

WEST DUNBARTONSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP BOARD AUDIT COMMITTEE

At a Meeting of the West Dunbartonshire Health and Social Care Partnership Board Audit Committee held in the Ceremony Room, Clydebank Town Hall, Dumbarton Road, Clydebank on Wednesday 19 June 2019 at 2.05 p.m.

Present: Bailie Denis Agnew, Councillor Marie McNair, Mr Allan MacLeod, Ms Rona Sweeney and Ms Audrey Thompson.

Attending: Beth Culshaw, Chief Officer; Julie Slavin, Chief Financial Officer; Wendy Jack, Interim Head of Strategy, Planning & Health Improvement; Julie Lusk, Head of Mental Health, Addictions & Learning Disability; Claire Andrews, Internal Auditor; Jo Gibson, Head of Community Health & Care Services; Jonathan Hinds, Head of Children's Health, Care & Criminal Justice Services (Chief Social Work Officer); Serena Barnatt, Head of People and Change; Jennifer Ogilvie, Finance Business Partner and Craig Stewart, Committee Officer.

Also Attending: Mr Richard Smith, Senior Audit Manager, and Ms Zahrah Mahmood, Senior Auditor, Audit Scotland.

Apology: An apology for absence was intimated on behalf of Councillor John Mooney.

Councillor Marie McNair in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the West Dunbartonshire Health & Social Care Partnership Board Audit Committee held on 13 March 2019 were submitted and approved as a correct record.

CHILDREN AND FAMILIES FIELDWORK SERVICES - UPDATE

A report was submitted by the Head of Children's Health, Care and Criminal Justice/Chief Social Work Officer providing information on details of agreement with Trade Union representatives regarding Children and Families Fieldwork Services in response to a Collective Grievance submitted on 6 February 2019.

After discussion and having heard the Head of Children's Health, Care and Criminal Justice and the Chief Officer in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to note the management response to a collective grievance submitted by members of the Children and Families Fieldwork Team, issues identified and actions to be progressed;
- (2) to note the terms of the discussion that had taken place in respect of this matter, and approve the proposals being drawn up by officers in relation to the investment of £250,000 across Children and Families and the potential use of general reserves; and
- (3) that regular updates would be provided to future meetings of the Committee in relation to this matter.

INTERNAL AUDIT ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2019

A report was submitted by the Chief Internal Auditor providing the Internal Audit Annual Report for the year ended 31 March 2019 which contains an independent opinion on the adequacy and effectiveness of West Dunbartonshire's Health and Social Care Partnership Board's internal control environment that can be used to inform its Governance Statement.

The Committee agreed to note the contents of the report.

LOCAL CODE OF GOOD GOVERNANCE REVIEW AND ANNUAL GOVERNANCE STATEMENT

A report was submitted by the Chief Financial Officer providing information on:-

- (a) the outcome of the self-evaluation undertaken of the Health and Social Care Partnership's compliance with its Code of Good Governance; and
- (b) the Annual Governance Statement for inclusion in the HSCP Board's Unaudited Annual Accounts.

After discussion and having heard the Chief Financial Officer in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to note the outcomes of the annual self-evaluation, the issues identified and improvement actions; and
- (2) to approve the Annual Governance Statement.

UNAUDITED ANNUAL REPORT AND ACCOUNTS 2018/19

A report was submitted by the Chief Financial Officer seeking approval of the 2018/19 unaudited annual report and accounts covering the period 1 April 2018 to 31 March 2019, subject to audit approval.

After discussion and having heard the Chief Financial Officer and relevant officers in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to approve the 2018/19 unaudited annual report and accounts; subject to audit review; and
- (2) to note that the Audit Committee would be recommended to formally approve the audited accounts at its meeting on 25 September 2019, prior to submission to the Accounts Commission, in line with the approved Terms of Reference.

AUDIT PLAN PROGRESS REPORT

A report was submitted by the Chief Internal Auditor:-

- (1) providing an update on the planned programme of audit work for the year 2018/19 in terms of internal audit work undertaken at West Dunbartonshire Council and NHS Greater Glasgow and Clyde that may have an impact upon the West Dunbartonshire Health & Social Care Partnership Board;
- (2) providing an update on the progress on the agreed actions from the review of the Partnership Board's Code of Good Governance; and
- (3) providing an update on the progress on the agreed actions arising from the Annual Report to the Integrated Joint Board and the Controller of Audit for financial years ended 31 March 2017 and 31 March 2018 from the External Auditors.

The Committee agreed to note the progress made in relation to the Audit Plan for 2018/19 and in progressing other action plans.

SELF EVALUATION OF INTEGRATION ARRANGEMENTS 2019

A report was submitted by the Interim Head of Strategy, Planning & Health Improvement providing an update on the Health and Social Care Partnership Board progress under integration as required by the Scottish Government.

The Committee agreed:-

- (1) to note the content of the Self Evaluation Review of Integration completed with partners; and
- (2) to note that the improvements identified would be developed into an action plan following a local workshop with HSCP Board members and the SMT, supported by colleagues from Scottish Government.

CARE INSPECTORATE REPORTS FOR SUPPORT SERVICES OPERATED BY THE INDEPENDENT SECTOR IN WEST DUNBARTONSHIRE

A report was submitted by the Interim Head of Strategy, Planning and Health Improvement providing an update on the most recent Care Inspectorate inspection reports for nine independent sector support services operating within the West Dunbartonshire area.

After discussion and having heard the Interim Head of Strategy, Planning and Health Improvement and the Head of Mental Health, Addictions & Learning Disability in further explanation of the report and in answer to Members' questions, the Committee agreed to note the contents of the report.

CASTLE VIEW CARE HOME – ADULT SUPPORT & PROTECTION LARGE SCALE INVESTIGATION

A report was submitted by the Head of Community Health & Care Services providing information on:-

- (a) the recently conducted Adult Support & Protection Large Scale Investigation relating to Castle View Care Home; and
- (b) progress made in relation to the resultant Improvement Plan.

After discussion and having heard the Head of Community Health & Care Services and the Chief Officer in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to note the contents of the report;
- (2) to note the terms of the discussion that had taken place in respect of this matter; and
- (3) that this item becomes a standing item of business on the agenda until such time as the Partnership was satisfied that matters had been satisfactorily addressed in the Improvement Plan.

The meeting closed at 3.55 p.m.