

Supplementary Agenda

West Dunbartonshire Health & Social Care Partnership Board

Date: Monday, 27 June 2022

Time: 15:00

Format: Hybrid Meeting

Contact: Lynn Straker, Committee Officer
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Dear Member

ITEMS TO FOLLOW

I refer to the agenda for the above meeting that was issued on 17 June and now enclose a copy of Item 8 which was not available for issue at that time.

Yours faithfully

BETH CULSHAW

**Chief Officer
Health and Social Care Partnership**

Note referred to:

8 FINANCIAL PERFORMANCE OUTTURN REPORT

161 - 195

Submit report by Chief Financial Officer providing an update on the Outturn based on the unaudited position as at period 12 to 31 March 2022.

Distribution:-

Voting Members

Michelle McGinty (Chair)
Rona Sweeney (Vice Chair)
Martin Rooney
Lesley Rousselet
Clare Steel
Michelle Wailes

Non-Voting Members

Barbara Barnes
Beth Culshaw
John Kerr
Helen Little
Diana McCrone
Anne MacDougall
Kim McNab
Peter O'Neill
Saied Pourghazi
Selina Ross
Julie Slavin
Val Tierney

Senior Management Team – Health and Social Care
Partnership Chief Executive – West Dunbartonshire Council

Date of issue: 22 June 2022

WEST DUNBARTONSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP BOARD

Report by Chief Financial Officer

27 June 2022

Subject: 2021/22 Financial Performance Outturn Report

1. Purpose

- 1.1 To provide the Health and Social Care Partnership Board with an update on the outturn based on the unaudited position as at period 12 to 31 March 2022.

2. Recommendations

- 2.1 The HSCP Board is recommended to:

- **Approve** the updated position in relation to budget movements on the 2021/22 allocation by West Dunbartonshire Council and NHS Greater Glasgow and Clyde Health Board and the final direction for 2021/22 back to our partners to deliver services to meet the HSCP Board's strategic priorities;
- **Note** the reported revenue position for the period 1 April 2021 to 31 March 2022 is reporting a favourable (under spend) position of £12.753m (6.68%), including all planned transfers to earmarked reserves;
- **Note** the main movements since last reported to the HSCP Board;
- **Note** the reported Covid-19 full year position for the period 1 April 2021 to 31 March 2022 is £5.767m (including the costs of the £500 thank-you payments) resulting in a final earmarked reserve of £9.213m;
- **Note** the update on the monitoring of savings agreed for 2021/22; and
- **Note** the analysis of the reserves position and the draft balances as at 31 March 2022.

3. Background

- 3.1 At the meeting of the HSCP Board on 25 March 2021 members agreed the 2021/22 revenue estimates. A total indicative net revenue budget of £170.097m (excluding Set Aside) was approved.
- 3.2 Since the March HSCP Board report there have been a number of budget adjustments. A total net budget of £190.985m is now being monitored as detailed within Appendix 1.
- 3.3 The 2021/22 financial year ended on 31 March 2022 with a final outturn period 12 position as detailed within this report. This reported position is also detailed within the 2021/22 unaudited annual accounts which are the subject of a separate report to the 27 June 2022 Audit and Performance Committee.

4. Main Issues

Financial Impacts of the HSCP Response to the Covid-19 Pandemic

- 4.1** Throughout 2021/22 the Local Mobilisation Plan (LMP) Covid-19 financial tracker continued to be submitted quarterly to the Scottish Government.
- 4.2** The final financial tracker for 2021/22 was submitted on 28 April 2022 and Table 1 provides a summarised version of the financial tracker actual costs based on the final submission. At this time the costs only extend until the end of the 2021/22 financial year; however expenditure commitments will extend into 2022/23.
- 4.3** In addition to the opening earmarked COVID-19 reserve of £4.970m, the Scottish Government issued a letter to HSCP Chief Financial Officers and NHS Board Directors of Finance on 25 February 2022, detailing “Further Covid funding for 2021/22”. In total £981m of funding was made available for NHS Boards (£362m) and Integration Authorities (£619m) to meet current costs and support the continuing impact of the pandemic. The HSCP Board’s share of the £619m was £8.893m and along with further funding from the LMP Quarterly Returns this takes total Covid-19 funding received in 2021/22 to £9.024m.
- 4.4** The letter of the 25 February was followed by a further letter on 11 April again setting out the parameters of how COVID-19 funding could be spent by Integration Authorities and Health Boards in 2022/23. This will be monitored through newly established Covid Cost Improvement Programmes.
- 4.5** The £500 “thank you” payment announced by the Scottish Government in late 2020, to be paid to health and social care and other staff supporting the pandemic spans two financial years. All eligible NHS employees received their payments in 2020/21 with the payments to Local Authority employees and external providers being paid in 2021/22.
- 4.6** Actual spend for 2021/22 totalling £5.767m which includes £0.986m relating to social care £500 thank-you payments, the costs of which have been separately funded. The remaining spend of £4.781m has been fully funded from the opening earmarked reserve for COVID-19 pressures leaving £0.189m available for use in 2022/23. When added to the new funding received of £9.024m this results in a closing earmarked reserve of £9.213m for COVID-19 pressures in 2022/23.
- 4.7** The vast majority of the PPE distributed in 2021/22 came from the local PPE Hubs operated by WDC on behalf of the HSCP, with the PPE supplied by National Services Scotland (NSS) free of charge. None of the costs associated with this PPE is included within Table 1.

Table 1 - Summary of Covid-19 Costs and Funding to 31 March 2022

Covid/Remobilisation Cost Analysis	Actual to Date
	£000's
Covid-19 Pressures	5,543
Additional PPE	5
Flu Vaccination	7
Community Hubs	36
Additional Care Home Placements	7
Additional Capacity in Community	319
Additional Staff Costs	992
Staff Wellbeing	39
£500 Thankyou Payments	986
Additional FHS Prescribing	85
Additional FHS Contractor Costs	23
Social Care Provider Sustainability Payments	1,500
Increased costs of Service Provision	574
Loss of Income	392
Other	508
Unachievable Savings	1,084
Offsetting Cost Reductions	(1,014)
Remobilisation Costs	224
Adult Social Care	35
Reducing Delayed Discharge	179
Other	10
Total Spend	5,767
Funding	
Opening Earmarked Reserve for Covid Pressures	(4,970)
Grant Funding for Social Care £500 Thankyou Payment	(752)
Grant Funding for Third Party Provider £500 Thankyou Payment	(234)
Additional Funding from LMP Quarterly Returns	(131)
Further Covid Funding 2021/22	(8,893)
Total Funding	(14,980)
Closing Earmarked Reserve for Covid Pressures	(9,213)

Summary Position

4.8 The reported revenue position for the period 1 April 2021 to 31 March 2022 is a favourable (under spend) position of £12.753m. Members should note that the reported underspend takes into account the progress on agreed savings

programmes and planned additions and drawdowns to earmarked reserves. Further detail on the progress of savings is detailed in Appendix 2 with an update on the anticipated level of reserves with supporting narrative provided in sections 4.14 to 4.24 below and within Appendix 5.

- 4.9** The 2021/22 reported outturn position is based on the period 12 ledger information and includes all known material accruals and planned transfers to and from earmarked reserves at this stage of the year end accounts closure process. Final outturn figures and recommendations on reserves are included in section below and are reflected within the draft 2021/22 unaudited accounts.
- 4.10** The summary position is reported within Table 2 below which identifies the 2021/22 budget under spend of £12.753m (6.68% of the budget). The consolidated position is presented in greater detail within Appendix 3, with the individual Health Care and Social Care reports detailed in Appendix 4.

Table 2 - Summary Financial Information as at 31 March 2022

Summary Financial Information	Annual Budget	Actual Outturn 2021/22	Actual Variance	Reserves Adjustment	Revised Actual Variance	Variance %
	£000's	£000's	£000's		£000's	
Health Care	111,817	106,844	4,973	4,973	0	0.0%
Social Care	104,399	103,501	898	2,611	(1,713)	-1.6%
Covid-19	9,024	5,767	3,257	4,243	(986)	-10.9%
Expenditure	225,240	216,112	9,128	11,827	(2,699)	-1.2%
Health Care	(4,781)	(4,781)	0	0	0	0.0%
Social Care	(29,474)	(32,113)	2,639	0	2,639	-9.0%
Covid-19	0	(986)	986	0	986	0.0%
Income	(34,255)	(37,880)	3,625	0	3,625	-10.6%
Health Care	107,036	102,063	4,973	4,973	0	0.0%
Social Care	74,925	71,388	3,537	2,611	926	1.2%
Covid-19	9,024	4,781	4,243	4,243	0	0.0%
Net Expenditure	190,985	178,232	12,753	11,827	926	0.5%

- 4.11** The overall reported net revenue position has improved by £2.371m from the financial projection reported to the 21 March HSCP Board meeting with the main changes detailed in Table 3 below.

