

**West Dunbartonshire Child Protection Committee**

**9<sup>th</sup> April 2018**

**Boardroom, Hartfield, Dumbarton**


**MINUTE**

**Present:**

Jackie Irvine - Head of Service / Chief Social Work Officer CHCP (Chair)  
 Patricia Montgomery - Inclusion Officer Education  
 Heather Irving - Improvement Lead  
 Maureen Scott - Assistant Chief Nurse CPU  
 Graham Cordner - Detective Chief Inspector, Police Scotland  
 Patricia Rhodie – Integrated Operations Manager, Addictions  
 Stephen Rankin - Strategic Link Inspector ,Care Inspectorate  
 Bobby Tourish - Scottish Fire and Rescue Service Local Liaison Officer  
 Neil Shearer - Scottish Fire and Rescue Service, LALO

**Apologies:**

Sheila Downie - SCS Service Manager/SLT Manager  
 Annie Ritchie - Manager Fieldwork Services (Social Work)  
 Douglas Hill - Locality Reporter Manager S.C.R.A  
 Karen Marshall - Improvement Officer  
 John Kerr - Housing Development & Homeless Manager  
 Mags Simpson – Senior Nurse, Children & Families  
 Stuart McLean - Group Manager, Prevention & Protection, Scottish Fire and Rescue Service  
 Douglas Hill - Locality Reporter Manager S.C.R.A  
 Marie Rooney - Integrated Operations Manager  
 Douglas Wilson - Detective Chief Inspector, Police Scotland  
 Calum Young - Detective Superintendent, Police Scotland  
 Selina Ross - WDCVS

		<b>Action</b>
<b>1.</b>	<b>Welcome and Introductions</b> Apologies noted. Patricia Rhodie was in attendance for Marie Rooney .Bobby Tourish and Neil Shearer attended on behalf of Scottish Fire and Rescue Service in place of Stuart McLean. Jackie welcomed Stephen Rankin, Strategic Link Inspector from the Care Inspectorate to his first meeting with the West Dunbartonshire Child Protection Committee. Jackie explained that the poor attendance was uncharacteristic and resulted from numerous unforeseen apologies having been submitted on the day. A previous scoping exercise had shown the date to be favourable. Due to the limited representation from services, team updates were not sought.	
<b>2.</b>	<b>Previous Minutes and Matters Arising</b> The minutes were checked and agreed for accuracy. Two amendments to the previous minute were made in respect of Stephen Rankin's title and the team update from Police Scotland. ( <i>revised attached</i> )	 Minute CPC 201117 FINAL (amended 090

3.	<p><b>Draft Early Years Guidance</b></p> <p>Work has been completed to update the policy not just for Early Years, but also for the whole of Education. The policy had been retained much as it stood but had been updated to include an additional section on abuse and neglect with particular focus on taking appropriate action where bruising is noticed on a child. Jackie explained that in the recent case where a child had suffered a life threatening injury, the child had previously sustained bruising behind the ear which had been noticed but not reported. During the initial review staff had asked for more guidance in these circumstances and this update to the policy was in response to that request. The policy will be included in suite of papers to which Education staff have access. Jackie requested that the documents be changed to reflect the date on which they were updated.</p> <p>Training was carried out with Early Years staff in March 2017 and neglect tool awareness sessions were held in November and January. A mop up session has still to be carried out and this will be addressed in a combination of ways. Early Years Heads have received specific training using West of Scotland guidance with the highlight being on awareness of bruising and the action to be followed in response to the identification of possible non accidental injury (NAI).</p>	Heather Irving/ Pat Montgomery
4.	<p><b>Training Update</b></p> <p>The joint group have agreed to look at ways of merging basic adult and child protection awareness information by September. Meanwhile, to avoid any gap in training provision, the status quo will continue. The revised system will allow staff to have wider training with reduced time away from work. The group will look at the level required for merged awareness and when there should be more specialised training in respect of children. Crosslet House (older people's care home) staff have expressed an interest in basic training. Pat reported that general awareness training had been cancelled and rescheduled due to lack of numbers. Regeneration services child protection training will be carried out on 13<sup>th</sup> April 2018 and a session for library staff will be held on 4<sup>th</sup> May 2018. When the sub group meet they will look at how to deliver training in other departments and the merits of "targeted" versus "blanket" training. Requests for adult protection training have been noted at large scale events. Heather advised that Training Sub Group meetings are currently being held 6 weekly instead of 3 monthly. Jackie advised that Marie-Clare Connelly held a list of people requesting training which included a request from Housing.</p>	
5.	<p><b>CPCScotland - COPS Information Sharing Letter</b></p> <p>Jackie discussed the Fife leaflet and the current anxiety amongst staff about sharing information while work being undertaken at Government level had not yet been concluded and protocols had not been updated. Shona Crawford advised that Lynn Townsend (from the National GIRFEC team) is happy that guidance can be written in advance of final legislation. Tricia Rhodie advised that there was a lot of anxiety around achieving a balance between data protection and information sharing and that clarification and reassurance were required. The differentiation between the types of consent in use need to be</p>	

