

WEST DUNBARTONSHIRE HEALTH & SOCIAL CARE PARTNERSHIP BOARD

At a Meeting of the West Dunbartonshire Health & Social Care Partnership Board held in the Council Chamber, Clydebank Town Hall, Dumbarton Road, Clydebank, on Wednesday, 14 February 2018 at 2.00 p.m.

- Present:** Bailie Denis Agnew and Councillors Marie McNair and John Mooney, West Dunbartonshire Council; Allan Macleod and Audrey Thompson, NHS Greater Glasgow and Clyde Health Board.
- Non-Voting Members:** Beth Culshaw, Chief Officer; Julie Slavin, Chief Financial Officer; Kenneth Ferguson, Clinical Director for the Health & Social Care Partnership; Wilma Hepburn, Professional Nurse Advisor; Jackie Irvine, Chief Social Work Officer; Diana McCrone, NHS Staff Side Co-Chair of Joint Staff Forum; Anne MacDougall, Co Chair of WD HSCP Public Engagement Network for the Clydebank area; Neil Mackay, Chair of Locality Group – Alexandria & Dumbarton; Janice Miller*, Lead Allied Health Professional; Peter O'Neill*, WDC Staff Side Co-Chair of Joint Staff Forum; Selena Ross, Chief Officer of WD CVS; and Kim McNabb, Representative of Carers of West Dunbartonshire.
- Attending:** Serena Barnatt, Head of People and Change; Jo Gibson, Head of Health & Community Care; Wendy Jack, Interim Head of Strategy, Planning & Health Improvement; Julie Lusk, Head of Mental Health, Learning Disability & Addictions; Nigel Ettles, Principal Solicitor and Nuala Quinn-Ross, Committee Officer.
- Apologies:** Apologies for absence were intimated on behalf of Barbara Barnes, John Kerr and Rona Sweeney.

*Note: arrived later in the meeting.

Councillor Marie McNair in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

CHAIR'S REMARKS

The Chair, Councillor McNair, welcomed Jo Gibson, the newly appointed Head of Health & Community Care, replacing Chris McNeill, and Wendy Jack, the Interim Head of Strategy, Planning & Health Improvement, replacing Soumen Sengupta, to the Partnership Board meeting.

VARIATION OF ORDER OF BUSINESS

After hearing Councillor McNair, Chair, the Partnership Board agreed to vary the order of business as hereinafter minuted.

ADULT MENTAL HEALTH SERVICES TRANSFORMATION

A report was submitted by the Head of Mental Health, Addictions and Learning Disability providing an update on the Draft Five Year Strategy for Adult Mental Health Services in Greater Glasgow & Clyde.

A presentation was given by Michael Smith, Associate Lead Medical Director, Mental Health Services on the Adult Mental Health Strategy 2018 – 2023 for the NHS Greater Glasgow and Clyde Health Board, following which he was heard in answer to Members' questions.

Officers were then heard in further elaboration of the presentation, in further explanation of the report and in answer to Members' questions. Thereafter, the Partnership Board thanked the Associate Lead Medical Director for his informative presentation and agreed to note the progress made to date on the draft five year strategy.

Note:- Janice Miller and Peter O'Neill arrived during the above presentation.

MINUTES OF PREVIOUS MEETINGS

The following Minutes were submitted and approved as a correct record:-

- (1) Meeting of the West Dunbartonshire Health & Social Care Partnership Board held on 22 November 2017; and
- (2) Special Meeting of the West Dunbartonshire Health & Social Care Partnership Board held on 20 December 2017.

PUBLIC PERFORMANCE REPORT JULY TO SEPTEMBER 2017

A report was submitted by the Head of Strategy, Planning & Health Improvement presenting the Health & Social Care Partnership's Public Performance Report for the second quarter of 2017/18 (July to September 2017).

The Interim Head of Strategy, Planning & Health Improvement was heard in further explanation of the report. After discussion and having heard officers in elaboration of the report and in answer to Members' questions, the Partnership Board agreed:-

- (1) to approve the publication of the Partnership Public Performance Report for July to September 2017;
- (2) that a programme of informal briefing sessions for Board Members be arranged to discuss HSCP matters in more detail; and
- (3) that a further report on performance would be presented to the next meeting of the Partnership Board.

PREPARING FOR 2018-2021 STRATEGIC PLAN

A report was submitted by the Head of Strategy, Planning & Health Improvement presenting a proposed enhancement of the Partnership Board's strategic planning arrangements to support the development of its third (2019-2022) Strategic Plan over the course of the coming year.

