

## WEST DUNBARTONSHIRE HEALTH & SOCIAL CARE PARTNERSHIP BOARD

At a Meeting of the West Dunbartonshire Health & Social Care Partnership Board held via Video Conference on Thursday, 25 February 2021 at 2.10 p.m.

**Present:** Bailie Denis Agnew and Councillors John Mooney, Marie McNair, West Dunbartonshire Council; Allan MacLeod, Rona Sweeney and Audrey Thompson, NHS Greater Glasgow and Clyde Health Board.

**Non-Voting Members:** Beth Culshaw, Chief Officer; Barbara Barnes, Co-Chair of the West Dunbartonshire HSCP Public Engagement Network for the Alexandria & Dumbarton area; Jamie Dockery, Senior Housing Development Officer (Substitute for John Kerr); Jonathan Hinds, Head of Children's Health, Care & Criminal Justice/Chief Social Work Officer; Diana McCrone, NHS Staff Side Co-Chair of Joint Staff Forum; Kim McNabb, Service Manager, Carers of West Dunbartonshire; Anne MacDougall, Co-Chair of WD HSCP Public Engagement Network for the Clydebank area; Peter O'Neill, WDC Staff Side Co-Chair of Joint Staff Forum; Selina Ross, Chief Officer – WD CVS; Julie Slavin, Chief Financial Officer; and Val Tierney, Chief Nurse.

**Attending:** Margaret-Jane Cardno, Head of Strategy and Transformation; Sylvia Chatfield, Head of Mental Health, Addictions and Learning Disabilities; Jo Gibson, Head of Health and Community Care; Dr Saied Pourghazi, Addictions Officer – NHS; Audrey Slater, Head of People and Change; Jennifer Ogilvie, HSCP Finance Manager; John Burns, Service Improvement Lead; Kate Kerr, Manager (Quality & Service Development); John Kerr, Housing Development and Homeless Manager; Nigel Ettles, Principal Solicitor and Nuala Borthwick and Lynn Straker, Committee Officers.

**Also Attending:** Richard Smith, Senior Audit Manager and Jack Kerr, Trainee Auditor, Audit Scotland.

**Apology:** An apology for absence was intimated on behalf of John Kerr, Housing Development & Homelessness Manager.

**Mr Allan MacLeod in the Chair**

## **DECLARATIONS OF INTEREST**

It was noted that there were no declarations of interest in any of the items of business on the agenda.

## **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Health & Social Care Partnership Board held on 26 November 2021 were submitted and approved as a correct record.

## **ROLLING ACTION LIST**

A Rolling Action List for the Partnership Board was submitted for information.

Having heard the Chair, and following discussion on review of the Rolling Action List, the Board agreed:-

- (1) that the action from 26 November 2021 entitled 'Item15 – Climate Change Report 19/20' be closed off given the response provided to Members from the Scottish Government Reporting Team of plans to modernise and streamline the climate change reporting system; and
- (2) that given the situation operationally at present, the action from 26 November 2021 entitled, 'Request for Live Streaming of Partnership Board' would be considered at a future meeting.

## **VERBAL UPDATE FROM CHIEF OFFICER**

The Chief Officer provided a verbal update on the recent business of the Health and Social Care Partnership predominantly related to the Covid-19 pandemic and on some of the situations and challenges that the Partnership continue to face.

The Partnership Board noted the following key points:-

- On a daily basis the management team and the HSCP as a whole continue to manage and respond to the issues in relation to prevalence, continue to roll out testing (since last meeting testing has been rolled out to Home Care Staff).
- In terms of Care Homes, which have been a key concern throughout the pandemic, there were currently 4 care homes in the area which had been classed as 'amber' in the RAG (Red, Amber and Green) status agreed by the Health Board's Public Health Department. This was due to a small number of positive cases still prevalent amongst staff and residents throughout West Dunbartonshire.
- At present, the overall rate in terms of Covid in West Dunbartonshire was sitting at 173 per 100,000 which was disappointing but it continued to slowly reduce.

