

## **WEST DUNBARTONSHIRE HEALTH & SOCIAL CARE PARTNERSHIP BOARD**

At a Hybrid Meeting of the West Dunbartonshire Health and Social Care Partnership Board held in the Civic Space, 16 Church Street, Dumbarton on Tuesday, 16 August 2022 at 2.04 p.m.

**Present:** Michelle Wailes, Emilia Crighton (for Rona Sweeney) and Lesley Rousselet, NHS Greater Glasgow and Clyde Health Authority and Michelle McGinty, Martin Rooney and Clare Steel, West Dunbartonshire Council.

**Non-Voting** Beth Culshaw, Chief Officer; Julie Slavin, Chief Financial Officer; Val Tierney, Chief Nurse; Diana McCrone, Staff Representative (NHS Greater Glasgow and Clyde); Selina Ross, Chief Officer – West Dunbartonshire CVS; Barbara Barnes, Chair of the Locality Engagement Network, Alexandria and Dumbarton; Kim McNab, Service Manager – Carers of West Dunbartonshire; John Kerr, Housing Development and Homelessness Manager\* and Helen Little, Lead Allied Health Professional.

\* arrived later in the meeting.

**Attending:** Margaret-Jane Cardno, Head of Strategy and Transformation; Lesley James, Head of Children's Health Care and Criminal Justice and Chief Social Work Officer; Sylvia Chatfield, Head of Mental Health, Learning Disabilities and Addiction; Audrey Slater, Head of People and Change; Jennifer Ogilvie, HSCP Finance Manager; Fiona Taylor, Senior Nurse and Acting Head of Health and Community Care; Jack Kerr and Chris Gardner, Auditors, Audit Scotland; Dr Saied Pourghazi, Clinical Director; Peter O'Neill, WDC Staff Side Co-Chair of Joint Staff Forum; Anne MacDougall, Chair of the Locality Engagement Network, Clydebank; Alan Douglas, Manager of Legal Services; Ashley MacIntyre and Lynn Straker, Committee Officers.

**Apology:** An apology for absence was intimated on behalf of Rona Sweeney, NHS Greater Glasgow and Clyde Health Authority.

**Michelle McGinty in the Chair**

### **DECLARATIONS OF INTEREST**

It was noted that there were no declarations of interest in any of the items of business on the agenda.

## **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Health and Social Care Partnership Board held on 27 June 2022 were submitted and approved as a correct record.

## **ROLLING ACTION LIST**

The Rolling Action list for the Board was submitted for information and relevant updates were noted and agreed by the Board.

## **RECORDING OF VOTES**

The Board agreed that all votes taken during the meeting would be carried out by roll call vote to ensure an accurate record.

## **VARIATION IN ORDER OF BUSINESS**

Having heard the Chair, the Board agreed to vary the order of business as hereinafter minuted.

## **VERBAL UPDATE FROM CHIEF OFFICER**

The Chief Officer provided a verbal update on the recent business of the Health and Social Care Partnership.

## **2022-2023 FINANCIAL PERFORMANCE UPDATE**

A report was submitted by the Chief Financial Officer providing an update on the financial performance as at Period 3 to 30 June 2022.

After discussion and having heard the Chief Financial Officer and relevant officers in further explanation and in answer to Members' questions, the Board agreed to note:-

- (1) the updated position in relation to budget movements on the 2022/23 allocation by West Dunbartonshire Council and NHS Greater Glasgow and Clyde Health Board and the first direction for 2022/23 back to partners to deliver services to meet the HSCP Board's strategic priorities;
- (2) the reported revenue position for the period 1 April 2022 to 30 June 2022 is reporting a favourable (underspend) position of £0.136m (0.31%);
- (3) the projected outturn position of £0.863m underspend (0.5%) for 2022/23, including all planned transfers to earmarked reserves;

- (4) that the forecast costs for Covid-19 for 2022/23 are currently estimated to be £8.507m (including the costs of the £500 thank-you payments);
- (5) the update on the monitoring of savings agreed for 2022/23;
- (6) the bad debt write off for quarter one;
- (7) the current reserves balances;
- (8) the update in the capital position and projected completion timelines; and
- (9) the impact of a number of ongoing and potential burdens on the reported position for 2022/23 and the previously reported budget gaps for 2023/24 and 2024/25.

### **REQUEST FROM WEST DUNBARTONSHIRE COUNCIL IN RESPONSE TO URGENT NOTICE OF MOTION**

A report was submitted by the Chief Officer allowing Members to consider a request from West Dunbartonshire Council (WDC) that un-earmarked reserves be used to mitigate against the costs associated with the Council's ambition to abolish charges for non-residential services.

Martin Rooney seconded by Clare Steel moved:-

The Health and Social Care Partnership, Integration Joint Board notes the report from the Chief Officer West Dunbartonshire HSCP.

The Board agrees that the £2.090m liability identified at 4.10 of the report for the 2022/23 budget must be included in this current year's budget planning.

This burden had previously been identified in February 2022 and was agreed at the Council budget setting in March 2022. The HSCP should have built this into their budget assumptions at the start of the financial year.

The Board notes the Chief Officer's concerns about the request of reducing the budget part way through the year and agrees that the HSCP should instead look to building abolition of the non-residential care charges into the HSCP 2023/24 budget.

### **ADJOURNMENT**

The Chair adjourned the meeting for a short recess to obtain legal advice. The meeting reconvened at 2.50 p.m. with all those listed in the sederunt present.

