

WEST DUNBARTONSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP BOARD AUDIT COMMITTEE

At a Meeting of the West Dunbartonshire Health and Social Care Partnership Board Audit Committee held in the Council Chambers, Clydebank Town Hall, Dumbarton Road, Clydebank, on Wednesday 26 September 2018 at 2.00 p.m.

Present: Bailie Denis Agnew, Allan MacLeod, Councillor Marie McNair, Councillor John Mooney, Rona Sweeney* and Audrey Thomson.

*Note:- Arrived later in the meeting.

Attending: Julie Slavin, Chief Financial Officer; Wendy Jack, Interim Head of Strategy, Planning and Health Improvement; Julie Lusk, Head of Mental Health, Addictions and Learning Disability; Colin McDougall, Chief Internal Auditor; Jo Gibson, Head of Health & Community Care and Nuala Quinn-Ross, Committee Officer.

Also Attending: Carol Hislop, Senior Audit Manager and Zahrah Mahmood, Senior Auditor, Audit Scotland.

Apologies: Apologies for absence were intimated on behalf of Beth Culshaw, Chief Officer; Serena Barnatt, Head of People and Change and Carron O'Byrne, Interim Chief Social Work Officer.

Councillor Marie McNair in the Chair

CHAIR'S REMARKS

Councillor McNair, newly appointed Chair, welcomed all those present to the meeting and thanked Mr Allan MacLeod, former Chair, for his contribution to the Audit Committee. She acknowledged Mr MacLeod's continued commitment to the Audit Committee and the Joint Board.

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda at this point in the meeting.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Health and Social Care Partnership Board Audit Committee held on 20 June 2018 were submitted and approved as a correct record.

Following discussion it was agreed that a report be submitted to the next meeting of the Committee providing an update on the progress being made by Sunningdale Care Home.

COMMITTEE ACTION LIST

Having heard the Chief Financial Officer in further explanation of the Audit Committee's Action List, the Committee agreed to note the contents of the Action List.

CHAIR'S REMARKS

The Chair, Councillor McNair, advised that a recess would be required following the agreement of the Annual Accounts to allow for the Annual Accounts to be signed for completion and submitted to Audit Scotland.

AUDITED ANNUAL ACCOUNTS 2017/18

A report was submitted by the Chief Financial Officer presenting the audited Annual Accounts for the year ended 31 March 2018 as delegated by the HSCP Board on 8 August 2018.

After discussion and having heard the Chief Financial Officer and the Head of Health & Community Care in further explanation of the report and in answer to Members' questions, the Committee agreed to approve the audited Annual Accounts for the period 1 April 2017 to 31 March 2018.

Note:- Rona Sweeney arrived during discussion on the above item of business.

AUDIT SCOTLAND: WEST DUNBARTONSHIRE INTEGRATED JOINT BOARD - DRAFT ANNUAL AUDIT REPORT 2017/18

A report was submitted by the Chief Financial Officer presenting the Annual Report and Auditor's letter, for the audit of the financial year 2017/18, as prepared by the Health and Social Care Partnership Board's external auditors, Audit Scotland.

After discussion and having heard the Chief Financial Officer and Senior Auditor, Audit Scotland in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to note contents of the Annual Report to the Integrated Joint Board and the Controller of Audit for the financial year ended 31 March 2018;

- (2) to note the achievement of an unqualified audit opinion; and
- (3) to note the issues raised, recommendations and agreed management actions detailed within the Appendices to the report, relating to the audited Annual Accounts.

ADJOURNMENT

Having heard the Chair, Councillor McNair, the Committee agreed to a short adjournment to allow the Annual Accounts to be signed.

The meeting resumed at 2.40 p.m. with all those Members noted in the sederunt being present.

AUDIT PLAN PROGRESS REPORT

A report was submitted by the Chief Internal Auditor providing an update on:-

- (1) the planned programme of audit work for the year 2018/19, and any remaining actions from the previous year, in terms of the internal audit work undertaken at West Dunbartonshire Council and NHS Greater Glasgow and Clyde that may have an impact upon the West Dunbartonshire Health & Social Care Partnership Board;
- (2) the agreed actions from the audit of the Partnership Board's Governance, Performance and Financial Management Arrangements; and
- (3) the agreed actions arising from the Annual Report to the IJB and the Controller of Audit for the financial year ended 31 March 2017 from the External Auditors.

