

WEST DUNBARTONSHIRE HEALTH & SOCIAL CARE PARTNERSHIP BOARD

At a Meeting of the West Dunbartonshire Health & Social Care Partnership Board held via Video Conference on Wednesday, 23 September 2020 at 3.30 p.m.

Present: Bailie Denis Agnew and Councillors Marie McNair and John Mooney, West Dunbartonshire Council; and Allan MacLeod, Rona Sweeney and Audrey Thompson, NHS Greater Glasgow and Clyde Health Board.

Non-Voting Members: Beth Culshaw, Chief Officer; Barbara Barnes, Co-Chair of the West Dunbartonshire HSCP Public Engagement Network for the Alexandria & Dumbarton area; Jamie Dockery, Senior Housing Development Officer (Substitute for John Kerr); Helen Little, MSK Physiotherapy Service Manager; Kim McNabb, Service Manager, Carers of West Dunbartonshire; Anne MacDougall, Co-Chair of WD HSCP Public Engagement Network for the Clydebank area; Saied Pourghazi, Clinical Director for the Health & Social Care Partnership; Peter O'Neill, WDC Staff Side Co-Chair of Joint Staff Forum; Selina Ross, Chief Officer – WD CVS; Julie Slavin, Chief Financial Officer; and Val Tierney, Chief Nurse.

Attending: Margaret-Jane Cardno, Head of Strategy and Transformation; Jo Gibson, Head of Health and Community Care; Audrey Slater, Head of People and Change; Marie Rooney, Interim Head of Mental Health; Jennifer Ogilvie, HSCP Finance Manager; Andi Priestman, Chief Internal Auditor; John Burns, Service Improvement Lead; Linda Butler, Strategy & Transformation; Nigel Ettles, Principal Solicitor and Nuala Borthwick, Committee Officer.

Also Attending: Richard Smith, Senior Audit Manager and Marie McFadden, Trainee Auditor, Audit Scotland.

Apologies: Apologies for absence were intimated on behalf of Jonathan Hinds, Head of Children's Health, Care & Criminal Justice/Chief Social Work Officer, John Kerr, Housing Development & Homelessness Manager and Diana McCrone, NHS Staff Side Co-Chair of Joint Staff Forum.

Mr Allan MacLeod in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Health & Social Care Partnership Board held on 5 August 2020 were submitted and approved as a correct record.

The Chief Officer, Chief Financial Officer and the Head of Health and Community Care were heard in further explanation of the list of outstanding actions and matters arising from previous minutes and it was noted that actions 6 and 7 were now completed.

VERBAL UPDATE FROM CHIEF OFFICER

The Chief Officer provided a verbal update on recent business of the Health & Social Care Partnership and the position was noted in relation to the undernoted main points:-

- To note that for the last 3 weeks, almost on a daily basis, West Dunbartonshire had recorded the highest rate of infection within Scotland and it had caused concern for HSCP service users and patients.
- At this stage there had been little impact of the rising rate of infection correlating to increased demand for services and although there were no higher rates of illness at this stage, it was a concern that there may be a follow through in the coming weeks from rates of infection in the community to increased demand upon services;
- To note that all teams were now focussing upon recovery however there were concerns around the current rate of infection in West Dunbartonshire and the approaching winter months;
- To note there had been a mobile testing unit allocated in Dumbarton for 3 weeks and it was now based in the grounds of the Council Offices at Church Street, Dumbarton on alternate days of the week on a shared basis with Inverclyde HSCP to give people local access to prompt testing. There had been additional testing capacity provided and at present, there is still testing capacity available each day that it is in operation;
- That discussions were currently ongoing with the Scottish Government around the provision of additional testing capacity in West Dunbartonshire and an update would be provided to Members when available;
- To note that care home testing had been continued to be embedded in care homes and NHS GGC were currently working on how to expand laboratory capacity to take testing for care homes in house and that West Dunbartonshire would be prioritised for this due to the current rate of infection;

- To note that a Requisitioned Meeting of West Dunbartonshire Council was being held on 24 September 2020 in relation to a request for further information and clarity around testing and the West Dunbartonshire response to COVID-19;
- To note that officers had continued to work with care home providers in West Dunbartonshire with fortnightly meetings with managers from the services and daily meetings with Care Inspectorate input to consider the current situation within each care home including issues such as staffing, PPE, infection control issues, testing of staff or residents and from those a RAG status (red, amber or green) is allocated to the care home;
- To note that at the moment all care homes within West Dunbartonshire had been issued with a green status however due to the period of uncertainty and as COVID-19 spreads in communities, there is always a risk that it can come back to older peoples' care homes;
- To note that the flu vaccination programme in West Dunbartonshire would commence on 24 September 2020 and would be rolled out to all HSCP staff this year and that home care staff would be some of the first to benefit from the vaccination programme.

AUDITED ANNUAL ACCOUNTS 2019/20

A report was submitted by the Chief Financial Officer presenting for approval and signature the audited Annual Accounts for the year ended 31 March 2020.

After discussion and having heard the Chief Financial Officer and the Senior Audit Manager, Audit Scotland in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to approve the audited Annual Accounts for the period 1 April 2019 to 31 March 2020 for final signature by the Chair, Chief Officer and Chief Financial Officer; and
- (2) to endorse comments by Members and thank the Chief Financial Officer and her team and Audit Scotland for their excellent and very professional work in finalising the annual accounts during the current COVID-19 pandemic.

