

**ACTION SHEET – RECORD OF DECISIONS MADE UNDER DELEGATED AUTHORITY
West Dunbartonshire HSCP Audit and Performance Committee – 1 April 2020**

Agenda item	Board decision and minuted action	To be actioned by	Other action (not minuted)	To be actioned by
Item 3 – Minutes of Previous Meeting (11 December 2019)	Minutes to <u>be approved.</u>	Chief Officer (in consultation with the Chair, Vice Chair and Chief Financial Officer).	Approved – Beth Culshaw	
Item 04 – Internal Audit – Annual Plan 2020-21	Decision Recommendation in report, namely:- That the Internal Audit Plan for 2020-2021 <u>be approved.</u>	Chief Officer (in consultation with the Chair, Vice Chair and Chief Financial Officer).	Approved recognising that going forward this may be subject to change due to the impact of the pandemic.	
Item 05 – Audit Scotland West Dunbartonshire Integrated Joint Board Annual Audit Plan 2019/20	Decision Recommendation in report, namely:- Comment on Audit Scotland’s 2019/20 Annual Audit Plan.	Chief Officer (in consultation with the Chair, Vice Chair and Chief Financial Officer).	Approved recognising that going forward this may be subject to change due to the impact of the pandemic.	
Item 06 – West Dunbartonshire Alcohol and Drug Partnership (ADP) – Governance Arrangements	Decision Recommendation in report, namely:- For the year 2020/21 and going forward <u>to agree</u> that ADP performance and financial reports will be submitted to the HSCP Audit and	Chief Officer (in consultation with the Chair, Vice Chair and Chief Financial Officer).	Approved recognising that going forward this may be subject to change due to the impact of the pandemic.	

Agenda item	Board decision and minuted action	To be actioned by	Other action (not minuted)	To be actioned by
	Performance Committee on an annual basis with the first annual report due May 2021.			
Item 07 – HSCP Equality Outcomes and Mainstreaming Report 2020-2024	Agree the report for publication in line with the duty placed on the HSCP by the Equality and Human Rights Commission (EHRC) to publish a mainstreaming report and update on equality outcomes by 30 April 2020.	Chief Officer (in consultation with the Chair, Vice Chair and Chief Financial Officer).	Approved recognising that going forward this may be subject to change due to the impact of the pandemic.	