

WEST DUNBARTONSHIRE HEALTH & SOCIAL CARE PARTNERSHIP BOARD

At a Meeting of the West Dunbartonshire Health and Social Care Partnership Board held via video conference on Thursday, 24 June 2021 at 1.04 p.m.

Present: Bailie Denis Agnew and Councillors Jonathan McColl and John Mooney, West Dunbartonshire Council; and Allan MacLeod, Rona Sweeney and Audrey Thompson, NHS Greater Glasgow and Clyde Health Board.

Non-Voting Members: Beth Culshaw, Chief Officer; Barbara Barnes, Co-Chair of the West Dunbartonshire HSCP Public Engagement Network for the Alexandria & Dumbarton area; Jonathan Hinds, Head of Children's Health, Care & Criminal Justice/Chief Social Work Officer; Diana McCrone, NHS Staff Side Co-Chair of Joint Staff Forum; Kim McNab, Service Manager, Carers of West Dunbartonshire; Anne MacDougall, Co-Chair of WD HSCP Public Engagement Network for the Clydebank area; Selina Ross, Chief Officer – WD CVS; Julie Slavin, Chief Financial Officer; Helen Little, Physiotherapy Manager; and Val Tierney, Chief Nurse.

Attending: Margaret-Jane Cardno, Head of Strategy and Transformation; Sylvia Chatfield, Head of Mental Health, Addictions and Learning Disabilities; Dr Saied Pourghazi, Addictions Officer – NHS; Audrey Slater, Head of People and Change; Jennifer Ogilvie, HSCP Finance Manager; Fiona Taylor, Senior Nurse; John Kerr, Housing Development and Homeless Manager; Peter O'Neill, Staff Representative (West Dunbartonshire Council); Nigel Ettles, Principal Solicitor and Lynn Straker, Committee Officer.

Also Attending: Jack Kerr, Audit Manager – Audit Scotland.

Mr Allan MacLeod in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Health and Social Care Partnership Board held on 25 March 2021 were submitted and approved as a correct record.

ROLLING ACTION LIST

A Rolling Action list for the Partnership Board was submitted for information.

Having heard the Chair, and following discussion on review of the Rolling Action List, the Board agreed:-

- (1) that the action for Unison Ethical Care Charter be updated to reflect that upon discussion it was agreed the review should be held every 6 months and not every 24 months; and
- (2) to note the progress and updates on all actions ongoing.

VERBAL UPDATE FROM CHIEF OFFICER

The Chief Officer provided a verbal update on the recent business of the Health and Social Care Partnership, including some changes within the team and welcomed Fiona Taylor in her new role as Acting Head of Community Health and Care.

The Chief Officer updated the Board on the current situations and challenges that the Partnership continue to face in relation to the current Covid-19 pandemic and in particular that, at present, the infection rate in West Dunbartonshire was 310 per 100,000 which was significant and worrying and had risen very rapidly in the last few days. Positively however the rates of infection within hospitals and Care Homes had not increased.

The Chief Officer advised that the Queens Quay Care Home had been nominated for a Scottish Design award, the results of which would be announced in July 2021 and that it is positive for hard work and planning to be recognised on a national platform.

The Chief Officer remarked that the progress of the Health Centre remained on track and that it was provisionally estimated that the centre would be transferred to West Dunbartonshire HSCP in November 2021 and be working operationally by February 2022.

The Chief Officer also advised of the commencement today of the Adult Support and Protection Investigation, the progress of which would be reported to a future meeting of the Board.

Lastly, the Chief Officer thanked Ms Audrey Thompson and Mr Allan MacLeod for their hard work and dedication shown in their time as Members of the Board and advised that their knowledge and experience would be greatly missed.

MEMBERSHIP OF THE HEALTH AND SOCIAL CARE PARTNERSHIP (HSCP) BOARD (IJB)

A report was submitted by Head of Strategy and Transformation confirming West Dunbartonshire Council's nomination for membership to the Health and Social Care Partnership Board (IJB), as a result of the Vice Chair, Councillor Marie McNair, relinquishing her position on the HSCP Board due to a change in circumstances.

After discussion and having heard from the Head of Strategy and Transformation in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to record their thanks to Councillor McNair for her unwavering dedication and support during her period of service to the HSCP Board and extend their good wishes as she assumes her seat in the Scottish Parliament as MSP for Clydebank and Milngavie;
- (2) to note that West Dunbartonshire Council Leader, Councillor Jonathan McColl, was the Council's nominated representative on the Board, joining Councillor John Mooney and Bailie Denis Agnew; and
- (3) to note that until the 30 June 2021 Bailie Denis Agnew would assume the roles of Vice-Chair of the Health and Social Care Partnership Board, Chair of the HSCP Audit and Performance Committee and Chair of the HSCP Strategic Planning Group.

CIVIL CONTINGENCIES – INTEGRATION JOINT BOARDS (IJBs) AS CATEGORY ONE RESPONDERS

A report was submitted by Head of Strategy and Transformation advising of the Scottish Government decision to make changes to the Civil Contingencies Act 2004 in order to add IJBs to the list of Category One responders, with these changes having come into effect on 16 March 2021.