FINANCIAL PERFORMANCE UPDATE

A report was submitted by the Chief Financial Officer:-

- (a) providing an update on the financial performance of the Partnership Board as at period 5 to 31 August 2020 and the projected outturn position to 31 March 2021; and
- (b) advising that the financial impact of the COVID-19 pandemic on health and care services had not been fully revealed therefore the outturn projection to the end of 31 March 2021 would be subject to change as the Partnership and Scotland moved through the "Route Map Through and Out of the Crisis".

After discussion and having heard the Chief Financial Officer in further explanation and in answer to Members' questions, the Partnership Board agreed:-

- (1) to note the updated position in relation to budget movements on the 2020/21 allocation by WDC and NHSGGC and the direction back to partners to deliver services and meet the strategic priorities approved by the HSCP Board;
- (2) to note that the revenue position for the period 1 April 2020 to 31 August 2020 was reporting an underspend of (£0.015m) (0.01%);
- (3) to note that the COVID-19 cost for the period 1 April 2020 to 31 August 2020 was £3.766m and that COVID-19 funding received to date equated to £3.043m;
- (4) to note the projected outturn position of £1.854m underspend (1.1%) for 2020/21 if the projected costs of COVID-19 were fully met by the Scottish Government;
- (5) to note that the projected costs of COVID-19 were currently estimated to be £6.209m;
- (6) to note that the financial risk to the HSCP if COVID-19 costs were not fully funded which could trigger the need to revisit 2020/21 funding priorities and approved savings programmes;
- (7) to note the update on the capital position and projected completion timelines; and
- (8) to note that any issues relating to COVID-19 or Brexit which would have a significant financial impact on the Partnership would be reported to Members.

DEMENTIA STRATEGY IMPLEMENTATION

A report was submitted by the Integrated Operations Manager - Mental Health providing an update on the progress made in relation to the Dementia Strategy Implementation Plan.

After discussion and having heard the Interim Head of Mental Health, Learning Disabilities and Addictions in further explanation, the Board agreed to note the contents of the report and to keep this matter as a standing item on the agenda.

AUTISM STRATEGY

A report was submitted by the Interim Head of Mental Health, Learning Disabilities and Addictions providing an update on the progress made in relation to the review of the Autism Strategy.

After discussion and having heard the Interim Head of Mental Health in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to note the establishment of the Autism Strategy Steering group (ASSG);
- (2) to note the appointment of a Lead Officer responsible for coordinating the development and implementation of the Autism Strategy;
- (3) to note the nomination of suitable representatives from each functional service to participate in the Autism Strategy Steering Group; and
- (4) to note the nomination of suitable representatives from WDC and partner services who could support the ASSG as required.

ELIGIBILITY CRITERIA FOR HSCP ADULT SOCIAL CARE SERVICES

A report was submitted by the Head of Health and Community Care providing information on a proposed policy position to support the implementation of the National Framework for Eligibility Criteria for Adult Social Care Services.

The Service Improvement Lead provided an overview of the proposed policy.

After discussion and having heard the Chief Officer, the Head of Health and Community Care and the Service Improvement Lead in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to approve the Eligibility Criteria for Adult Community Care Policy and thereby reaffirm its commitment to the ongoing implementation of the eligibility criteria;
- (2) to note that all reviews and new packages would be considered against the Eligibility Criteria from 1 April 2021, which would allow time for the management team to assess likely impact, and ensure that effective implementation and communication plans were in place; and
- (3) that a further report would be provided to the Partnership Board meeting scheduled to be held on 25 February 2021 providing an analysis of the impact of the eligibility framework to both the collective client base and to individuals and providing information on both the financial and resource implications.

Note: Selina Ross left the meeting during consideration of the above item.

WEST DUNBARTONSHIRE HSCP COVID-19 RECOVERY AND RENEWAL PLAN – KEEP BUILDING BETTER A JOURNEY OF CONTINUOUS IMPROVEMENT

A report was submitted by the Head of Strategy and Transformation providing an update on the HSCP COVID-19 Recovery and Renewal Plan – Keep Building Better a Journey of Continuous Improvement and seeking approval thereon.

After discussion and having heard the Chief Officer, the Chief Financial Officer and the Head of Strategy and Transformation in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to approve the content of the HSCP COVID-19 Recovery and Renewal Plan attached as Appendix 1 to the report,
- (2) that the Chief Officer provide further progress reports to the Health and Social Care Partnership Board on the 25 March 2021, 23 September 2021 and 24 March 2022; and
- (3) that a progress report updating on the development of the plan and providing clarity on the impact of COVID-19 would be submitted to the next meeting of the Partnership Board being held on 26 November 2020.

Note: Bailie Denis Agnew, Helen Little and Saied Pourghazi left the meeting around this point in the meeting.

DIRECTIONS POLICY

A report was submitted by the Head of Strategy and Transformation providing information on a new Directions Policy which has been developed in line with the provisions set out in the Public Bodies (Joint Working) (Scotland) Act 2014 and Scottish Government statutory guidance.

After discussion and having heard the Head of Strategy and Transformation in further explanation and in answer to Members' questions, the Board agreed:-

- (1) to approve the new Directions Policy to ensure that the Partnership Board is compliant with the practice set out in the statutory guidance, strengthening performance monitoring, accountability, quality and sustainability of services; and
- (2) to note the content of this report and the terms of the statutory guidance.

The meeting closed at 5.45 p.m.