

WEST DUNBARTONSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP BOARD AUDIT COMMITTEE

At a Meeting of the West Dunbartonshire Health and Social Care Partnership Board Audit Committee held in the Civic Space, Council Offices, 16 Church Street, Dumbarton on Wednesday, 25 September 2019 at 2.00 p.m.

Present: Bailie Denis Agnew, Councillor Marie McNair, Mr Allan MacLeod, Ms Rona Sweeney and Ms Audrey Thompson.

Attending: Beth Culshaw, Chief Officer; Julie Slavin, Chief Financial Officer; Wendy Jack, Interim Head of Strategy, Planning & Health Improvement; Jo Gibson, Head of Community Health & Care Services; Jonathan Hinds, Head of Children's Health, Care & Criminal Justice (Chief Social Work Officer); Serena Barnatt, Head of People and Change; Colin McDougall, Audit and Risk Manager; and Gabriella Gonda, Committee Officer.

Also Attending: Mr Richard Smith, Senior Audit Manager, and Ms Zahrah Mahmood, Senior Auditor, Audit Scotland.

Apology: An apology for absence was intimated on behalf of Councillor John Mooney.

Councillor Marie McNair in the Chair

DECLARATIONS OF INTEREST

Councillor McNair declared an interest in Item 8 – Care Inspectorate Reports for Support Services Operated by the Independent Sector in West Dunbartonshire, being an employee of Key Housing Association and advised that she would remain in the meeting during consideration of this item and take part in the discussion.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the West Dunbartonshire Health & Social Care Partnership Board Audit Committee held on 19 June 2019 were submitted and approved as a correct record.

VARIATION IN ORDER OF BUSINESS

After hearing the Chief Financial Officer, the Committee agreed to vary the order of business as hereinafter minuted.

ANNUAL AUDIT REPORT 2018/19 – WEST DUNBARTONSHIRE INTEGRATED JOINT BOARD

A report was submitted by the Chief Financial Officer presenting the Annual Audit Report and Auditor's letter, for the audit of the financial year 2018/19, as prepared by the Health and Social Care Partnership Board's external auditors, Audit Scotland.

After discussion and having heard the Chief Financial Officer in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to note the contents of the Annual Audit Report to the IJB and the Controller of Audit for the financial year ended 31 March 2019;
- (2) to note the achievement of an unqualified audit opinion;
- (3) to note the key messages, the recommendations and agreed management actions contained in the attached appendices to the report relating to the audited Annual Accounts; and
- (4) to note the achievement in demonstrating Best Value by HSCP.

AUDITED ANNUAL ACCOUNTS 2018/19

A report was submitted by the Chief Financial Officer presenting for approval the audited Annual Accounts for the year ended 31 March 2019 as delegated by the HSCP Board on 7 August 2019.

After discussion and having heard the Chief Financial Officer in further explanation and in answer to Members' questions, the Committee agreed to approve for signature the audited Annual Accounts for the period 1 April 2018 to 31 March 2019.

AUDIT PLAN PROGRESS REPORT

A report was submitted by the Audit and Risk Manager providing an update on:

- (a) the planned programme of audit work for the year 2019/20, and any remaining actions from the previous year, in terms of the internal audit work undertaken at West Dunbartonshire Council and NHS Greater Glasgow and Clyde that may have an impact upon the West Dunbartonshire Health & Social Care Partnership Board; and

- (b) the agreed actions from the audit of the Partnership Board's Governance.

After discussion and having heard the Audit and Risk Manager in further explanation and in answer to Members' questions, the Committee noted the progress made in relation to the Audit Plan for 2019/20 and in progressing other action plans.

CARE INSPECTORATE INSPECTION PROCESS FOR OLDER PEOPLE'S CARE HOMES OPERATED BY INDEPENDENT SECTOR IN WEST DUNBARTONSHIRE

A report was submitted by the Interim Head of Strategy, Planning and Health Improvement providing an update on the most recent Care Inspectorate inspection reports for four independent sector residential older peoples' Care Homes located within West Dunbartonshire.

After discussion and having heard the Interim Head of Strategy, Planning and Health Improvement in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to note the contents of the report; and
- (2) that a further report will be presented at the November meeting of the HSCP Board with an update on Clyde Court Care Home, Hillview Care Home and Strathleven Care Home.

CARE INSPECTORATE REPORTS FOR SUPPORT SERVICES OPERATED BY THE INDEPENDENT SECTOR IN WEST DUNBARTONSHIRE

A report was submitted by Interim Head of Strategy, Planning and Health Improvement providing information on the most recent Care Inspectorate inspection reports for eight independent sector support services operating within the West Dunbartonshire area.

After discussion and having heard the Interim Head of Strategy, Planning and Health Improvement in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to note the contents of the report; and
- (2) that a further report will be presented at the November meeting of the HSCP Board with an update on Carewatch (Inverclyde, Ayrshire, Dunbartonshire & Argyll & Bute).

LIVING AMBITIONS LTD (SUPPORTED LIVING SERVICES)

A report was submitted by the Head of Service (Mental Health, Learning Disability & Addictions) presenting an update of the work being undertaken to support this third

sector provider to achieve improvements within the quality of support currently provided to adults with learning disabilities in West Dunbartonshire.

After discussion and having heard the Interim Head of Strategy, Planning and Health Improvement in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to note the work being undertaken to support the staff and management of Living Ambitions Ltd to make improvements within the quality of their care governance systems and processes, the leadership and management of the service, as well as the standard of the care and support provided to the service users;
- (2) that a briefing note providing an update on the progress of activity in relation to Living Ambitions Ltd (Supported Living Services) be circulated to Members of the Committee; and
- (3) to note that an update on the action plan will be presented at the next meeting of HSCP Audit Committee.

BRITAIN LEAVING EUROPEAN UNION UPDATE

A report was submitted by the Interim Head of Strategy, Planning and Health Improvement providing an update on Britain leaving European Union - Brexit.

After discussion and having heard the Interim Head of Strategy, Planning and Health Improvement in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to note the contents of the report;
- (2) to support officers to ensure that actions would be taken and officers would continue to participate with the Council and Health Board in contingency planning arrangements to manage the consequences of Brexit; and
- (3) that a detailed verbal update would be presented on this item to the next meeting of the HSCP Audit Committee.

CASTLE VIEW CARE HOME UPDATE

The Head of Community Health & Care Services provided a verbal update on Castle View Care Home and the Committee noted the progress and improvement made in relation to the action plan that had been developed following the inspection of the Care Home.

CHILDREN AND FAMILIES FIELDWORK SERVICES - UPDATE

A report was submitted by the Head of Children's Health, Care and Criminal Justice/Chief Social Work Officer presenting a further update of activity being taken forward around Children and Families Fieldwork Services in response to a collective staff grievance submitted on 6 February 2019.

After discussion and having heard the Head of Children's Health, Care and Criminal Justice/Chief Social Work Officer in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to note the ongoing activity within the management response to a collective grievance submitted by members of the Children and Families Fieldwork Team, issues identified and actions to be progressed; and
- (2) that this item remains a standing item of business on the agenda until such time as the Partnership was satisfied that matters had been satisfactorily addressed in the Improvement Plan.

The meeting closed 3:35 p.m.