improvement & Inequalities Manager; Fiona Taylor, Senior Nurse; Lyn Slaven, Strategy Lead; Andi Priestman, Shared Service Manager – Audit and Fraud; Anne MacDougall, Chair of the Locality Engagement Network, Clydebank; Helen Little, Lead Allied Health Professional; Nigel Ettles, Principal Solicitor; Ashley MacIntyre and Lynn Straker, Committee Officers.

Also Attending: Zahrah Mahmood and Jack Kerr, Audit Scotland.

Apologies: Apologies for absence were intimated on behalf of Denis Agnew, Jonathan McColl and John Mooney, West Dunbartonshire Council; Margaret-Jane Cardno, Head of Strategy and Transformation and Chief Superintendent John Paterson, Police Scotland.

Rona Sweeney in the Chair

QUORUM

Having heard the Principal Solicitor it was noted that the meeting was inquorate in terms of the Health and Social Care Partnership Board's Standing Orders as only one Voting Member was in attendance.

After hearing the Chief Officer it was noted that two items of business on the agenda, 'Item 6 – External Annual Audit Report 2020/21' and 'Item 7 – Audited Annual Accounts 2020/21' required urgent consideration. In the circumstances, Ms Sweeney, Chair, requested that attempts be made to secure a quorum and to reconvene the meeting today if this was possible.

ADJOURNMENT

The meeting was adjourned to allow the Clerk to contact other Voting Members with the aim of securing a quorum to allow the urgent business to be considered.

The meeting reconvened at 11.20 a.m. with two additional Voting Members in attendance and therefore the meeting being quorate.

The voting members in attendance were:

Denis Agnew, West Dunbartonshire Council; Rona Sweeney and Michelle Wailes NHS Greater Glasgow and Clyde Health Board.

The officers in attendance were:

Beth Culshaw, Chief Officer; Julie Slavin, Chief Financial Officer; Sylvia Chatfield, Head of Service for Mental Health, Addictions and Learning Disabilities; Audrey Slater, Head of People and Change; Jacqui McGinn, Health Improvement & Inequalities Manager; Lyn Slaven, Information Lead; Andi Priestman, Shared Service Manager – Audit and Fraud; Helen Little, Lead Allied Health Professional; Nigel Ettles, Principal Solicitor; Ashley MacIntyre and Lynn Straker, Committee Officers.

Also in attendance:

Zahrah Mahmood and Jack Kerr, Audit Scotland.

It was noted that an attempt had been made to notify all attendees of the reconvening of the meeting but it was acknowledged that not all would be able to re-join.

It was agreed that only the undernoted items of business would be considered at the meeting and that all other business on the agenda would be continued to a future meeting of the Committee.

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in relation to either of the items of business that were to be considered.

MINUTES OF PREVIOUS MEETING

The Committee agreed that the Minutes of Meeting of the West Dunbartonshire Health and Social Care Partnership Board Audit and Performance Committee held on 24 June 2021 would be submitted for approval to the meeting to be held on Monday 15 November 2021.

EXTERNAL ANNUAL AUDIT REPORT 2020/21

A report was submitted by Chief Financial Officer presenting the Annual Audit Report and Auditor's letter, for the audit of the financial year 2020/21, as prepared by the Health and Social Care Partnership Board's external auditors, Audit Scotland.

After discussion and having heard the Chief Financial Officer and Audit Scotland in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to note the contents of the Annual Audit Report to the Board and the Controller of Audit for the financial year ended 31 March 2021;
- (2) to note the achievement of an unqualified audit opinion; and
- (3) to note the key messages, the recommendations and agreed management actions contained in the appendices attached to the report relating to the audited Annual Accounts.

AUDITED ANNUAL ACCOUNTS 2020/21

A report was submitted by Chief Financial Officer presenting for consideration the audited Annual Accounts for the year ended 31 March 2021.

After discussion and having heard the Chief Financial Officer in further explanation of the report, the Committee agreed the audited Annual Accounts for the period 1 April 2020 to 31 March 2021 and recommended their approval to the HSCP Board for further discussion as required and signature by the Chair, Chief Officer and Chief Financial Officer.

The meeting closed at 11:39 a.m.