Table 3 – Movements in the Reported Outturn since Last Reported

Reconciliation of Movements in Reported Position between Last Reported and Period 12	Forecast Full Year	Drawdown / (Transfer to) Earmarked Reserves	Drawdown / (Transfer to) Unearmarked Reserves
	£000	£000	£000
Period 10 Favourable Variance Reported	10,382	8,264	2,118
Period 12 Favourable Variance Reported	12,753	11,827	926
Movement	2,371	3,563	(1,192)
Represented By:			
Older People Residential, Health and Community Care	259	190	69
Physical Disability	438	407	31
Childrens Residential Care and Community Services	275	608	-333
Mental Health Services	438	737	-299
HSCP Corporate and Other Services	961	1,621	-660
Total	2,371	3,563	(1,192)

Significant Variances – Health Services

4.12 The position at 31 March 2022 is reporting an outturn underspend of £13.373m (11.52%). Due to the timing of the NHSGCC year-end financial ledger closure the outturn can be held at this position, subject to audit. The key outturn variances are detailed below:

- **COVID-19** – underspend of £8.400m due to additional Scottish Government funding allocation of £9.024m to fund ongoing delegated Covid-19 pressures in 2022/23 offset by 2021/22 Covid-19 spend.
- **HSCP Corporate and Other Services** – underspend of £1.830m due to additional Primary Care funding allocated in year which will be held in an earmarked reserve to fund ongoing spend.
- **Mental Health Services** – underspend of £0.897m due to an underspend in core services arising from recruitment challenges and additional Action 15 funding in year.
- **Addictions Services** – underspend of £0.696m due to the continued funding of fixed term posts from the opening earmarked ADP reserve along with additional Scottish Government funding allocations in 2021/22. Commissioning group to be set up to support ongoing developments in relation to this service area.
- **Hosted Services** – underspend of £0.487m due to ongoing recruitment challenges.

Significant Variances – Social Care Services

4.13 The position at 31 March 2022 is reporting a projected outturn overspend of £0.298m (0.40%). The WDC financial ledger has yet to close, however there are unlikely to be further movements and therefore it is considered that the outturn position can be held at this position, subject to audit. The key projected outturn variances are detailed below:

- **HSCP Corporate Costs** – underspend of £1.007m due to unallocated living wage funding and Scottish Government Winter Pressure funding allocated for Interim pressures.
- **Residential Accommodation for Older People** – underspend of £0.772m mainly due to recruitment challenges along with the impact of Covid-19 admission restrictions and delays in assessing clients for residential packages
- **Carers** – underspend of £0.591m due to timing of the work required to implement the West Dunbartonshire’s Carers Strategy 2021 as reported to the 21 February HSCP Board.
- **Care at Home** – underspend of £0.516m due to the reallocation of appropriate spend to the Covid-19 cost centre and the receipt of Scottish Government Winter Pressure funding with both being offset by reported overspends arising from festive holiday overtime, backdated pay award, increase in staff isolation and positive covid-19 cases impacting on internal and external care at home resulting in a projected increase in the use of agency staff and overtime to cover the service.
- **Physical Disability** – underspend of £0.438m primarily due to changes in client support packages, including respite provision, due to COVID restrictions and some service users and their carers’ working flexibly with our commissioned service providers. All packages have now returned to a more stable position, some at enhanced levels.
- **Strategy, Planning and Health Improvement**– underspend of £0.335m mainly due to a number of vacant posts and ongoing recruitment challenges.
- **COVID-19** – spend of £4.157m funded from the earmarked reserve.

Update on Reserves

4.14 The Ministerial Steering Group’s Review of Integration identified the need for each Integration Joint Board to develop a transparent and prudent reserves policy. This policy is required to ensure that reserves are identified for a purpose and held against planned expenditure or held as a general reserve in contingency to cushion the impact of unexpected events or emergencies. Reserves should not be built up unnecessarily. The HSCP Board’s current reserves policy complies with all of these requirements and has set its general

reserve level at 2% of net expenditure. Based on the 2021/22 net expenditure figures, excluding Family Health Services this would equate to £3.956m.

- 4.15** It is important that sufficient general reserves are held to manage unanticipated pressures from year to year. The Medium Term Financial Plan (as set out in the 21 March 2022 Budget Setting Report) considered a number of areas of risk and the potential financial implications for the HSCP as detailed in Table 4 below.

Table 4 – Risk and Budget Pressures

Impact of 1% Change in Expenditure	2022/23	2023/24	2024/25	2025/26
	£000's	£000's	£000's	£000's
Pay	981	816	841	866
Demographic and Demand Changes	574	591	609	627
Living Wage	35	36	37	38
Prescribing	37	948	1,005	1,025
Non Pay Health Pressures	122	126	130	134
Resource Transfer	58	60	61	63
Total	1,808	2,578	2,684	2,755
Impact of 1% Change in Resources	2022/23	2023/24	2024/25	2025/26
	£000's	£000's	£000's	£000's
WDC Revenue Funding	818	814	814	818
Housing Aids and Adaptations and Care of Gardens	7	7	7	7
NHSGCC Revenue Funding	1,030	1,048	1,069	1,078
Total	1,855	1,869	1,890	1,904

- 4.16** The 2022/23 budget makes a number of assumptions in relation to savings/pressures and if these are not fully delivered then general reserves may be required to mitigate the risks. In addition, a number of ongoing budget savings / pressures will continue to impact on 2022/23, and the HSCP Board will be advised of the impact of these within regular budget monitoring statements, together with proposed management actions to mitigate these budget pressures.
- 4.17** There are also a number of risks which are out with the control of the HSCP Board such as the cost of drugs, the impact of the UK exit from the European Union and the required response to COVID-19. All of these risks require the HSCP Board to hold a contingency which is sufficient to respond and still remain financially stable in the short to medium term.
- 4.18** As the HSCP Board move forward with their recovery and renewal plans they must consider the financial uncertainties that may come from increased demand for some health and social care services. Evidence is emerging that the COVID-19 pandemic has disproportionately impacted on people already suffering disadvantage.

- 4.19** At the 24 June 2021 HSCP Board meeting, members approved proposals to take forward expenditure plans for earmarked reserves with anticipated spend in 2021/22 of £8.968m.
- 4.20** Detailed analysis of reserves is provided in Appendix 5. The analysis identifies that while £7.832m of earmarked reserves have been drawn down in 2021/22 to fund expenditure; difficulties in recruitment (a national issue) and new funding received late in the financial year has increased earmarked reserves already in place (£14.518m) as well as create new earmarked reserves (£5.855m). It is currently anticipated that a net amount of £12.541m will be added to earmarked reserves with the most significant challenge being recruitment of staff into a number of fixed term posts.
- 4.21** As well as the ongoing difficulties in recruiting specialist staff to deliver on a range of Scottish Government policies covered by specific, ring-fenced funding, core health and care services are also impacted by recruitment and retention issues. Where required, any COVID-19 related turnover savings or other service reductions are included within the LMP as an offset saving against other Covid related costs. However there remains an overall underspend in services projected to be £0.926m which if fully allocated against unearmarked reserves would bring the closing balance to £5.293m. Based on current net expenditure (excluding FHS services) this value equate to a general reserve level of approximately 2.68%.
- 4.22** Included within the 2021/22 Draft Unaudited Accounts Reports, as presented to the Audit and Performance Committee on 27 June, there is a recommendation to earmark £0.714m from the unadjusted unearmarked reserve to fund a number of fixed term posts for a period of two years (subject to the Children and Families Service Review) to support the action plans arising from the inspections of both Fostering and Adoption Services and the Interim report on phases 1 and 2 of a Community Planning Partnership Joint Inspection of Services for Children and Young People at Risk of Harm in West Dunbartonshire. This recommendation results in a revised unearmarked reserve closing balance of £4.579m which based on current net expenditure (excluding FHS services) equates to a revised general reserve level of approximately 2.31%.
- 4.23** Given the scale of the potential financial challenges presented at 4.15 to 4.18 above, and the likelihood that public sector pay increases will be above the 2% budgeted, there will be an increase to the projected budget gaps for 2023/24 and 2025/26 (as set out in the 21 March 2022 Budget Setting Report). This gap could widen by approximately £2.2m in both 2022/23 and future years in relation to the WDC decision to review the current 50/50 split of children's residential placements to an 80/20 split HSCP/Education, as contained within the 2022/23 budget setting report. The review, led by WDC of the current cost split has still to be concluded.
- 4.24** In response to the challenges set out above the HSCP Board may wish to consider holding the general reserves level at the revised 2.31% reported at 4.22 above, in lieu of a further report coming to the HSCP Board in August.

- 4.25** Table 5 sets out the draft outturn position (including the additional earmarking covered at 4.22) and details anticipated movements based on the financial outturn position as at 31 March 2022. Since last reported there is an overall increase in reserves of £2.371m due to the improved financial position.

Table 5 – Movement in Reserves

Movement in Reserves During 2021/22	Unearmarked Reserves £000	Earmarked Reserves £000	Total General Fund Reserves £000
Opening Balance as at 31st March 2021	(4,367)	(17,440)	(21,807)
Total Comprehensive Income and Expenditure (Increase)/Decrease 2021/22	(212)	(12,541)	(12,753)
Closing Balance as at 31st March 2022	(4,579)	(29,981)	(34,560)

Bad Debt Write Off

- 4.26** As previously advised debt to the value of £0.081m relating to charges levied after July 2015 was agreed to be recharged to the HSCP in 2021/22 with HSCP Board's Chief Financial Officer undertaking to review the level of outstanding debt as part of the year end accounts process and making appropriate provision in the annual financial statements for future debt writes off.
- 4.27** A final reconciliation has taken place by West Dunbartonshire Council and total historic debt write off of £0.116m has been charged to the HSCP in 2021/22. In addition a bad debt provision has been calculated at £0.168m taking the total charge in 2021/22 to £0.284m.

