

WEST DUNBARTONSHIRE HEALTH & SOCIAL CARE PARTNERSHIP BOARD

At a Meeting of the West Dunbartonshire Health & Social Care Partnership Board held via teleconference on Wednesday, 25 March 2020 at 2.00 p.m.

Present: Bailie Denis Agnew and Councillors Marie McNair and John Mooney, West Dunbartonshire Council; Allan MacLeod, Rona Sweeney and Audrey Thompson, NHS Greater Glasgow and Clyde Health Board.

Non-Voting Members: Beth Culshaw, Chief Officer; Julie Slavin, Chief Financial Officer; Helen Little, MSK Physiotherapy Service Manager; Diana McCrone, NHS Staff Side Co-Chair of Joint Staff Forum; Sean Davenport (Substitute) for Peter O'Neill, WDC Staff Side Co-Chair of Joint Staff Forum; and Selina Ross, Chief Officer – WD CVS.

Attending: Laura Smith, Criminal Justice Manager; Jennifer Ogilvie, HSCP Finance Manager; Nigel Ettles, Principal Solicitor and Craig Stewart, Committee Officer.

Also Attending: Zahrah Mahmood, Senior Auditor and Marie McFadden, Trainee Auditor, Audit Scotland.

Apologies: Apologies for absence were intimated on behalf of Jonathan Hinds, Head of Children's Health, Care & Criminal Justice/Chief Social Work Officer and John Kerr, Housing Development and Homelessness Manager.

Mr Allan MacLeod in the Chair

CHAIR'S REMARKS

After hearing Allan MacLeod, Chair, it was noted that in light of national advice on avoiding public gatherings due to the Covid-19 situation, this meeting was being teleconferenced with Board Members and others dialling in to join it. The Chair also advised that he had agreed to take an urgent item, 'West Dunbartonshire Health and Social Care Partnership Board – Temporary Decision Making Arrangements' which would be taken first and followed by the main substantive item on Budget Setting.

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Health & Social Care Partnership Board held on 19 February 2019 were submitted and approved as a correct record.

VARIATION IN ORDER OF BUSINESS

After hearing Allan MacLeod, Chair, the Board agreed to vary the Order of Business as hereinafter minuted.

WEST DUNBARTONSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP – TEMPORARY DECISION MAKING ARRANGEMENTS

A report was submitted by the Chief Officer:-

- (a) presenting an alternative Health and Social Care Partnership Board meeting arrangement for the meeting of the Board scheduled to take place today;
- (b) seeking approval for the suspension of normal governance arrangements, that is, following government guidance that physical meetings may not take place during the course of the Covid-19 pandemic; and
- (c) seeking approval that “if required”, to meet immediate operational demand on decisions, alternative decision making arrangements would be enacted in that the Board will delegate authority to the Chief Officer in consultation with the Chair and Vice Chair of the HSCP Board and the Chief Financial Officer.

After discussion and having heard the Chief Financial Officer, the Chief Officer and the Senior Auditor, Audit Scotland in further explanation of the report and in answer to Members’ questions, the Board agreed:-

- (1) to approve the suspension of normal governance arrangements during the Covid-19 pandemic and accept the alternative Board meeting arrangement outlined at section 4 of this report;
- (2) to approve delegation of authority to the Chief Officer, in consultation with the Chair and Vice Chair of the HSCP Board and the Chief Financial Officer, to be enacted “if required”, to meet immediate operational demand on decisions normally requiring Board approval;
- (3) to note that regular weekly updates would be provided to members;

- (4) to note arrangements would be reviewed in line with any guidance received from the Scottish Government or as informed by the experience of the Chair and Vice Chair or the HSCP Board; and
- (5) otherwise to note the terms of the discussion that had taken place in relation to this item.

2019/20 FINANCIAL PERFORMANCE UPDATE 2020/21 BUDGET SETTING AND MEDIUM TERM FINANCIAL PLAN

A report was submitted by the Chief Financial Officer:-

- (a) providing the Health and Social Care Partnership Board with an update on the financial performance as at period 10 to 31 January 2020;
- (b) providing a proposed 2020/21 revenue budget based on actual and indicative budget offers from our funding partners; and
- (c) providing the Board with the an extract from the draft Medium Term Financial Plan covering the period 2020/21 to 2024/25 with an indicative financial position for the period 2025/26 to 2029/30 also included based on extrapolated data for years 1 to 5.

