

WEST DUNBARTONSHIRE HEALTH & SOCIAL CARE PARTNERSHIP BOARD

At a Meeting of the West Dunbartonshire Health & Social Care Partnership Board held in the Council Chamber, Clydebank Town Hall, Clydebank on Wednesday, 19 February 2020 at 2.01 p.m.

- Present:** Bailie Denis Agnew and Councillors Marie McNair and John Mooney, West Dunbartonshire Council; Allan MacLeod, Rona Sweeney and Audrey Thompson, NHS Greater Glasgow and Clyde Health Board.
- Non-Voting Members:** Beth Culshaw, Chief Officer; Barbara Barnes, Co-Chair of the WD HSCP Public Engagement Network for the Alexandria & Dumbarton area; Jamie Dockery, Senior Housing Development Officer; Jonathan Hinds, Head of Children's Health, Care & Criminal Justice/Chief Social Work Officer; Helen Little, MSK Physiotherapy Service Manager; Diana McCrone, NHS Staff Side Co-Chair of Joint Staff Forum; Anne MacDougall, Co-Chair of WD HSCP Public Engagement Network for the Clydebank area; Peter O'Neill, WDC Staff Side Co-Chair of Joint Staff Forum; Selina Ross, Chief Officer – WD CVS; Julie Slavin, Chief Financial Officer and Val Tierney, Chief Nurse.
- Attending:** Sylvia Chatfield, Head of Mental Health, Learning Disability & Addictions; Fraser Downie, Integrated Operations Manager Mental Health (Lomond & Helensburgh); Jo Gibson, Head of Health & Community Care; Jacqui McGinn, Health Improvement & Inequalities Manager; Nigel Ettles, Principal Solicitor and Gabriella Gonda, Committee Officer.
- Also Attending:** Rhoda Macleod, Head of Adult Services (Sexual Health, Prison & Police Custody Health Care); Dr Pauline McGough, Clinical Director (Sandyford); Jennifer Schofield, Operations Manager (Sandyford) and Marie Rooney, SDS Lead Officer.
- Apologies:** Apologies for absence were intimated on behalf of John Kerr, Housing Development and Homelessness Manager and Kim McNab, Service Manager, Carers of West Dunbartonshire.

Mr Allan MacLeod in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Health & Social Care Partnership Board held on 13 November 2019 were submitted and approved as a correct record subject to reports being brought back to the next meeting of the HSCP Board on Dementia Strategy and an update on how management is dealing with possible industrial action by employees in the Children and Families service, recruitment of additional staff, monitoring activity, future meetings planned with staff and the concern expressed by WDC staff side Co-Chair of Joint Staff Forum over lack of progress.

VERBAL UPDATE FROM CHIEF OFFICER

The Chief Officer provided a verbal update on recent business of the Health & Social Care Partnership and the position was noted in relation to: -

- Update on the Corona virus and how services are delivered to make sure they are prepared for any local cases and the intention to keep this issue on the agenda as a standing item;
- Update on the new Health Centre in Queens Quay, Clydebank and the lunch time informal session held at the site of the new Care Home;
- Update on changes in the management team;
- Update on how management is dealing with possible industrial action by employees in the Children and Families service, recruitment of additional staff and the significant progress in filling of vacancies, monitoring activity and future meetings planned with staff and the concern expressed by WDC staff side Co-Chair of Joint Staff Forum over lack of progress and that a report would be presented at the next meeting of the HSCP Board on this.
- How best the Partnership can support the development of a Dementia, Alzheimer and Autism Strategy and that a report would be presented at the next meeting of the HSCP Board on this.

FINANCIAL PERFORMANCE REPORT AS AT PERIOD 9 (31 DECEMBER 2019)

A report was submitted by the Chief Financial Officer providing an update on the financial performance as at period 9 to 31 December 2019, and a projected outturn position to 31 March 2020.