Housing Aids and Adaptations and Care of Gardens

- 4.28** The Housing Aids and Adaptations and Care of Gardens for delivery of social care services is in scope as part of the minimum level of adult services delegated to the HSCP Board and should be considered as an addition to the HSCP's 2021/22 budget allocation of £74.925m from the council.
- 4.29** These budgets are managed by the Council's – Roads and Neighbourhood and Housing and Employability Services on behalf of the HSCP Board.
- 4.30** The summary position for the period to 31 March 2022 is included in the table below and will be reported as part of WDC's outturn position.

Table 6 - Financial Performance as at 31 March 2022

Budgets Managed on Behalf of WD HSCP by West Dunbartonshire Council	Annual Budget	Actual Outturn 2021/22	Actual Variance	Variance %
	£000's	£000's	£000's	
Care of Gardens	453	448	5	1.1%
Aids & Adaptations	250	79	171	68.4%
Net Expenditure	703	527	176	25.0%

5. Options Appraisal

5.1 None required

6. People Implications

6.1 Other than the position noted above within the explanation of variances there are no other people implications known at this time.

7. Financial and Procurement Implications

7.1 Other than the financial position noted above, there are no other financial implications known at this time. The regular financial performance reports to will update on any material changes to current costs and projections.

8. Risk Analysis

8.1 The main financial risk to the reported outturn financial position relates to any issues arising between now and the completion of the annual accounts audit process.

8.2 As previously advised an employer's liability insurance claim was been submitted on behalf of a WDC employee working within the HSCP. The employer's liability policy excess is £0.250m. While the Council anticipate that the HSCP will be responsible for costs up to this amount the Integration Scheme sets out clear responsibilities with regard to Claims Handling, Liability and Indemnity such that:

- The Parties understand that the Integration Joint Board, while having legal personality in its own right, has neither replaced nor assumed the rights or responsibilities of either the Health Board or the Council as the employers of the staff delivering integrated services; or for the operation of buildings or services under the operational remit of those staff.
- The Parties will continue to indemnify, insure and accept responsibility for the staff that they each employ; their particular capital assets that integrated services are delivered from or with; and the respective services themselves that each Party has delegated to the Integration Joint Board.

- Liabilities arising from decisions taken by the Integration Joint Board will be equally shared between the Parties.

8.3 The integration scheme is clear that the liability for this remains with the Council and therefore no provision has currently been included with the 2021/22 draft unaudited accounts.

9. Equalities Impact Assessment (EIA)

9.1 None required.

10. Environmental Sustainability

10.1 None required.

11. Consultation

11.1 This report and the projections and assumptions contained within it has been discussed with both council and health board finance colleagues.

12. Strategic Assessment

12.1 Proper budgetary control and sound financial practice are cornerstones of good governance and support the Partnership Board and officers to pursue the priorities of the Strategic Plan.

13. Directions

13.1 The recurring and non-recurring budget adjustments up to 31 March 2022 (as detailed within Appendix 1) will require the issuing of a revised direction, see Appendix 6.

Julie Slavin – Chief Financial Officer

Date: 21 June 2022

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Appendices:

- Appendix 1 – Budget Reconciliation
- Appendix 2 – Monitoring of Savings
- Appendix 3 – Revenue Budgetary Control 2021/22 (Overall Summary)
- Appendix 4 – Revenue Budgetary Control 2021/22 (Health Care and Social Care Summary)
- Appendix 5 – Reserves

Appendix 6 – Directions

Background Papers: 2021/22 Financial Performance Update Report – March
HSCP Board

Localities Affected: All

2021/22 Budget Reconciliation	Health Care £000	Social Care £000	Total £000
Budget Approved at Board Meeting on 25 March 2021	97,853	72,244	170,097
Council Budget Adjustments			
Reduction in pay award funding from WDC following Cosla adjustment		(20)	(20)
Additional Scottish Living Wage funding allocated 26 March 2021		527	527
Health Budget Adjustments			
Recurring Transfer to Corporate/NHS Board - MSK Physio Accomodation SLA	(170)		(170)
Recurring Transfer to MHAU	(34)		(34)
Period 1 to 3 Adjustments			
Mobile Licence Realignment		(2)	(2)
FHS GMS Reccuring adjustments	509		509
Fhs Other To Hscp's Budget - Prescribing	473		473
Wdhscp Camhs Spec Doc	(16)		(16)
Gms X Chg Hscp Covid MI 6701	2		2
Gms X Chg Hscp Covid MI 6701	1		1
Camchp19 Mh Strategy Action 15	289		289
Camchp20 Pcip Tr 1 Wdhscp	1,261		1,261
Camchp22 Wdhscp Adp Funding	244		244
Wd Camhs Nursing (af) - Mental Health Recovery and Renewal Fund	75		75
Wd Camhs Psychology (af) - Mental Health Recovery and Renewal Fund	82		82
Anticipated outstanding budget adjustments	690		690
Period 4 Adjustments			
Hscp Ncl 2021-reduce Dent Inc	500		500
Hscp Ncl Adjust Gds Bud	61		61
Hscp Ncl Adjust Gos Bud	75		75
Hscp Ncl Adjust Gps Bud	342		342
CAMCHP30 Agenda for Change Pay Uplift	630		630
CAMCHP43 WD SARC Contribution	(46)		(46)
CAMCHP47 WD Outcome Fwk Uplift	4		4
Gms X Chg Hscp Covid MI 6701	0		0
Pay Award Shortfall to fund	(190)		(190)
Anticipated outstanding budget adjustments	(125)		(125)

2021/22 Budget Reconciliation	Health Care £000	Social Care £000	Total £000
Period 5 to 6 Adjustments			
Hscp Ncl Adjust Gps Bud	133		133
Hscp Ncl Reduce Dent Inc	32		32
Gms X Chg Hscp Covid MI 6701	(3)		(3)
Sesp Chd Eat Up - West D	50		50
Sesp Diabetes - Wd	20		20
Apremilast Cam From Acute Q1	11		11
Camchp68 Wdhscp Smoking Prev	70		70
Apremilast Cam From Acute M4	8		8
Camchp16 Wdhscp Mhrr Camhs	497		497
Camchp97 Wd Wkforce Wellbeing	36		36
Budget Trs Fr Nw Pcmh	54		54
Camhs Waiting List Budget	9		9
Camhs Waiting List Budget	77		77
Camhs Waiting List Budget	7		7
Ldl Team From Ld To Hscps	12		12
Anticipated outstanding budget adjustments	(482)		(482)
Period 7 to 9 Adjustments			
Interim Care Funding		673	673
Expanding Care at Home Capacity Funding		1,043	1,043
Scottish Living Wage Funding		580	580
Adobe Acrobat Pro DC Licence Realignment		(3)	(3)
Mobile Phone Licence Realignment		(5)	(5)
PCIP Tranche 2 Funding	1,402		1,402
MDT Funding	336		336
1000 Healthcare Worker Funding	269		269
Winter Planning PCIF Funding	51		51
Adjust Hscp Ncl Gds	1,038		1,038
Adjust Hscp Ncl Gos	(308)		(308)
Hscp Ncl Adjust Gps Bud	(680)		(680)

2021/22 Budget Reconciliation	Health Care £000	Social Care £000	Total £000
Hscp Ncl Reduce Dent Inc	(84)		(84)
Gms X Chg Hscp 17c 21/22	15		15
Gvp21100 Apremilast M5 (aug)	11		11
Camchp118 Wd Covid Ppe	126		126
Camchp127 Wd Covid & Flu Vac	5		5
Camchp18 Wd Dn Funding	96		96
Camchp27 Wd Pcip Pharmacists	167		167
Pharm Contribut Camchp105 Wd	(91)		(91)
Gvp21131 Apremilast M6 (sept)	8		8
Camchp130 Wd Vale Post Tfer	(25)		(25)
Apremilast Cam Acute Accrual	13		13
Apremilast Cam Acute M09 Oct21	7		7
Camchp132 Wdhscp Adp Frontline	118		118
Camchp133 Wdhscp Adp Pfg	310		310
Camchp135 Mh Outcomes Fwk	174		174
Camchp136 Wd Dementia Pds	63		63
Camchp141 Wdhscp Clw Payment	2		2
Camchp149 Wdhscp Adp Ddtf	57		57
West Dun Share Of Pfg Funding	60		60
Anticipated Parenting Income	-		0
Anticipated outstanding budget adjustments	(237)		(237)
Period 10 Adjustments			
1000 Healthcare Worker Funding	3		3
Action 15 Tranche 2 Funding	274		274
Further Covid funding 2021-22	7,741		7,741
Camchp168 Wd Ch Lead Nurse	52		52
Apremilast Cam Accr Adj M10	1		1
Apremilast Cam Acute M10 Nov21	11		11
SG District Nursing	41		41