After discussion and having heard the Chief Financial Officer in further explanation of the report and in answer to Members' questions, the Board agreed:-

- (1) to note that the revenue position currently shows a projected year to date and annual favourable (under spend) position of £0.387m and £1.355m respectively;
- (2) to note that the capital position currently shows a projected delay to the opening of the Clydebank Care Home and an anticipated over spend of £0.080m;
- (3) to note the analysis of the reserve position and the projected balances as at 31 March 2020;
- (4) to accept the 2020/21 allocation for Criminal Justice Social Work Services of £1.959m funded by the Scottish Government via West Dunbartonshire Council and **note** the budget implications;
- (5) to accept the 2020/21 revenue budget contribution of £70.650m as agreed at Council on 4 March 2020 and **note** that this budget contribution together with agreed management actions, including service improvements, results in a balanced budget for social care;
- (6) to accept the 2020/21 indicative budget contribution of £96.039m from NHS Greater Glasgow and Clyde (NHSGCC) subject to formal approval by the Health Board on 21 April 2020 and any final adjustments to the recurring

budgets at month 12 and **note** that this budget contribution together with agreed management actions, including service improvements, results in a balanced budget for health care;

- (7) to approve an indicative 2020/21 revenue budget of £166.689m required to deliver the strategic priorities of the HSCP Board;
- (8) to note that this budget position was based on the current reported demand pressures, inflationary assumptions and demographic pressure. The rapidly developing operational response to the emerging Covid-19 situation does not factor into the 2020/21 proposed budget;
- (9) to approve the indicative set aside budget of £28.694m, based on the 2019/20 projected activity and actual costs with a 3% uplift;
- (10) to accept the 2020/21 budget allocations for Housing Aids and Adaptations of £0.25m and the Care of Gardens budget of £0.453m, held and managed by WDC's Regeneration, Environment and Growth Directorate on behalf of the HSCP Board;
- (11) to note the update to WDC's 10 Year Capital Plan from 2020/21 to 2028/29 and the programmes linked to the strategic priorities of the HSCP Board; and
- (12) to note the extract from the draft Medium Term Financial Plan covering the period 2020/21 to 2024/25 with an indicative financial position for the period 2025/26 to 2029/30 also included based on extrapolated data for years 1 to 5.

INSPECTION OF JUSTICE SOCIAL WORK SERVICES: UPDATE ON THE MANAGEMENT OF HIGH RISK OFFENDERS

A report was submitted by the Criminal Justice Manager providing an update on the activity surrounding the risk assessment and risk management of High Risk Offenders subject to statutory supervision currently residing in West Dunbartonshire.

After discussion and having heard the Criminal Justice Manager in further explanation of the report and in answer to Members' questions, the Board agreed to note the latest update on the improvement activity currently being taken forward, which sought to address, underpin and promote best practice in the supervision of those deemed to be a Risk of Serious Harm to others.

VERBAL UPDATE FROM CHIEF OFFICER

The Chief Officer provided a verbal update on recent business of the Health & Social Care Partnership and the position was noted in relation to:-

- Update on Covid-19 virus and the resilience arrangements that had been put in place on a national and local level to deal with this situation, including

discussions which had taken place in regard to emergency spend and funding arrangements;

- With regard to the above, to note the set up of a Strategic Resilience Group in the area and the arrangements that had been put in place to mitigate against the potential risks in the health and social care services and planned information sharing practices across all 6 HSCPs to resolve difficulties and challenges, and to acknowledge with thanks the support of the third sector, West Dunbartonshire CVS, who had indicated their willingness to become involved, as and when required; and
- To the current position with the development of a Dementia, Alzheimer and Autism Strategy and that a written update would be provided to the Board as soon as possible.

Following the verbal update by the Chief Officer, Mr Allan MacLeod, Chair, thanked the Chief Officer, all officers of the HSCP and in particular key workers for their exceptional work in the local area at this time, while acknowledging the fluid nature of the current health emergency of the Coronavirus pandemic. It was noted that the Chief Officer would continue to communicate key issues to the Board on a regular basis.

The meeting closed at 3.15 p.m.