After discussion and having heard the Chief Internal Auditor and the Chief Financial Officer in further explanation of the report and in answer to Members' questions, the Committee agreed to note the progress made in relation to the Audit Plan for 2018/19 and in progressing other action plans.

STRATEGIC RISK REGISTER

A report was submitted by Interim Head of Strategy, Planning & Health Improvement seeking approval of the updated Strategic Risk Register, as detailed within Appendix 1 to the report.

After discussion and having heard the Interim Head of Strategy, Planning & Health Improvement and the Chief Financial Officer in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) that a report be submitted to the next meeting of the Joint Board providing details of how the Health and Social Care Partnership are preparing for Brexit;
- (2) that a Members' Workshop be arranged to review the strategic risks; and
- (3) following the Members' Workshop, a report be submitted to the Joint Board providing more details of the strategic risks and the positive impact of mitigating actions.

CARE INSPECTORATE REPORTS FOR OLDER PEOPLE'S RESIDENTIAL CARE SERVICES OPERATED BY WEST DUNBARTONSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP

A report was submitted by the Head of Health & Community Care providing information regarding the most recent inspection reports for two of the Council's Older People's Residential Care Home Services and one Day Care Service.

After discussion and having heard the Head of Health & Community Care in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to note the contents of the report and the work undertaken to ensure grades awarded reflect the quality levels expected; and
- (2) that a report be submitted to the next meeting of the Committee providing an update on the progress being made by Mount Pleasant House.

CARE INSPECTORATE REPORTS FOR OLDER PEOPLE'S CARE HOMES OPERATED BY INDEPENDENT SECTOR IN WEST DUNBARTONSHIRE

A report was submitted by the Interim Head of Strategy, Planning & Health Improvement providing an up-date on the most recent Care Inspectorate inspection report for three independent sector residential older peoples' Care Homes located within West Dunbartonshire.

After discussion and having heard the Head of Health & Community Care in further explanation of the report and in answer to Members' questions, the Committee agreed:

- (1) to note the contents of the report; and
- (2) that a report be submitted to the next meeting of the Committee providing an update on the progress being made by Clyde Court Care Home.

CARE INSPECTORATE REPORTS FOR SUPPORT SERVICES OPERATED BY THE INDEPENDENT SECTOR IN WEST DUNBARTONSHIRE

A report was submitted by the Interim Head of Strategy, Planning & Health Improvement providing an up-date on the most recent Care Inspectorate inspection reports for five independent sector support services operating within the West Dunbartonshire area.

After discussion and having heard the Interim Head of Strategy, Planning & Health Improvement and the Head of Health & Community Care in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to note the contents of the report; and
- (2) that a report be submitted to the next meeting of the Committee providing an update on the progress being made by Carewatch.

MENTAL HEALTH IMPLEMENTATION PLAN 2018-19

A report was submitted by the Head of Mental Health, Addictions and Learning Disability seeking approval of the West Dunbartonshire HSCP Mental Health Implementation plan in line with the requirements of Action 15 of the Scottish Government Mental Health Strategy 2017-2027 for the period 2018-2019.

With the agreement of the Committee, the Action 15 Mental Health – West Dunbartonshire Health and Social Care Partnership – Proposed Funding Plan was distributed to those present, and is attached herewith as Appendix 1 to this minute.

After discussion and having heard officers in further explanation of the report and in answer to Members' questions, the Committee agreed to the draft Mental Health Implementation plan for the period 2018 – 2019 and in particular the details of how the HSCP intend to deliver on the commitment to Action 15 through increasing the mental health workforce across services and in conjunction with partner agencies.

UPDATE ON INSPECTION OF SENSE SCOTLAND

A report was submitted by the Interim Head of Strategy, Planning & Health Improvement providing an update of work undertaken to address the requirement detailed in the Care Inspectorate report for Sense Scotland Supported Living Glasgow 1 & Surrounding Area.

After discussion and having heard the Interim Head of Strategy, Planning & Health Improvement in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to note the work undertaken to support Sense Scotland Supported Living Glasgow 1 & Surrounding Area to make improvements with meeting the

assessed needs of the service user and the support and development of their staff; and

- (2) that a report be submitted to the next meeting of the Committee providing information on all services provided by Sense Scotland.

RECORDS MANAGEMENT PLAN UPDATE

A report was submitted by the Interim Head of Strategy, Planning & Health Improvement presenting an update on the Partnership Board's requirement to prepare a Records Management Plan.