- That good progress was being made in the vaccination programme and management continued to work with all staff and trades union colleagues to ensure that everyone is aware that whilst the numbers being vaccinated increase, we also still have to fully ensure that staff act in relation to use of PPE and appropriate infection control measures so that everything possible can be done to continue to reduce the risk in association with Covid.
- That in relation to new guidance received in relation to Care Home visiting, that the Partnership Board continued to work with local care homes, both those managed by the local authority and those managed by the independent sector, to ensure they are prepared and ready to roll out new guidance from early March 2021.
- That the Independent Review of Adult Social Care had been published, as seen in recent media reports, and that this would moved forward to a white paper and implementation within the next parliament. That the report sets out a whole range of priorities, many of which build upon work already ongoing in West Dunbartonshire, particularly in relation to carers and more effective engagement with communities and more active commissioning.
- In relation to Independent Review of Adult Social Care, it was suggested that the Informal Session for Members scheduled for 22 April 2021 be used to consider the report and consider if well placed in West Dunbartonshire to take matters forward in this regard.
- To thank the management team and all staff for their continued hard work and response to the changing situation faced in the current pandemic. Every week, sometimes daily, brings new challenges and the Partnership Board continues to see that staff on the frontline and in all layers throughout the organisation continue to prioritise service over and above their own personal commitment.

The Chair, on behalf of Partnership Board, echoed the Chief Officer's thanks and gratitude to all staff who continued to deliver services above and beyond. The Chair advised that the continued commitment of all staff was undoubted and the Board Members as well as the public of West Dunbartonshire were very grateful for the ongoing service at this time.

Ms Thompson, as Chair of the Area Clinical Forum for NHS Greater Glasgow and Clyde, on behalf of the Area Clinical Forum voiced recognition of the hard work of the management teams across the Partnership Boards, noting the willingness of the management teams to engage with and work collaboratively with the clinical teams throughout this difficult period and wished to record their thanks to them.

## **VACCINATION PROGRAMME**

A report was submitted by the Head of Health and Community Care providing an update on the arrangements to deliver the Vaccination Programme.

After discussion and having heard the Head of Health and Community Care in further explanation of the report and in answer to Members' questions, the Board agreed:-

- (1) to congratulate staff on the delivery of the vaccination programme which has been excellent;
- (2) to welcome the news that care home residents have now received their second vaccination;
- (3) to thank the public in West Dunbartonshire for coming forward to be vaccinated and commend staff and welcome the ongoing dedication of staff across the HSCP Board and the Council.
- (4) to note that to date there was no evidence to suggest that any particular communities were less likely to come forward to be vaccinated and that a 'Hard to Reach Working Group' had been established across the Council and the HSCP to help think through any barriers and to aid communication/direct contact with any such groups so that any particular issues can be addressed;
- (5) to note that work was ongoing with Greater Glasgow & Clyde and the Scottish Government on a communication plan and an action plan to share information in order to alleviate any particular concerns of individuals or groups;
- (6) to note that at present the Head of Community Health and Care was not aware of any local issues in relation to external contractors on vaccinating teams however was happy to respond to any specific examples provided outwith the meeting; and
- (7) to otherwise note the contents of the report.

### **FINANCIAL PERFORMANCE UPDATE 2020-2021**

A report was submitted by the Chief Financial Officer providing an update on the financial performance as at period 9 to 31 December 2020 and a projected outturn position to 31 March 2021 together with an update on the 2021/22 annual budget setting process.

A short powerpoint presentation, encapsulating the main elements of the detailed report, was provided for Members' information.

After discussion and having heard the Chief Financial Officer in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the updated position in relation to budget movements on the 2020/21 allocation by WDC and NHSGGC and the direction back to partners to deliver services in order to meet the strategic priorities approved by the HSCP Board;
- (2) to note that the revenue position for the period 1 April 2020 to 31 December 2020 was reporting an underspend of £2.454m (1.94%);
- (3) to note the projected outturn position of £2.722m underspend (1.47%) for 2020/21 and the main movements since last reported to the HSCP Board;

- (4) to note that the Covid-19 cost for the period 1 April 2020 to 31 December 2020 was £5.277m;
- (5) to note that the projected costs of Covid-19 were currently estimated to be £7.748m;
- (6) to note that Covid-19 funding of £11.265m had now been allocated to fund both 2020/21 and future Covid-19 costs for 2021/22 with funding in advance of £3.517m to be placed in an earmarked reserve;
- (7) to note the update on the monitoring of savings agreed for 2020/21;
- (8) to note the analysis of the reserves balances;
- (9) to note the update on the capital position and projected completion timelines; and
- (10) to note the progress made on the 2021/22 budget setting process, the initial planning assumptions and the expected timeline in relation to partner bodies budget offers.