The Interim Head of Strategy, Planning & Health Improvement was heard in further explanation of the report.

The Chief Officer, Interim Head of Strategy, Planning & Health Improvement and the Principal Solicitor were then heard in answer to Members' questions. Thereafter, the Partnership Board agreed:-

- (1) to approve the proposed Strategic Planning Group (SPG) as a sub-committee of the Partnership Board;
- (2) that Allan Macleod be appointed as the Chair to the Strategic Planning Group;
- (3) that the Chief Officer establish the new arrangements by the first quarter of 2018/19 and present a report to a future meeting advising on new arrangements;
- (4) that regular reports be received from the Strategic Planning Group on progress to both deliver the current Strategic Plan and to develop the next Strategic Plan; and
- (5) that a representative from the Pharmacy Community be invited to join the Strategic Planning Group.

PREPARATION FOR IMPEMENTATION OF CARERS (SCOTLAND) ACT

A report was submitted by the Head of Strategy, Planning & Health Improvement presenting an update on the Carers (Scotland) Act which will commence on 1 April 2018.

After discussion and having heard officers in further explanation of the report and in answer to Members' questions, the Partnership Board agreed:-

- (1) that the Chief Officer work with relevant Health Board and Council leads to undertake the necessary process for revising and securing approvals for an updated Integration Scheme, with a report being provided to the Partnership Board in May 2018; and
- (2) that the Chief Officer present a report with recommendations on the required Local Carers Strategy and Local Carers Eligibility Criteria to the Partnership Board in May 2018.

ADJOURNMENT

Having heard the Chair, Councillor McNair, the Partnership Board agreed to a short adjournment.

The meeting resumed at 3.34 p.m. with all those Members noted in the sederunt being present.

FINANCIAL PERFORMANCE REPORT AS AT PERIOD 9 (31 DECEMBER 2017) AND 2018/19 BUDGET SETTING ASSUMPTIONS UPDATE

A report was submitted by the Chief Financial Officer providing an update on:-

- (1) the financial performance as at period 9 to 31 December 2017; and
- (2) the 2018/19 budget setting assumptions.

After discussion and having heard officers in further explanation of the report and in answer to Members' questions, the Partnership Board agreed:-

- (1) to note the updated position in relation to budget movements on the 2017/18 allocation by West Dunbartonshire Council and NHS Greater Glasgow and Clyde and direction back to our partners to deliver services to meet the strategic priorities approved by the HSCP Board;
- (2) to note that the revenue position for the period 1 April 2017 to 31 December 2017 is reporting an overspend of £1.038m (-0.95%);
- (3) to note the projected 2017/18 outturn position of £1.277m (-0.86%) and the potential impact on the projected outturn reserves position;

- (4) to note the update on the 2018/19 budget setting process and the potential level of savings required to be met; and
- (5) to approve that the social care savings options presented to the Special Meeting of the HSCP Board on 20 December 2017 be released for consultation for a period of 4 weeks from 6 March 2018.

Note:- Selena Ross left the meeting during discussion on the above item of business.

REVIEW OF FINANCIAL REGULATIONS

A report was submitted by the Chief Financial Officer presenting for review amendments to the current Financial Regulations of the West Dunbartonshire Health & Social Care Partnership Board.

After discussion and having heard officers in further explanation of the report and in answer to Members' questions, the Partnership Board agreed to approve the revised Financial Regulations.

WORKFORCE AND ORGANISATIONAL DEVELOPMENT SUPPORT PLAN UPDATE

A report was submitted by the Head of People and Change presenting the Health & Social Care Partnership Workforce and Organisational Development Strategy Support Plan update for 2017 and revised support plan for 2018.

After discussion and having heard the Head of People & Change in further explanation of the report, the Partnership Board agreed to endorse the Workforce and Organisational Development Strategy update for 2017 and the revised support plan for 2018.

MINUTES OF MEETINGS FOR NOTING

The undernoted Minutes of Meetings were submitted for information:-

- (1) Minutes of Meeting of the West Dunbartonshire HSCP Health and Safety Committee held on 31 October 2017;
- (2) Minutes of Meeting of the SMT Clinical & Care Governance Group held on 29 November 2017; and
- (3) Minutes of Meeting of the Joint Staff Forum held on 14 December 2017.

The meeting closed at 4.42 p.m.