2021/22 Budget Reconciliation	Health Care £000	Social Care £000	Total £000
Period 11 to 15 Adjustments			
Implementation of National Trauma Training Programme		50	50
Unaccompanied Asylum Seeking Children (UASC)		11	11
Scottish Disability Assistance		20	20
Mental Health Recovery & Renewal		44	44
Whole Family Wellbeing		72	72
Telecare Fire Safety		17	17
Other		(3)	(3)
Further Covid funding 2021-22	1,152		1,152
Camchp70 Wd Msk Trfr	(4)		(4)
Adjust Hscp Ncl Gds	49		49
Adjust Hscp Ncl Gds Income M12	40		40
Adjust Hscp Ncl Gos	(63)		(63)
Adjust Hscp Ncl Gps M12	(130)		(130)
Chief Nurse 0.5 Edn To Wdn	41		41
Camchp145 Med+dent Pay Awd	24		24
Camchp146 Addtl B8+9 Pay Awd	18		18
Camchp188 Wdhscp Esp App	11		11
Gms X Chg Hscp 17c 21/22	2		2
Scottish Procurement Gas Balancing Charges 2122	24		24
Scottish Procurement Gas Balancing Charges 2122	(24)		(24)
Buvidal Funding To Hscp's Wd	58		58
Gms Uplift 21-22	334		334
Gms Winter Sustain 21-22	253		253
Add Buv & Apre Fund To M11 Wd	2		2
Apremilast Cam Accr Adj M11	1		1
Apremilast Cam Acute M11 Dec21	11		11
Gms X Chg Hscps 21-22	(731)		(731)
Gms X Chg Hscps 21-22 Teleph	29		29
Gms X Chg Hscps 21-22 Addit	12		12

2021/22 Budget Reconciliation	Health Care £000	Social Care £000	Total £000
Camchp169 Ou Student	5		5
Camchp59 Ou Student	10		10
Camchp70 Wd Msk Trfr	(4)		(4)
Camchp99 Wd Bbv	24		24
Camchp99 Wd Bbv	24		24
Camchp99 Wd Bbv - Correct	(24)		(24)
Camchp70 Wd Msk Trfr	4		4
Camchp202 Wd Retinal To Cap	(16)		(16)
Camchp213 Wd Care Home Funding	78		78
Camchp216 Wd Minor Works	34		34
Camchp226 Wd Mh Recovery	271		271
Camchp95 Wd Copd & Pulm Rehab	22		22
Apremilast Cam Accrual Adj M12	5		5
Apremilast Cam Acute M12 Jan22	10		10
Camchp090 Wd Camhs Neurodev	55		55
Camchp109 Wd Workforce Wbeing	36		36
Camchp139 Wd Gp Premises Tr1	63		63
Camchp150 Wd Mh&wb In Pc	19		19
Camchp179 Wd Gp Prem Tranche2	27		27
Camchp196 Wd Adp Mist/mat	109		109
Camchp206 Wd Pc Estate	36		36
Hscp Ncl Gds Additional	95		95
Hscp Ncl Gps M12 Additional	6		6
Revised Budget 2021/22	116,060	75,248	191,308
Budget Funded from Earmarked Reserves		(323)	(323)
Budget Funded from Partner Organisations	116,060	74,925	190,985

Efficiency Detail	Total Savings to be Monitored	Comment	Savings Anticipated to be Achieved as Planned	Savings not anticipated to be achieved as planned but funded from Covid Reserve	Savings not anticipated to be achieved as planned but funded from Earmarked Reserve	Savings not anticipated to be achieved as planned but to be covered by other HSCP underspends
	£000		£000	£000	£000	£000
Health Care						
2021/22 Approved Savings						
Admin Review	56	Not at risk	56			
Social Care						
2018/19 Savings Proposals Revised for Public Consultation and Review						
Housing Support - Spend to Save Project. Move to Core and Cluster Model of Support. Phase 2 - New Build Bungalow	180	Saving at risk due to timing of project start date and existing costs associated with prospective clients being lower than anticipated.				180
2019/20 Savings Based on 27 March Council Meeting						
Learning Disability - Out of Authority Repatriation Part Year	70	This saving is considered to be partially at risk. High cost packages and those with single sleepovers are being reviewed. Use of taxi provision also being considered.	35	35		
2019/20 Uplift in income from SFC Agreed by Council on 27 March 2019						
Physical Disabilities - Charging £10 for Day opportunity	16	Day Services remain affected by Covid-19 - This is only likely to be achievable if support returns to 19/20 levels.		16		
2020/21 Baseline Budget Adjustments						
Reduction to taxis for social work clients	20	Saving at risk due to historical overspending on this line and linkage with review of travel policy		20		
Invoke Ordinary Resident	247	One OR client agreed to be transferred from 24 March 2021, however the second OR will not go ahead and is likely to move to Dumbarton but cost, structure and timing of new package is unknown at this time.	111	136		
Review of Residential Placements reflecting work of Service Improvement Leads	150	At risk given the historical nature of the service to overspend in recent years and the fact that a service review has yet to commence.		150		
Part Year Reduction in Care at Home budget reflecting work of Service Improvement Leads	181	Care at Home review to commence in 21/22 but unlikely to realise full saving target in year for new saving which is required in addition to the previous unachieved savings		181		
2020/21 Approved Savings delayed until 2021/22						

Efficiency Detail	Total Savings to be Monitored	Comment	Savings Anticipated to be Achieved as Planned	Savings not anticipated to be achieved as planned but funded from Covid Reserve	Savings not anticipated to be achieved as planned but funded from Earmarked Reserve	Savings not anticipated to be achieved as planned but to be covered by other HSCP underspends
	£000		£000	£000	£000	£000
Admin Saving	119	At risk due to delays in service redesign				119
2021/22 Recurring Savings						
Overstated Mental Health Staffing	27	No risk as budget file was overstated	27			
Reduction in packages across Mental Health and Addiction Services	43	No risk due to review of RF packages	43			
1 reduction in 1 WTE Senior Social Worker	59	No risk as vacant post removed from structure.	59			
TRFS Staying Well Group	52	While there is a delay of approximately 3 months in this saving but overall supporting people likely to come in on budget	39	13		
Release of balance of FPC Monies in HQ	121	No risk as funds were unallocated and therefore able to be removed from budget	121			
Redetermination Adjustment for Community Placement	68	At risk - budget based on current numbers but this relates to an unexpected redetermination adjustment.				68
Recurring Savings Exercise (50% of reduction in external care beds)	401	Saving based on the HSCP strategic priority of supporting people in their own homes for longer and reducing length of stay. Also recovery to pre-Covid levels is unlikely in 21/22.	401			
2021/22 Approved Savings						
Review of foster carer strategy	108	At risk - The age profile of foster carers needs to be addressed by recruiting more internal foster carers to allow a reduction of overall expenditure within the private provision. The Covid pandemic has impacted on recruitment campaigns.		108		
Reduction in external property leases	29	Saving based on vacation of current services in Clydebank by the end of October. This will not be achieved as alternative accommodation not yet identified.			29	
Care at Home service improvement project	425	Care at Home review to commence in 21/22 but unlikely to realise full saving target in year for new saving which is required in addition to the previous unachieved savings		425		
Total Savings to be Monitored	2,372		892	1,084	29	367

Consolidated Expenditure by Service Area	Annual Budget	Actual Outturn 2021/22	Actual Variance	Reserves Adjustment	Revised Actual Variance	Variance %
	£000's	£000's	£000's	£000's	£000's	
Older People Residential, Health and Community Care	30,615	29,611	1,004	383	621	2.0%
Care at Home	13,076	12,560	516	1,043	(527)	-4.0%
Physical Disability	2,636	2,214	422	407	15	0.6%
Childrens Residential Care and Community Services (incl. Specialist)	25,555	25,139	416	577	(161)	-0.6%
Strategy, Planning and Health Improvement	1,846	1,325	521	135	386	20.9%
Mental Health Services - Adult and Elderly, Community and Inpatients	9,701	8,805	896	940	(44)	-0.5%
Addictions	3,440	3,178	262	262	0	0.0%
Learning Disabilities - Residential and Community Services	11,643	11,491	152	(17)	169	1.5%
Family Health Services (FHS)	29,532	29,532	0	0	0	0.0%
GP Prescribing	19,969	19,690	279	279	0	0.0%
Hosted Services	7,735	7,248	487	467	20	0.3%
Criminal Justice (Including Transitions)	136	0	136	117	19	14.0%
Resource Transfer	16,924	16,924	0	0	0	0.0%
Covid-19	9,024	4,781	4,243	4,243	0	0.0%
HSCP Corporate and Other Services	9,153	5,734	3,419	2,991	428	4.7%
Net Expenditure	190,985	178,232	12,753	11,827	926	0.5%