After discussion and having heard from the Head of Strategy and Transformation in further explanation and in answer to Members' questions, the Board agreed to note the contents of the report.

WEST DUNBARTONSHIRE HSCP STRATEGIC PLANNING APPROACH

A report was submitted by Head of Strategy and Transformation providing an update on the arrangements for developing and implementing a new strategic plan covering the period 1 April 2022 to 31 March 2025.

After discussion and having heard from the Head of Strategy and Transformation in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the legislative requirement for the Integration Authority to review its strategic plan at least every three years;

- (2) to approve the development of a new three year strategic plan for the period 1 April 2022 to 31 March 2025;
- (3) to note and the improvement work proposed for the revitalisation of the strategic planning group; and
- (4) to note the proposed timetable for the review of the new strategic plan.

2020/21 FINANCIAL PERFORMANCE OUTTURN REPORT

A report was submitted by Chief Financial Officer providing an update on Financial Performance for 2020/21 Outturn Report.

After discussion and having heard from the Chief Financial Officer in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the updated position in relation to budget movements on the 2020/21 allocation by WDC and NHSGGC and direction back to our partners to deliver services to meet the strategic priorities of the HSCP Board;
- (2) to note the reported revenue position for the period 1 April 2020 to 31 March 2021 was reporting a favourable (under spend) position of £3.672m;
- (3) to note the main movements since the last report to the HSCP Board;
- (4) to note the reported Covid-19 full year cost position for the period 1 April 2020 to 31 March 2021 of £8.068m resulting in a final earmarked reserve of £4.970m; and
- (5) to note the analysis of the reserve position and the draft balances as at 31 March 2021.

RESERVES UPDATE

A report was submitted by Chief Financial Officer providing an update on Reserves.

After discussion and having heard from the Chief Financial Officer, the Chief Officer and the Head of Strategy and Transformation in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the updated position in relation to reserves;
- (2) to note the transfers to and from reserves arising from the normal year end financial accounts process;
- (3) to approve the recommended reallocation of £2.114m of un-earmarked reserves to earmarked reserves following officer review;

- (4) to note that further reports on the progress, impact, associated outcomes and exit strategies would be presented to the Board as appropriate; and
- (5) to note that a further report was expected to be submitted to the next Board meeting in August 2021 regarding Workforce Sustainability and the risks associated with not having the correct people in the correct place at the correct time, and that the terms of discussion in relation to risks and reserves would be addressed within the report.

COVID-19 RECOVERY AND RENEWAL PLAN – KEEP BUILDING BETTER: A JOURNEY OF CONTINUOUS IMPROVEMENT

A report was submitted by Head of Strategy and Transformation providing an update on Covid-19 recovery planning as we move through the Scottish Government Road Map out of recovery which sets out a 'phased' planned approach to how we collectively recover across Scotland.

After discussion and having heard from the Head of Strategy and Transformation in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the progress made in standing up local services and plans to make further improvements as we move through the phases as outlined in the HSCP Recovery Plan as detailed in Appendix I to the report;
- (2) to note the significant number of strengths outlined within the Covid-19 Reflection and Learning document (Appendix II to the report); and
- (3) to approve the HSCP Board's Focus For The Future Improvement Plan as outlined in paragraph 4.7 of the report.

DISTRICT NURSING STAFFING UPDATE

A report was submitted by Chief Nurse providing an update on the Scottish Government commitment within the Integrated Health and Social Care Workforce plan to increase District Nursing (DN) posts by an additional 375 across Scotland over the next five years, outlining the implications for West Dunbartonshire HSCP and setting out a proposed road-map for the expansion of the DN workforce in West Dunbartonshire.

After discussion and having heard from the Chief Nurse in further explanation and in answer to Members' questions, the Board agreed to approve the content of this report, it being noted that these new monies would afford opportunities to transform the District Nursing team and contribute to the achievement of both the HSCP strategic objectives and the NHSGGC Moving Forward Together ambition of shifting the balance of care in our community.

DO NOT ATTEMPT CARDIOPULMONARY RESUSCITATION (DNACPR) – REVIEW OF EXISTING POLICY IN WEST DUNBARTONSHIRE

A report was submitted by Clinical Director providing an update on the approach to DNACPR taken in West Dunbartonshire.

After discussion, it was agreed there was not sufficient time remaining in this meeting to discuss this item and an expanded report should be brought back to the next Health and Social Care Partnership Board meeting in August 2021.

MINUTES OF MEETINGS FOR NOTING

The undernoted Minutes of Meetings were submitted and noted:-

- (1) Special Covid-19 Joint Staff Forum held on 11 March;
- (2) Special Covid-19 Joint Staff Forum Finance Session held on 31 March;
- (3) Clinical Care and Governance SMT held on 31 March; and
- (4) Special Covid-19 Joint Staff Forum held on 23 April.

STATEMENT BY THE CHAIR

Before closing the meeting, Mr Allan MacLeod, Chair, thanked the Board personally for their support in his role as Chair and stated that he looked forward to seeing the achievements made going forward in doing the best for the people of West Dunbartonshire.

The meeting closed at 3.04 p.m.