After discussion and having heard the Chief Financial Officer in further explanation of the report and in answer to Members' questions, the Board agreed:-

- (1) to note the updated position in relation to budget movements on the 2019/20 allocation by WDC and NHSGGC and direction back to our partners to deliver services to meet the strategic priorities of the HSCP Board;
- (2) to approve budget virements in excess of £0.050m;
- (3) to note that the revenue position currently shows a projected year to date and annual favourable (under spend) position of £0.403m (0.25%) and £0.520m (0.32%) respectively;
- (4) to note the updated recovery plan as required by the integration scheme to address the projected overspend;
- (5) to note the update on monitoring of savings agreed for 2019/20;
- (6) to note the analysis of the reserve balances;
- (7) to note the update on the capital position and the projected timelines for completion;
- (8) to note the update on procurement activity;
- (9) to note that the progress on the 2020/21 budget setting process is the subject of separate report being considered later on the agenda for today's meeting; and
- (10) to note that a report would be brought back to the next meeting of the HSCP Board on fostering and a planned fostering campaign.

2020/21 ANNUAL BUDGET SETTING UPDATE

A report was submitted by the Chief Financial Officer providing the latest position on the 2020/21 budget setting exercise.

After discussion and having heard the Chief Financial Officer in further explanation of the report and in answer to Members' questions, the Committee agreed to note the 2020/21 budget update in relation to our partner bodies' indicative budget offers.

COMMISSIONING AND MARKET FACILITATION PLAN 2019 – 2022

A report was submitted by the Interim Head of Strategy, Planning and Health Improvement providing an update on HSCP Partnership Board Commissioning and Market Facilitation Plan.

After discussion and having heard the Head of Children's Health, Care & Criminal Justice/Chief Social Work Officer in further explanation of the report and in answer to Members' questions, the Board agreed to note the progress made against the HSCP

Commissioning and Market Facilitation Plan 2019 – 2022 and recommended an update report be presented to the Board in May 2020.

VARIATION IN ORDER OF BUSINESS

After hearing the Chair, Allan MacLeod, the Committee agreed to vary the order of business as hereinafter minuted.

TRANSFORMATIONAL CHANGE PROGRAMME SEXUAL HEALTH SERVICES IMPLEMENTATION PLAN

A report was submitted by the Head of Adult Services (Sexual Health, Prison and Police Custody Health Care) reporting on the service changes and implications for West Dunbartonshire of the above Transformational Change Programme.

A further explanation of the report was then given by the Head of Adult Services (Sexual Health, Prison and Police Custody Health Care) and the Board agreed:-

- (1) to note the proposed timescale for implementation of the service changes as part of the new service model;
- (2) to note the new service model that is being proposed which would provide services in a tiered way; and
- (3) to note how the service would improve access to routine sexual and reproductive health care and would provide clear pathways to specialist and consultant support as required.

Following questions from Members, the Chair thanked Ms MacLeod, Ms Schofield and Ms McGough for their informative explanation of the report and information provided to Members.

ADJOURNMENT

Having heard the Chair, Mr MacLeod, it was agreed to adjourn for a short period. The Committee reconvened at 4.04 p.m. with all Members listed in the sederunt in attendance.

THEMATIC REVIEW OF SELF-DIRECTED SUPPORT IN SCOTLAND; WEST DUNBARTONSHIRE LOCAL PARTNERSHIP REPORT

A report was submitted by the SDS Lead Officer updating on progress relating to the Improvement Plan which was agreed following a Care Inspectorate Thematic Review of self-directed support in West Dunbartonshire.

After discussion and having heard the SDS Lead Officer in further explanation of the report and in answer to Members' questions, the Board agreed:-

- (1) to note the content of the report;
- (2) to note the Improvement Plan which had been presented to the Care Inspectorate;
- (3) to have regular reporting on the local response to the recommendations within the report; and
- (4) to note that a report would be brought back to the next meeting of the HSCP Audit and Performance Committee on the progress relating to the Improvement Plan, its impact and how can progress be measured.

STRATEGIC RISK REGISTER

A report was submitted by the Chief Financial Officer presenting the updated Strategic Risk Register.

After discussion and having heard the Chief Financial Officer in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to approve the updated mid-year review of the Strategic Risk Register as attached to the report;
- (2) to consider the proposed changes to the format of the risk register;
- (3) that two of the strategic risks – Workforce Sustainability and Waiting Times – would be presented in greater detail to the next Audit and Performance Committee; and
- (4) to note that a future meeting would be presented with a review on the HSCP Board's current Risk Management Strategy and Policy as required when the initial document was approved in August 2015.

Note: Marie Rooney, SDS Lead Officer left the meeting during discussion on the above item.