After discussion and having heard the Interim Head of Strategy, Planning & Health Improvement in further explanation of the report and in answer to a Members' question, the Committee agreed:-

- (1) to note the contents of report; and
- (2) that a report be submitted to a future meeting providing details on the development and submission of a Records Management Plan.

FULL BUSINESS CASE FOR CLYDEBANK HEALTH AND CARE CENTRE

A report was submitted by the Head of Health & Community Care seeking approval for submission of the Full Business Case for the new Clydebank Health and Care Centre to the Finance and Planning, NHSGGC Board and Scottish Government Capital Investment Group.

After discussion and having heard the Head of Health & Community Care and the Chief Financial Officer in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to approve the Full Business Cases for the Clydebank scheme for submission to the Finance and Planning Committee on 2nd October 2018 and NHS Board Meeting on 16th October 2018 and finally the Scottish Government Capital Investment Group 13th November 2018;
- (2) to note that the preferred option is a new build integrated health and care facility as this has been assessed as value for money, affordable and achievable; and
- (3) to note that this scheme is bundled together with Greenock and with the Mental Health 2 Ward scheme for procurement through the Hub West Design, Build, Finance and Maintain route.

The meeting closed at 4:26 p.m.

ITEM 12 - Mental Health Implementation Plan 2018-19

Circulated at meeting of 26 September 2018
WD HSCP Board - Audit Committee

APPENDIX 1									
Action 15 Mental Health - West Dunbartonshire Health and Social Care Partnership - Proposed Funding Plan									
Action 15 Mental Health GG & C Wide Proposals									
Project Proposals	WTE	Funding	Who	Start Date	2018/19 £000's	2019/20 £000's	2020/21 £000's	2021/22 £000's	2022/23 Indicative £000's
New Commitments									
Prevention and Early Intervention									
Computerised CBT Service	4	Recurring	GGC Wide	01/04/2019	0	38	93	111	115
Collection Prevention Programme	8					0	0		
- Mental Health and Suicide Prevention Training		Recurring	GGC Wide	01/01/2019	22	62	79	94	97
- Digital Support		Recurring	GGC Wide	01/01/2019	30	22	27	33	34
- Perinatal		Recurring	GGC Wide	01/04/2020	0	105	133	159	164
Bipolar Hub	4	Recurring	GGC Wide	01/04/2019	0	46	95	221	228
Dementia - Young Onset Dementia	2	Recurring	GGC Wide	01/01/2019	15	35	44	53	55
Productivity									
<i>Unscheduled Care</i>									
- Adult Liaison services to Acute Hospitals	6.5	Recurring	GGC Wide	01/01/2019	84	235	487	583	600
- Out of Hours CPNs	6	Recurring	GGC Wide	01/04/2019	0	158	258	309	318
Police Custody	4	Recurring	GGC Wide	01/04/2019	0	119	151	180	186
Borderline Personality Disorder	14	Recurring	GGC Wide	01/01/2019	363	344	435	521	537
Project Management Support	3	Recurring	GGC Wide	01/01/2019	29	85	108	129	133
Recovery									
Recovery Peer support workers	18	Recurring	GGC Wide	01/01/2019	109	286	326	525	541
Psychological Interventions in Prisons	11	Recurring	GGC Wide	01/01/2019	131	377	477	571	589
Sub Total	80.5				782	1,910	2,712	3,490	3,595
West Dunbartonshire - contribution to GGC wide projects based on NRAC share									
		NRAC %			2018/19 £000's	2019/20 £000's	2020/21 £000's	2021/22 £000's	2022/23 £000's
West Dunbartonshire	6.6	8.19%			64	156	222	286	294
West Dunbartonshire - local projects									
ACES relationship development in childhood	1.0			01/12/2018	6	17	18	18	19
Physical Wellbeing of people with MH problems	1.0			01/01/2019	12	48	49	51	52
Development of a Recovery Oriented System of Care	0.0	phased		01/12/2018	0	0	0	0	0
Improve Pathways between Primary Care GP's & MH Network	5.0	phased		01/12/2018	28	125	178	224	231
Total of West Dunbartonshire Local Proposals	7.0				45	190	245	293	302
Total WDHSCP GGC wide proposals + local proposals	13.6				109	346	467	579	596
Action 15 Grant Allocation from Scottish Government	14.60	target wte			201	311	439	585	585
Affordability of all programmes (+ Yes) & (- No)					92	-35	-28	6	-11
					CUMULATIVE AFFORDABILITY				24

APPENDIX 1

Notes

1. Inflation increase of 3% has been applied as a planning assumption at this stage to future years for pay, contractual etc