Consolidated Expenditure by Subjective Analysis	Annual Budget	Actual Outturn 2021/22	Actual Variance	Reserves Adjustment	Revised Actual Variance	Variance %
	£000's	£000's	£000's	£000's	£000's	
Employee	80,435	80,603	(168)	(1,659)	1,491	1.9%
Property	976	1,056	(80)	(40)	(40)	-4.1%
Transport and Plant	1,399	1,294	105	5	100	7.1%
Supplies, Services and Admin	4,616	7,567	(2,951)	(41)	(2,910)	-63.0%
Payments to Other Bodies	72,693	73,403	(710)	(246)	(464)	-0.6%
Family Health Services	29,875	29,971	(96)	(96)	0	0.0%
GP Prescribing	19,970	19,691	279	279	0	0.0%
Other	15,277	2,529	12,748	13,625	(877)	-5.7%
Gross Expenditure	225,241	216,114	9,127	11,827	(2,700)	-1.2%
Income	(34,256)	(37,882)	3,626	0	3,626	-10.6%
Net Expenditure	190,985	178,232	12,753	11,827	926	0.5%

Health Care Net Expenditure	Annual Budget	Actual Outturn 2021/22	Actual Variance	Reserves Adjustment	Revised Actual Variance	Variance %
	£000's	£000's	£000's	£000's	£000's	
Planning & Health Improvements	832	647	185	85	100	12.0%
Childrens Services - Community	3,474	3,408	66	23	43	1.2%
Childrens Services - Specialist	2,135	1,793	342	389	(47)	-2.2%
Adult Community Services	10,006	9,818	188	188	0	0.0%
Community Learning Disabilities	659	656	3	0	3	0.5%
Addictions	2,696	2,000	696	697	(1)	0.0%
Mental Health - Adult Community	4,292	3,749	543	543	0	0.0%
Mental Health - Elderly Inpatients	2,932	2,578	354	353	1	0.0%
Family Health Services (FHS)	29,532	29,532	0	0	0	0.0%
GP Prescribing	19,969	19,690	279	279	0	0.0%
Other Services	5,850	4,020	1,830	1,949	(119)	-2.0%
Covid-19	9,024	624	8,400	8,400	0	0.0%
Resource Transfer	16,924	16,924	0	0	0	0.0%
Hosted Services	7,735	7,248	487	467	20	0.3%
Net Expenditure	116,060	102,687	13,373	13,373	0	0.0%

Social Care Net Expenditure	Annual Budget	Actual Outturn 2021/22	Actual Variance	Reserves Adjustment	Revised Actual Variance	Variance %
	£000's	£000's	£000's	£000's	£000's	
Strategy Planning and Health Improvement	1,013	678	335	50	285	28.1%
Residential Accommodation for Young People	2,926	2,772	154	0	154	5.3%
Children's Community Placements	5,628	5,634	(6)	0	(6)	-0.1%
Children's Residential Schools	3,398	3,656	(258)	0	(258)	-7.6%
Childcare Operations	4,507	4,730	(223)	123	(346)	-7.7%
Other Services - Young People	3,487	3,147	340	42	298	8.5%
Residential Accommodation for Older People	6,925	6,426	499	0	499	7.2%
External Residential Accommodation for Elderly	8,224	7,951	273	195	78	0.9%
Sheltered Housing	1,351	1,315	36	0	36	2.7%
Day Centres Older People	1,180	1,157	23	0	23	1.9%
Meals on Wheels	22	38	(16)	0	(16)	-72.7%
Community Alarms	(6)	88	(94)	0	(94)	1566.7%
Community Health Operations	2,913	2,818	95	0	95	3.3%
Residential - Learning Disability	8,832	8,698	134	(17)	151	1.7%
Physical Disability	2,351	1,913	438	407	31	1.3%
Day Centres - Learning Disability	2,153	2,138	15	0	15	0.7%
Criminal Justice (Including Transitions)	136	-	136	117	19	14.0%
Mental Health	2,477	2,478	(1)	44	(45)	-1.8%
Care at Home	13,076	12,560	516	1,043	(527)	-4.0%
Addictions Services	744	1,180	(436)	(435)	(1)	-0.1%
Equipu	285	300	(15)	0	(15)	-5.3%
Frailty	138	144	(6)	0	(6)	-4.3%
Carers	1,218	627	591	591	0	0.0%
Integrated Change Fund	0	-	0	0	0	0.0%
Covid-19	0	4,157	(4,157)	(4,157)	0	0.0%
HSCP - Corporate	1,947	940	1,007	451	556	28.6%
Net Expenditure	74,925	75,545	(620)	(1,546)	926	1.2%

Analysis of Reserves	Partner	Period 12 Actual Movement based on Financial spend actuals				Notes
		Actual Opening Balance as at 1 April 2021	Actual Movement in Reserves	Reallocation based on Initial Reserves Review	Actual Closing Balance as at 31 March 2022	
		£000	£000	£000	£000	
Unearmarked Reserves						
Unearmarked Reserves	Both	(4,367)	(926)	714	(4,579)	
Total Unearmarked Reserves		(4,367)	(926)	714	(4,579)	
Earmarked Reserves						
Scottish Govt. Policy Initiatives		(4,445)	(5,259)	0	(9,704)	
Criminal Justice	Social Care	(111)	(117)		(228)	The increase in this reserve relates to the core funding that has been applied to HSCP capital works totalling £0.073m that will now not take place until next financial year and transition funding of £0.044m.
Carers Funding	Social Care	(266)	(591)		(857)	Facilitated sessions have taken place with the Carers Development Group to consider the allocation of this funding including the delivery of the unpaid carers strategy delivery plan. While these sessions have been productive a key challenge is to ensure that any proposal is 'compliant' within existing financial and legislative framework. Given the challenges it has not been possible to fully spend the recurring budget in 2021/22 resulting in £0.591m being added to the earmarked carers reserve at this time.
Social Care Fund - Living Wage/Fair Work Practices	Social Care	(678)	0		(678)	The HSCP does not have any local Frameworks in place and with support from the Corporate Procurement Unit and the Commissioning Manager the HSCP Board may have to consider instructing WDC to "sign-up" to the Scotland Excel Care and Support Frameworks. This will increase the current hourly rates paid across a number of providers.
GIFREC NHS	Health Care	(72)	15		(57)	Scottish Government earmarked non recurring funding with conditions of spend - This is ring fenced to fulfil GG&C Partnership's commitment to link social care data with Health data via the NHS GG&C Clinical Portal application and funds external I.T support, software upgrades and related requirements. The work is co-ordinated by GG&C Corporate I.T. and £0.015m has been drawn down against this earmarked reserve at this time.
TEC (Technology Enabled Care) Project	Health Care	(89)	34		(55)	Scottish Government non recurring grant funding for technology enabled care project. At this time only £0.034m has been drawn down in 2021/22.
Mental Health Action 15	Health Care	(295)	(156)		(451)	This is Scottish Government funding which is ring fenced and will be allocated in line with the approved programme plan to increase the number of mental health workers as set out within the Action 15 commitment. While recruitment to GP Practice based Wellbeing Nurse posts and contribution to NHSGG&C Board-wide initiatives are ongoing the Scottish Government committed to release Tranche 2 Action 15 funding which results in an additional transfer to earmarked reserves of £0.156m as recruitment delays and staff turnover mean that full year effect costs will not be incurred until 2022/23.
Mental Health Strategy (NHSGCC 5 year mental health strategy)	Health Care	0	(695)		(695)	To facilitate a shift in the balance of care for mental health services all 6 Glasgow HSCP's agreed to work together with NHSGCC to deliver on the 5 year mental health strategy for adults and older people. The premise is an overall reduction in inpatient beds for reinvestment within community services which given the complexities involved requires an element of transition funding for community services until resources can be released on a permanent basis.

Analysis of Reserves	Partner	Period 12 Actual Movement based on Financial spend actuals				Notes
		Actual Opening Balance as at 1 April 2021	Actual Movement in Reserves	Reallocation based on Initial Reserves Review	Actual Closing Balance as at 31 March 2022	
		£000	£000	£000	£000	
New Dementia Funding	Health Care	0	(63)		(63)	This is the West Dunbartonshire share of new Board wide funding for Dementia Post-Diagnostic Support as part of the Mental Health Recovery and Renewal Fund. The aim of this funding is to increase the percentage of people newly diagnosed with dementia who are referred into post-diagnostic services, with the baseline service expectation that everyone newly diagnosed receives a minimum of a year's dedicated support coordinated by a named and appropriately trained Link Worker. Discussions have taken place with Alzheimers Scotland regarding the work required, however it is unlikely that any spend will be incurred in this financial year resulting in £0.063m being placed in an earmarked reserve pending spending plans being realised.
Scottish Government Alcohol and Drug Partnership (including various National Drugs Priorities)		(594)	(278)	0	(872)	This is Scottish Government ring fenced funding related to the National Drugs Priorities (including a number of priorities such as the Drug Death Task Force, Residential Rehabilitation, Assertive Outreach and MAT Standards to name a few) and will be spent in line with Scottish Government guidance. Staff recruitment challenges have meant that the total HSCP Alcohol and Drug Partnership budget has underspent by £0.278m in this financial year resulting in an addition to the earmarked reserve.
Primary Care Boardwide MDT	Health Care	(27)	0		(27)	NRAC Share of non recurring ring-fenced funding allocated to hosted Primary Care (Renfrewshire HSCP) for Board Wide Multi-Disciplinary Team post in relation to PCIP. Each HSCP were transferred their share to Earmark at year end from Renfrewshire (host).
Child Health Weight (Henry Programme)	Health Care	(15)	0		(15)	This is Scottish Government ring fenced funding to deliver a test of change for to support pre 5 child healthy weight (Tier 2) that meets Health Scotland published Standards for Weight Management for Children and Young People. Henry is evidenced based family intervention programme and the reserve will be used to fund the facilitator training to skill practitioners to deliver our Healthy Families programme and support health visitor training on the core HENRY training to support to skill practitioners to use HENRY's proven approach to support family behaviour change.
Infant Feeding PFG Funding	Health Care	(21)	(23)		(44)	This is Scottish Government ring fenced funding for the Breast Feeding project and this reserve along with new 2021/22 funding of £0.060m will involve the secondment of a health visitor to lead for Breast Feeding project for 6 months and continued funding for a Health improvement worker and some educational supplies for nursery providers. At this time the new funding has not been fully spent in this financial year resulting in an increase to the earmarked reserve of £0.023m at this time.