'OUR TURN' INITIATIVE

A report was submitted by the Head of Children's Health, Care & Criminal Justice/Chief Social Work Officer presenting information pertaining to a motion at West Dunbartonshire Council at its meeting on 30 October 2019.

Having heard the Head of Children's Health, Care & Criminal Justice/Chief Social Work Officer in further explanation of the report and in answer to Members' questions, the Board agreed:-

- (1) to note the motion which was agreed by West Dunbartonshire Council; and
- (2) to note the potential implications for HSCP services in the context of ongoing work to support refugee children, young people and families in West Dunbartonshire.

Note: Councillor Marie McNair left the meeting during discussion on the above item.

PUBLIC PERFORMANCE REPORT JULY TO SEPTEMBER 2019

A report was submitted by the Interim Head of Strategy, Planning and Health Improvement presenting the Health & Social Care Partnership's Public Performance Report for the second quarter of 2019/20 (July to September 2019).

After discussion and having heard the Chief Officer, the Head of Children's Health, Care & Criminal Justice/Chief Social Work Officer, the Head of Health & Community Care, the MSK Physiotherapy Service Manager and the Integrated Operations Manager Mental Health (Lomond & Helensburgh) in further explanation of the report and in answer to Members' questions, the Board approved the Partnership Public Performance Report for July to September 2019 for publication.

Note: Selina Ross, Chief Officer – WD CVS and Bailie Denis Agnew left the meeting during discussion on the above item.

PARTICIPATION AND ENGAGEMENT STRATEGY 2020 – 2023

A report was submitted by the Interim Head of Strategy, Planning and Health Improvement presenting the draft Health & Social Care Partnership Participation and Engagement Strategy 2020 – 2023.

After discussion and having heard the Chief Nurse in further explanation of the report, the Board agreed to endorse the Participation and Engagement Strategy 2020 – 2023.

INSPECTION OF JUSTICE SOCIAL WORK SERVICES: UPDATE ON ACTIONS

A report was submitted by the Head of Children's Health, Care & Criminal Justice/Chief Social Work Officer presenting a further update on improvement activity arising from the Care Inspectorate report 'Inspection of Justice Social Work Services in West Dunbartonshire Council', published on 6 August 2019.

After discussion and having heard the Head of Children's Health, Care & Criminal Justice/Chief Social Work Officer in further explanation of the report and in answer to Members' questions, the Board agreed:-

- (1) to note the latest update on improvement activity in the context of further work being taken forward which seeks to address areas for improvement as reflected in the key findings of the inspection report; and
- (2) to note that a report would be brought back to the next meeting of the HSCP Board on the actions for improvement on high risk offender cases and that a further update report would be brought back to the May meeting of the HSCP Board on this.

Note: Helen Little, MSK Physiotherapy Service Manager left the meeting during discussion on the above item.

REVIEW OF INTEGRATION SCHEME

A report was submitted by the Interim Head of Strategy, Planning and Health Improvement providing an update on the work ongoing in West Dunbartonshire to review and update the Integration Schemes between West Dunbartonshire Council and the Health Board.

After discussion and having heard the Chief Officer in further explanation of the report and in answer to Members' questions, the Board agreed to note the activity to progress a review of the Integration Schemes for HSCPs and consider when revised Schemes should be presented to the West Dunbartonshire Council and NHS Greater Glasgow and Clyde Health Board.

MEETING DATES OF THE HEALTH AND SOCIAL CARE PARTNERSHIP BOARD

A report was submitted by the Chief Financial Officer presenting a request to add two further meeting dates to the 2020/21 schedule.

After discussion and having heard the Chair in further explanation of the report, the Board agreed:-

- (1) to approve the request for an additional meeting date of the HSCP Board on 25 March 2020 to comply with the previous decision to increase frequency to six per year; and
- (2) to approve the request for an additional special meeting of the HSCP Board on 23 September 2020, immediately after a meeting of the Audit and Performance Committee to recommend the "sign off" of the 2019/20 audited annual accounts.

MINUTES OF MEETINGS FOR NOTING

The undernoted Minutes of Meetings were submitted and noted as follows:-

- (1) Minutes of Meeting of the Joint Staff Forum held on 16 October 2019;

- (2) Minutes of Meeting of the Clinical and Care Governance Forum held on 15 January 2020; and
- (3) Minutes of Meeting of the HSCP Health & Safety Committee held on 22 October 2019;

The meeting closed at 5.40 p.m.

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