The Manager of Legal Services then provided Members with advice on how motions and amendments were dealt with.

## **ADJOURNMENT**

The Chair adjourned the meeting for a short recess due to technical issues with sound. The meeting reconvened at 3.07 p.m. with all those listed in the sederunt present.

As an amendment, Emilia Crighton seconded by Michelle Wailes moved:-

A short-life working group would need to be established to consider the financial and strategic practicalities.

On a roll call vote being taken, 3 Members voted for the amendment, namely Emilia Crighton, Lesley Rousselet and Michelle Wailes and 3 Members voted for the motion, namely Clare Steel, Michelle McGinty and Martin Rooney.

The Manager of Legal Services advised that the status quo would prevail and Standing Order 12 would not preclude reconsideration of any such item within a six month period. If the voting members do not agree on a means of resolving a dispute at a meeting of the Board, the formal dispute resolution mechanism specified in the Integration Scheme may be used on either party's formal request.

Note: John Kerr joined the meeting during consideration of this item.

## **ADJOURNMENT**

The Chair adjourned the meeting for a short comfort break. The meeting reconvened at 3.53 p.m. with all those listed in the sederunt present.

## **ANALYSIS OF RESERVES**

A report was submitted by the Chief Financial Officer providing a clear framework for Members to ensure reserves were effectively managed to meet the financial risks and uncertainties faced by the HSCP whilst enabling the Partnership Board to provide the capacity to invest in the delivery of the HSCP Strategic Plan.

Martin Rooney seconded by Clare Steel moved:-

The board continues to agree to continue the reserves update report until the decision on the application of the looked after and accommodated children's residential placement is reached between the HSCP and the Council.

Michelle Wailes seconded by Emilia Crighton moved:-

That the recommendations within the paper need to be considered at the Board meeting today.

As an amendment, Michelle McGinty moved:-

The board agrees recommendations A-D with the addition of a further recommendation E – that the Board recognises the potential burden of the conclusion of the Children and Families review and further recognises that any decision will be funded by existing HSCP reserve in 2022/23.

Having heard the amendment and with the agreement of the seconder, Martin Rooney withdrew his motion.

Michelle McGinty's amendment was then seconded by Clare Steel.

On withdrawal of the original motion, the first amendment became the motion.

On a roll call vote being taken, 3 Members voted for the amendment, namely Clare Steel, Michelle McGinty and Martin Rooney and 3 Members voted for the motion, namely Emilia Crighton, Lesley Rousselet and Michelle Wailes

The Manager of Legal Services advised that the status quo would prevail and Standing Order 12 would not preclude reconsideration of any such item within a six month period. If the voting members do not agree on a means of resolving a dispute at a meeting of the Board, the formal dispute resolution mechanism specified in the Integration Scheme may be used on either party's formal request.

## **ADJOURNMENT**

The Chair adjourned the meeting for a short recess. The meeting reconvened at 4.32 p.m. with all those listed in the sederunt present.

## **NATIONAL CARE SERVICE (NCS) (SCOTLAND) BILL**

A report was submitted by the Head of Strategy and Transformation providing an update on progress in respect of the National Care Service (NCS) (Scotland) Bill.

After discussion and having heard from the Head of Strategy and Transformation in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the update on the National Care Service (Scotland) Bill; and
- (2) to instruct officers to draft a response to the ongoing consultation on the National Care Service on behalf of the HSCP Board and given the deadline for submission to Scottish Government is 2 September, which is before the next formal meeting of the board, agreed to delegate the approval of the submission to the Chair, Vice Chair and Chief Officer.

## **ALCOHOL AND DRUG PARTNERSHIP (ADP) UPDATE**

A report was submitted by the Head of Mental Health, Addictions and Learning Disability providing an update on the progress in relation to the Scottish Government Partnership Delivery Framework to reduce the use of and harm from Alcohol and Drugs in relation to the expectations of local governance arrangements for Alcohol and Drug Partnerships (ADPs).

After discussion and having heard from the Head of Mental Health, Addictions and Learning Disability in further explanation and in answer to Members' questions, the Board agreed to approve the spending proposals as outlined in Section 4 of the report.

## **MENTAL HEALTH AND WELLBEING IN PRIMARY CARE SERVICE**

A report was submitted by the Head of Mental Health, Addictions and Learning Disabilities providing an update on the development of the Mental Health & Wellbeing Primary Care Service across West Dunbartonshire Health & Social Care Partnership and the submission of plans in line with Scottish Government guidance.

After discussion and having heard from the Head of Mental Health, Addictions and Learning Disabilities in further explanation of the report, the Board agreed:-

- (1) to support the Year 1 plan; and
- (2) to note the progress and planned next steps for the development of the Mental Health & Wellbeing in Primary Care Service.

## **ADOPTION OF MODEL CODE OF CONDUCT**

A report was submitted by the Principal Solicitor informing Members of amendments to the Model Code of Conduct produced by the Scottish Government. The Model Code of Conduct applied to members of devolved public bodies such as the HSCP Board. The Standards Commission has brought out guidance to reflect the changes made to the Model Code.

After discussion and having heard from the Manager of Legal Services in further explanation and in answer to Members' questions, the Board agreed to adopt the Model Code and the Guidance with the deletion of paragraph 3.11 from Appendix 1 to the report.

The meeting closed at 5.02 p.m.