Analysis of Reserves	Partner	Period 12 Actual Movement based on Financial spend actuals				Notes
		Actual Opening Balance as at 1 April 2021	Actual Movement in Reserves	Reallocation based on Initial Reserves Review	Actual Closing Balance as at 31 March 2022	
		£000	£000	£000	£000	
Community Living Change Fund	Health Care	(357)	0		(357)	This is Scottish Government ring fenced funding. Across the 6 GGC HSCPs a short life working group has been convened to cover both complex learning disability delays and complex mental health delays. Total funding of £4.5m has been allocated over a 3 year period (of which WD HSCP share is £0.357m). There has been agreement for a Programme Board to lead with this work with the two areas targeted being (1) Community Services and link to inpatients, and (2) Multi agency collaborative focussing on commissioning challenges. We await the publication of the Scottish Governments implementation plan for the previously published "Coming Home" report.
Childrens Mental Health and Wellbeing (2020/21)		(175)	81	0	(94)	This is Scottish Government ring fenced funding to support the mental health of Children and Young People from the impacts of Covid-19 pandemic. Actual spend in 2021/22 totalled £0.081m resulting in £0.094m being carried forward to 2022/23.
Childrens Mental Health and Wellbeing (2021/22)	Social Care	0	(173)		(173)	This is Scottish Government ring fenced funding of £0.233m to be utilised to deliver new and enhanced community based mental health and emotional wellbeing supports and services for children, young people, their families and carers. To ensure that the funding is directed in an appropriate manner a comprehensive study was commissioned to explore best practice and based on preliminary findings it is likely that this funding will cover spend with Mental Health organisations as well as a variety of sports and community related initiatives with spend commitments in place. Spend incurred in this financial year is limited resulting in £0.173m being added to earmarked reserves at this time.
Whole Family Wellbeing Fund		0	(72)		(72)	The purpose of the funding is to support low income families, including those with children who are looked after, or on the edge of care, and need help to pay for food, fuel and clothing and practical items needed in the home etc. This funding has been made available for Direct Aid (sections 12 and 22) budgets within social work departments in local authorities to support services for children, young people and their families, however due to the timing of this announcement the funding has been carried forward to 2022/23.
PCIF	Health Care	(1,414)	(655)		(2,069)	This is Scottish Government ring fenced funding. The HSCP is progressing Year 4 of the new GMS Contract implementation and returns submitted to date provide an overview of progress to date in delivering our local PCIF against the MoU commitments. Ongoing staff recruitment and retention challenges have resulted in a requirement to earmark £2.069m for spend in 2022/23.
GP Premises (incl. PCIF)	Health Care	(118)	(126)		(244)	This is Scottish Government ring fenced funding and will support improvement to GP Practices.

Analysis of Reserves	Partner	Period 12 Actual Movement based on Financial spend actuals				Notes
		Actual Opening Balance as at 1 April 2021	Actual Movement in Reserves	Reallocation based on Initial Reserves Review	Actual Closing Balance as at 31 March 2022	
		£000	£000	£000	£000	
Winter Plan for Social Protection - Funding for Vulnerable Children	Social Care	(91)	26		(65)	This is Scottish Government ring fenced funding to support Alternative to Care out of hours and emergency provision within the community and fund intensive support to facilitate a young person returning to West Dunbartonshire from expensive residential placement for initially a 6 month period which will be kept under review with entry and exit strategy agreed. At this time £0.026m has been drawn down in 2021/22 to fund agency staff and early intervention work.
SG District Nursing Funding	Health Care	(44)	(30)		(74)	Ring Fenced SG funding for investment/expansion of District Nursing workforce. Additional staffing phased over next 4 years
Analogue to Digital Community Alarms	Social Care	(30)	0		(30)	This is Scottish Government ring fenced funding to support a pilot project to move community alarms from analogue to digital. The HSCP received £30k from the Technology Enabled Care Programme (Transition from Analogue to Digital for Telecare Services), however the transition to digital has been delayed.
PEF Funding – Speech & Language Therapy Projects	Health Care	(49)	0		(49)	Ring Fenced funding from WDC Education for additional speech & language therapy projects. Recruitment to a new fixed term post has proved challenging resulting in a nil drawdown in 2021/22.
Winter Planning Funding - MDT	Health Care	0	(336)		(336)	This relates to new recurring funding announced in October 2021 to support strengthening of Multi-Disciplinary Working across the health and social care system to support discharge from hospital and ensure that people can be cared for as close to home as possible, reducing avoidable admissions to hospital. The Chief Officer and the SMT have prepared spending plans which are at an advanced stage, however due to the timing of the funding announcement and the lead in time for staff recruitment it has not been possible to undertake any spend in this financial year resulting in a requirement to earmark £0.336m pending spending plans being realised.
Winter Planning Funding - 1000 Healthcare Workers	Health Care	0	(260)		(260)	This relates to new recurring funding announced in October 2021 to support the recruitment of 1,000 new health care support workers (HCSWs) across Scotland with specific focus on AfC bands 3 and 4, to provide capacity in both the community and in a hospital settings. The Chief Officer and the SMT have prepared spending plans, however due to the timing of the funding announcement and the lead in time for staff recruitment minimal spend has been incurred in this financial year resulting in a requirement to earmark £0.260m pending spending plans being realised.

Analysis of Reserves	Partner	Period 12 Actual Movement based on Financial spend actuals				Notes
		Actual Opening Balance as at 1 April 2021	Actual Movement in Reserves	Reallocation based on Initial Reserves Review	Actual Closing Balance as at 31 March 2022	
		£000	£000	£000	£000	
Winter Planning Funding - PCIF Funding Bid	Health Care	0	(52)		(52)	This relates to new Winter Planning Funding totalling £28m to support a range of measures including accelerated multi-disciplinary team (MDT) recruitment to aid General Practice and targeted funding to tackle the backlog in routine dental care. West Dunbartonshire HSCP was successful in being awarded part year funding of £0.051m to help accelerate achievement of full delivery of the three key work streams, namely pharmacotherapy, vaccinations and CTAC along with additional Advance Nurse Practitioners roles which will support West Dunbartonshire to support delivery of Urgent Care when the Scottish Government bring forward secondary legislation so that Boards are responsible for providing an Urgent Care service from 2023/24.
Workforce Wellbeing			(72)		(72)	The wellbeing of health and social care workforce remains a key priority and the Scottish Government has provided an additional £4 million in this financial year to help staff with practical needs over winter such as access to hot drinks, food and other measures to aid rest and recuperation. The HSCP has been awarded £0.072m to support these measures, however the timing of this funding has not allowed spend to take place in this financial year.
Winter Planning Funding - Interim Care	Social Care	0	(673)		(673)	This relates to new non recurring funding announced in October 2021 to enable patients currently in hospital to move into care homes and other community settings, on an interim basis, to ensure they can complete their recovery in an appropriate setting. While plans were established and agreements were put in place with external care homes to facilitate interim placements these were not required in the current financial year resulting in this funding being carried forward for use in 2022/23.
Winter Planning Funding - Enhance Care at Home	Social Care	0	(1,043)		(1,043)	This relates to new recurring funding announced in October 2021 to build capacity in care at home community-based services, fulfil unmet need, and deal with the current surge in demand and complexity of individual needs, also helping to ease pressures on unpaid carers. The Chief Officer and the SMT have drawn up detailed plans to establish new ways of working such as setting up a reablement team, however due to the timing of the funding announcement and the lead in time for staff recruitment it is unlikely that any spend will take place in this financial year resulting in a requirement to earmark £1.043m pending spending plans being realised.
HSCP Initiatives		(4,237)	54	(714)	(4,897)	
Service Redesign and Transformation		(1,030)	161	(714)	(1,583)	