### **CONSULTATION ON PROPOSED AMENDMENTS TO MODEL CODE OF CONDUCT**

A report was submitted by Chief Officer – Regulatory and Regeneration providing information on a consultation paper produced by the Scottish Government on proposals for amendments to the Model Code of Conduct.

After discussion and having heard the Principal Solicitor, West Dunbartonshire Council in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to accept the terms of the consultation response submitted by the Principal Solicitor which explained the difficulties that could be caused by paragraph 3.10 of the amended Model Code of Conduct for Members of Devolved Public Bodies and proposed that paragraph 3.10 be deleted; and
- (2) to note the terms of the views expressed and the terms of discussion thereon.

### **UNISON'S ETHICAL CARE CHARTER**

A report was submitted by the Head of Strategy and Transformation presenting an update on Unison's Ethical Care Charter implementation in West Dunbartonshire Health and Social Care Partnership.

After discussion and having heard the Head of Strategy and Transformation in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the update on progress with implementation of the Unison's Ethical Care charter;
- (2) to approve the Ethical Charter Improvement Action Plan (Appendix B); and
- (3) in relation to (2) above, that officers would: (i) review the level of Trade Union involvement that would be appropriate, and also look at having this involvement through the Practice and Development Group; and (ii) look at a more appropriate review period for a collaborative review of less than 24 months which was considered to be overly long.

### **UPDATE ON THE IMPLEMENTATION OF ELIGIBILITY CRITERIA FOR ADULT SOCIAL CARE**

A presentation was provided by John Burns, Senior Improvement Lead, Strategy – Planning and Health Improvement on the implementation of eligibility criteria for Adult Social Care on 1 April 2021.

In this regard, a report was submitted by the Head of Strategy and Transformation providing an update on preparatory activity ahead of the implementation of eligibility criteria for Adult Social Care on 1 April 2021, including preliminary findings in relation to the potential impact.

After discussion and having heard from both the Head of Strategy and Transformation and the Service Improvement Lead, Strategy and Transformation in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note that an Assessment would be the primary vehicle which would facilitate the implementation of eligibility criteria;
- (2) to note that a pilot of a new assessment tool (My Life Assessment) had been undertaken which involved stakeholders from the HSCP, third sector and people with lived experience;
- (3) to note that the pilot had helped to shape the design of the assessment;
- (4) to note that the assessment had been evaluated and was found to possess good content validity;
- (5) to note that in relation to risk/eligibility and in comparison to previously assessed levels, the new assessment resulted in some differences across a sample of 29 clients;
- (6) to note that the HSCP Project Management Office (PMO) had agreed to constitute an Evaluation Advisory Group (EAG) to oversee the evaluation of the implementation of the new assessment (and eligibility criteria therein); and

- (7) that a report providing monitoring data from the implementation of the new assessment would be provided to the Board in 6 months from launch and data will be published annually in the HSCP Performance Report.

### **IMPROVEMENT ACTION PLAN FOR JUSTICE SERVICE: UPDATE ON ACTIVITY**

A report was submitted by the Head of Children's Health, Care and Justice providing an update on activity surrounding the Improvement Action Plan for Justice Service.

After discussion and having heard the Head of Children's Health, Care and Justice in further explanation of the report, the Board agreed to note the ongoing improvement activity in relation to the key findings from the Care Inspectorate report.

### **MINUTES OF MEETINGS FOR NOTING**

The undernoted Minutes of Meeting were submitted and noted:-

- (1) Minutes of Meetings of the Joint Staff Forum held on 22 October 2020;
- (2) Minutes of Meeting of the Joint Staff Forum held on 19 November 2020;
- (3) Minutes of Meeting of the Joint Staff Forum held on 3 December 2020;
- (4) Minutes of Meeting of the Joint Staff Forum held on 17 December 2020;
- (5) Minutes of Meeting of the Joint Staff Forum held on 14 January 2021;
- (6) Minutes of Meeting of the Joint Staff Forum held on 28 January 2021;
- (7) Minutes of Meeting of the Clinical and Care Governance Forum held on 25 November 2020; and
- (8) Minutes of Meeting of the Clinical and Care Governance Forum held on 27 January 2021.

The meeting closed at 4.45 p.m.