Analysis of Reserves	Partner	Period 12 Actual Movement based on Financial spend actuals				Notes
		Actual Opening Balance as at 1 April 2021	Actual Movement in Reserves	Reallocation based on Initial Reserves Review	Actual Closing Balance as at 31 March 2022	
		£000	£000	£000	£000	
Fixed term development post to progress work on Older People's Mental Health, Adult Mental Health and Learning Disabilities Strategies.	Social Care	(176)	0		(176)	Work requires to take place to progress the development of community and inpatient Older Peoples Mental Health Services within WDHSCP. The current provision of inpatient services is split between Gartnavel Royal and Vale of Leven/Dumbarton Joint and medical workloads and long term recruitment issues of medical staff have resulted in a temporary reduction in dementia assessment beds within the Vale. To facilitate development work and strategic planning around the direction of development and support prevention of hospital admission and discharge delays a Service Manager would be required to assist the Head of Service in the delivery of service objectives including strategic policy implementation and support the development of WDHSCP Mental Health and Learning Disability Strategies, as well and providing strong governance accross services to support the Recovery and Renewal Plan. While the recruitment requirements were underway a delay with the NHS job evaluation process has impacted on the filling of this post and as such no spend has been incurred in this financial year.
Children at risk of harm inspection action	Social Care	0	0	(714)	(714)	It is recommended to earmark £0.714m to fund a number of fixed term posts for a period of two years (subject to the Children and Families Service Review) to support the action plan arising from the Interim report on phases 1 and 2 of a joint inspection of services for children and young people at risk of harm in West Dunbartonshire.
Fixed term posts with the integrated HSCP Finance team		(144)	7	0	(137)	The Finance Team have come under increasing pressure to respond to the many demands in enhanced reporting to the Scottish Government and other stakeholders linked to numerous Scottish Government policy commitments. The requirement to attend local project boards, GGC Boardwide and national groups is diluting the time available to carry out key management accounting tasks including regular and timeous HSCP Board reports. The fixed term Health Management Accountant post has been filled and the successful candidate started on 31st January, however the recruitment of the Social Care Finance Officer post has been delayed pending analysis of resource requirements within the team which have now been resolved. Limited spend of £0.007m has been drawn down to fund the Health post only in this financial year.
Extension of the role of the Service Improvement Leads until 31 March 2023 . Approved by the Board at 25 March 2021 meeting.		(388)	176	0	(212)	This reserve relates to funding of the 3 service improvement leads for a two year period. All staff are in post and no issues arose in relation to the drawdown of this reserve in 2021/22.
Additional six social workers in children and families on a non recurring basis. Approved by the Board at 25 March 2021 meeting.	Social Care	(322)	(22)		(344)	While the six social workers are in post Board members will recall that these fixed term posts were agreed as part of a proposed resolution to the 2019 children and families staffing grievance. Work in respect of service redesign is currently paused, however post holders are working within the service within current service parameters. Unallocated work is reducing however the service is still experiencing a number of vacancies mainly due to illness which has mitigated this and the impact of the pandemic is also evident in this respect due to the changes in working arrangements and priorities.

Analysis of Reserves	Partner	Period 12 Actual Movement based on Financial spend actuals				Notes
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		£000	£000	£000	£000	
Unscheduled Care Services	Health Care	(500)	(192)		(692)	Unscheduled care services in Greater Glasgow & Clyde are facing an unprecedented level of demand. To meet the twin challenges of rising demand and patient needs and deliver the high standards of care aspired to significant changes are required. This new reserve has been created to cover initial work outlined in the Strategic Commissioning Plan for Unscheduled Care Services in Greater Glasgow & Clyde 2020-2025.
COVID-19 Recovery (HSCP Funded)		(806)	52	0	(754)	
Support to women and children in recovery from Domestic abuse and support redevelopment of the service as a trauma responsive service and Violence against Women coordination to support the development of the Violence against Women Partnership.	Social Care	(425)	0		(425)	This reserve was created to fund posts related to domestic abuse, violence against women coordination and additional staffing to lead on the development and oversight of kinship care within the children and families service with all posts supporting our redesign priorities with a view to creating a sustainable and fully refreshed approach to this significant area of statutory responsibility. While the new fixed term posts have been through the job evaluation process, where required, the recruitment of these posts has been delayed to enable managers to focus on recruitment of other permanent posts within Children and Families.
Childrens Mental Health and Wellbeing and recruitment of a fixed term 2 year Clinical psychologist.		(220)	34	0	(186)	During Covid the numbers of children and young people with an eating disorder has increased and West Dunbartonshire CAMHS has numerous high risk cases that require regular psychological interventions. The use of reserves will support recruitment of additional nursing, admin and clinical staff to support the HSCP strategic plan of seeing all children and young persons with mental health and/or neurodev difficulties for treatment within 18 weeks. All posts have now been filled with the exception of the clinical psychologist as recruitment of this post has proved challenging and remains unfilled despite being advertised 4 times, resulting in the recruitment of a Band 4 Assistant Psychologist who commenced employment on 10th January 2022.
Fixed term Physio, Admin Support and Social Work Assistant to support clinical staff in addressing backlog of care resulting from pandemic restrictions within Mental Health Services.	Social Care	(161)	18	0	(143)	To recruit fixed term Physio, Admin Support and Social Work Assistant to support clinical staff in addressing backlog of care resulting from pandemic restrictions alongside the need to respond to the perceived expected increased demand as a direct result of COVID-19 within Mental Health Services. As part of Post Covid recovery we require to work through the backlog of Self-Directed Support social care reviews including adopting our new person centred assessment paper work to assist people to live independently. While the Medical Secretary and Business Administration Manager have been recruited to and are in post with the Social Work Assistant post being progressed through the recruitment process, the Physio Technician post has been put on hold at this time.

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Unachievement of Savings	Social Care	(485)	33		(452)	The response to COVID-19 has put a number of savings at risk of not being achieved and has resulted in the creation of this reserve to provide services additional time to mobilise plans agreed. While in 2021/22 unachieved savings totalling £1.084m were funded from Covid reserves this will not be permitted going forward and therefore this reserve requires to be maintained for support in 2022/23.
Recruitment Campaign for Internal Foster Carers	Social Care	(30)	0		(30)	It is proposed that we seek to recruit an additional 10 foster carers across the three year period over and above standard recruitment processes, where we see around 4/5 carers going through our recruitment process per year. Due to staff vacancies and sickness the service was unable to focus on any meaningful recruitment campaign resulting in nil drawdown in 2021/22.
Champions Board Top Up Funding	Social Care	(18)	0		(18)	The Champions Board funding ended in October 2021. With finances that are available there was an identified shortfall of £0.018m to pay for staffing and formal back up provision. This reserve was created to allow support to be maintained in place until April 2022 and will allow this crucial service to develop their work, moving out of Covid restrictions, enabling them to reach out to our looked after community after this pandemic. It was agreed that a full evaluation report would be completed by the end of 2021, with a view to seeking a position on the future arrangements of the Champions Board, however this could not be completed for various reasons. Staff continued to work from home leading to a saving in property costs which has resulted in a nil drawdown against this reserve in the current financial year.
Promise Keeper Fixed Term Recruitment	Social Care	(71)	0		(71)	The Promise Scotland is responsible for driving the work of change demanded by the findings of the Independent Care Review. The Promise Plan 2021/24 is the next step towards keeping the promise made to children and families. It seeks to ensure that the fundamentals are set and that there is significant and sustained action over 5 priority areas: a good childhood, whole family support, supporting the workforce, planning and building capacity. While it was the intention to recruit to a dedicated 'Promise Keeper' post to ensure West Dunbartonshire HSCP and partners can deliver on this significant policy commitment, recruitment challenges have delayed this post being filled.
Public Protection Officers	Social Care	(244)	0		(244)	Public Protection duties are a core function of the HSCP across social work and health. These relate to the assessment and management of risk and harm to children and adults in need of support and protection as well as the management of offenders subject to multi-agency public protection arrangements (MAPPA). Recruitment challenges have delayed the filling of these posts.
Participatory Budgeting	Social Care	(300)	0		(300)	Community Empowerment Participatory Budgeting. The HSCP has undertaken pre-engagement activity in order to establish the community impact of Covid-19, this will be further explored further as part of the new Strategic Plan 2022-2025.

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Digital Transformation	Social Care	(282)	0		(282)	Digital transformation has become a key priority across health and social care services, this presents significant opportunities in terms of transforming service not only in respect of the challenges arising from Covid-19 but also in relation to current service models focusing on health improvement and early intervention linked to health care. The Care First system is reaching the end of its natural life and work is required not only to scope and project manage this work but also to identify capital budgets to replace the system over the next 3 years.
Training and Development	Social Care	(327)	0		(327)	Leading on continuing professional development is one of the most important roles for a Health and Social Care Partnership. It enables health and social care professionals to acquire new knowledge and skills as well as maintain and improve their standards across all areas of their practice. For the HSCP to be effective, it is important that continue to develop as integrated services and that the whole system continues to learn and develop. This proposal seeks to assist health and social care staff (and includes the recruitment of a Learning and Development Officer) to meet the CPD requirements of a variety of professional bodies to ensure evidence of professional development as well as the ability to meet the requirements of professional regulatory bodies, including practice teaching, child protection post-qualifying award and Mental Health Officer (MHO) Awards, ensuring learning and development is rooted in evidence and excellent practice. The Covid pandemic; political; social and economic factors have changed the way social care is being delivered. This means the HSCP must re-design their workforce structures and support systems, this reserve seeks to stimulate activity to address the learning and development needs of the whole health and social care workforce.
Change and Transformation	Social Care	(144)	0		(144)	This is part of a wider reserves proposal to embed a change and transformation team within the HSCP. While further information is required a key element of the bid relates to a change and transformation fund to complement the work being undertaken by the Service Improvement Leads.
Covid-19- Scottish Government Funded		(5,025)	(4,243)	0	(9,268)	

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COVID-19 Pressures		(4,970)	(4,243)	0	(9,213)	In addition to the opening earmarked COVID-19 reserve of £4.970m, the Scottish Government issued a letter to HSCP Chief Financial Officers and NHS Board Directors of Finance on 25 February 2022, detailing "Further Covid funding for 2021/22". In total £981m of funding was made available for NHS Boards (£362m) and Integration Authorities (£619m) to meet current costs and support the continuing impact of the pandemic. The HSCP Board's share of the £619m was £8.893m and along with further funding from the LMP Quarterly Returns this takes total Covid-19 funding received in 2021/22 to £9.024m. Actual spend for 2021/22 totalling £5.767m which includes £0.986m relating to social care £500 thank-you payments, the costs of which have been separately funded. The remaining spend of £4.781m has been fully funded from the opening earmarked reserve for COVID-19 pressures leaving £0.189m available for use in 2022/23. When added to the new funding received of £9.024m this results in a closing earmarked reserve of £9.213m for COVID-19 pressures in 2022/23.
NHS Board Adult Social Care	Health Care	(55)	0		(55)	This relates to additional 2020/21 funding attached to the Adult Social Care Winter Plan and could be used to put in place the necessary resources to enable the Nurse Director to ensure the provision of advice, support and guidance in relation to nursing practice and IPC in adult social care settings.
Health Care		(2,729)	(1,932)	0	(4,661)	
DWP Conditions Management	Health Care	(164)	5		(159)	Former Board Wide Condition Management Programme, funded by DWP - hosted in West Dun HSCP. Small recurring costs to fund storage costs and an admin post. There is a possibility that this reserve could be utilised for another purpose, however at this time a minimal drawdown of £0.005m has been realised in the current financial year.
Physio Waiting Times Initiative	Health Care	(703)	(372)		(1,075)	There is a 3 year planned approach for spend of the earmarked reserves. The MSK service will utilise the reserves wholly towards enhancing the quality of service provision and clinical care. The MSK service are required to protect £0.100m of the reserves due to possible cost of Electronic Patient Records (EPR). While planned recruitment to address waiting times is underway the timing of this, along with staff turnover being in excess of in year target, has resulted in no drawdown required in the current financial year as the in year position is underspent by £0.372m.
Retinal Screening Waiting List Grading Initiative	Health Care	(125)	(95)		(220)	There is currently backlog of patients due to service being suspended and current reduced clinic capacity and locations. The reserves were anticipated to be used to fund a double clinics per month at two location for an initial 4 month period pending review. To the end of March 2022 costs of £0.053m have been incurred, however due to some vacant posts the recurring budget in the current financial year has underspent by £0.148m resulting in a net reserves movement of £0.095m.

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Prescribing Reserve	Health Care	(1,284)	(279)		(1,563)	This reserve was newly created in 2018/19 in preparation of the UK's exit from the European Union and while the UK has now left the European Union (EU) and the transition period has passed there remains an ongoing risk of anticipated increases in drug costs arising from potential future supply issues and pricing impacts arising from the COVID-19 pandemic as well as the risk that the Greater Glasgow and Clyde boardwide prescribing efficiency programmes will be unable to fully achieve anticipated savings that were built into budgets pre COVID19. The 2021/11 underspend of £0.279m has been added to this reserves which now represents 7.83% of the prescribing budget. While the majority of the reserve is being held to address prescribing risk West Dunbartonshire carers currently complete a significant number of visits for solely medication prompts per week with each visit costing 25% of the carer completing the visit's hourly rate. It was anticipated that an additional fixed term pharmacy technician resource for 2 years (at a cost of £0.088m) would enable an additional follow up review for suitable clients approximately 4-6 weeks following discharge freeing up carer and GP time and ensure patients were reviewed by the most appropriate member of the health care team, however due to the geographical location of West Dunbartonshire and the nationwide shortage of pharmacy technicians across Scotland such that fixed term posts are not seen as desirable.
CAMHS	Health Care	(134)	73		(61)	Access to Tier 3 CAMHS is a National priority. The service continues to face significant increased demand alongside critical staffing challenges which in turns impacts on waiting time performance and this reserve was created to provide additional support to the team to enable them to see more children and young people with mental health issues and improve our performance against the 18 week referral-to-treatment target. All posts have been filled (albeit one staff member subsequently left) with £0.073m drawn down in 2021/22 to fund associated staffing costs.
Health Centre	Health Care	(250)	0		(250)	The revenue costs for that new Clydebank Health Centre are £0.250m more than currently budgeted as regularly reported to the HSCP Board. This burden will be built into future budgets, however an earmarked reserve was created to allow time to generate options for funding this budget gap. The Health Centre was handed over on 3 December 2021 with no drawdown from this reserve required in this financial year.
Planning and Health Improvement		(70)	(75)	0	(145)	Reserve created to fund Prevention and Early Intervention work, included Peer Research, Tests of Change, Smoke Free Playgrounds, publicity and printing costs and Third Sector Activity Programmes.
Mental Health Recovery and Renewal Fund	Health Care	0	(853)		(853)	Mental Health Recovery and renewal funding allocated for CAMHS, Neurodevelopmental services, mental health officer capacity, informed trauma and facilities improvements.
Office 365	Health Care	0	(140)		(140)	This will cover 2022/23 costs not budgeted for as original expectation was that the SG would provide funding for O365 roll-out.
Property Strategy	Health Care	0	(178)		(178)	Will fund 0.5wte Band 7/8a for 3 years to support HSCP Property Strategy
Workforce Wellbeing	Health Care	0	(18)		(18)	Primary Care workforce wellbeing
Social Care		(1,004)	(447)	0	(1,451)	

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Learning Disability	Social Care	(113)	113		0	Creation of learning disability reserve from funding received from East Renfrewshire Reserves in relation to resources claimed for one very high cost LD package for a male now being supported within the community.
Complex Care Packages	Social Care	0	(560)		(560)	Newly created reserve to deal with a number of high cost packages across all service areas.
Care Homes	Social Care	(891)	0		(891)	Newly created reserve in 2020/21 to deal with the unknown legacy impact of covid on the care home sector. While no drawdown was required in 2021/22 a number of demand and cost assumptions have been built into the 2022/23 budget, the realisation of which are yet unknown.
Total Earmarked Reserves		(17,440)	(11,827)	(714)	(29,981)	
Total Reserves		(21,807)	(12,753)	0	(34,560)	

Direction from Health and Social Care Partnership Board.

The Chief Officer will issue the following direction email directly after Integration Joint Board approval.

From: Chief Office HSCP
To: Chief Executives WDC and NHSGCC
CC: HSCP Chief Finance Officer, HSCP Board Chair and Vice-Chair
Subject: For Action: Directions from HSCP Board 27 June 2022

Attachment: 2021/22 Financial Performance Report

Following the recent Integration Joint Board meeting, the direction below have been issued under S26-28 of the Public Bodies (Joint Working) (Scotland) Act 2014. Attached is a copy of the original HSCP Board report for reference.

DIRECTION FROM WEST DUNBARTONSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP BOARD		
1	Reference number	HSCP000024JS27062022
2	Date direction issued by Integration Joint Board	27 June 2022
3	Report Author	Julie Slavin, Chief Financial Officer
4	Direction to	West Dunbartonshire Council and NHS Greater Glasgow and Clyde jointly
5	Does this direction supersede, amend or cancel a previous direction – if yes, include the reference number(s)	Yes
		HSCP000021JS21032022
6	Functions covered by direction	All delegated Health and Care Services as set-out within the Integration Scheme
7	Full text and detail of direction	West Dunbartonshire Council is directed to spend the delegated net budget of £74.925m in line with the Strategic Plan and the budget outlined within this report.
		NHS Greater Glasgow and Clyde is directed to spend the delegated net budget of £116.060m in line with the Strategic Plan and the budget outlined within this report
8	Specification of those impacted by the change	2021/22 Revenue Budget for the HSCP Board will deliver on the strategic outcomes for all delegated health and social care services and our citizens.
9	Budget allocated by Integration Joint Board to carry out direction	The total 2021/22 budget aligned to the HSCP Board is £227.331m. Allocated as follows: West Dunbartonshire Council - £74.925m NHS Greater Glasgow and Clyde - £116.060m Set Aside - £36.346m
10	Desired outcomes detail of what the direction is intended to achieve	Delivery of Strategic Priorities
11	Strategic Milestones	Maintaining financial balance in 2021/22
		30 June 2022
12	Overall Delivery timescales	30 June 2022
13	Performance monitoring arrangements	Each meeting of the HSCP Board will consider a Financial Performance Update Report
14	Date direction will be reviewed	The next scheduled HSCP Board TBC