	included in the guidance. Jackie is happy for West Dunbartonshire to adopt Fife's leaflet and for it to be brought to the CPC after finalisation for circulation to the wider distribution list.	
6.	<p><b>CPCScotland - Neglect Research Stirling University</b></p> <p>Heather spoke to two of the three papers compiled from work carried out by the University of Stirling. This was commissioned by the Scottish Government. The papers provide an updated comparison between the survey conducted in 2012 and that of 2016. The work focused on four areas of child neglect: definition, identification, numbers involved and services provided. There was no consistent picture however the conclusion was that there had been continued development of services in respect of approaches and collaboration. Paper two provides a good picture of the current situation and also provides clear indications on the approach required in response to the findings. The paper reinforces the importance of effective joint working, information sharing and having a long term sustained and flexible approach across community planning partners. Heather will provide Julie Lusk and Jo Gibson with these papers, in order for them to discuss how to progress the implementation of the legislative and policy changes required. Heather discussed that early intervention, the mixed impact of home visiting models and having awareness of the family picture all link in to reflective practice work. Small triggers need to be picked up and there is a clear message around acute and community services working together. (This linked in to item 10-which was then discussed)</p>	Heather Irving
7.	<p><b>CSE Core Components Checklist</b></p> <p>Carron O'Byrne, who provides CSE training, was not in attendance, however Jackie requested that members note the core components checklist and share the documentation with their services. It was noted that Housing who were not represented at the meeting had requested CSE training.</p>	<p>Carron O'Byrne LAAC RIG</p> <p>Training Sub group</p>
8.	<p><b>SCR Presentation East Renfrewshire CPC</b></p> <p>Jackie spoke to the presentation, which has taken a considerable time to come to the CPC due to the case going to court.</p> <p>East Renfrewshire undertook their SCR using SCIE methodology, focusing on current systems and processes and not the contributions of individuals. There were three challenge questions. Learning regarding the injuries sustained by the children involved was captured from the original health visitor notes. Maureen Scott advised that there was a level of anxiety from acute professionals called as witnesses in complex child protection cases as they felt less supported compared to staff in social care partnerships. Pathology and Radiology staff highlighted that having access to relevant background family history would be helpful to them in interpreting their findings in complex cases. It was agreed that staff need reassurance and confidence to challenge decisions and to raise concerns at the time and to exercise their own judgment. Good communication, information sharing and professional challenge are recommendations which have been carried forward in the ongoing action plan and training.</p>	

9.	<b>Reflective Case Review-Presentation</b> Annie Ritchie was not in attendance therefore this item was deferred until the next meeting.	
10.	<b>Reflective Development Session</b> Jackie discussed the background to two Reflective Case Reviews undertaken locally and the outcomes/learning. Two staff groups undertook a table top case review. The themes that presented from the cases discussed will provide the themes to be presented at the development session. The impact of poverty and its prevalence in areas of high deprivation can lead to complacency among staff who see the same conditions regularly. The development session will focus on improving outcomes for families and look at good practice and joint working. There will be a morning and afternoon session. The original date will now be used to plan for the development event which is now scheduled for Wednesday 9 <sup>th</sup> May.  Maureen Scott raised issues around poor dental health and the high correlation with neglect. Jackie said that a piece of work had been completed in West Dunbartonshire to have dental appointments carried out on the same day as CMA appointment. A paper will go to the Children and Families Nurtured DIG on 25 June. Despite three Dental Support Workers being in post locally, the aim is to further improve on the current position with child dental health. Kerry Milligan is providing bespoke training for Dentists at JB Russell House and training is also provided to the dental hospital. The training will highlight the importance of contact being made at the point of IRD and inform attendees about raising concerns and about who to contact. It will also cover how non attendance links back to the named person. Maureen will share Information with Jackie Irvine and link in with Heather around Kerry Milligan providing awareness training sessions.	<b>Maureen Scott Heather Irving</b>
11.	<b>Briefing Paper - revised model for joint inspections of services for children &amp; young people</b> The revised model reverts to more of a focus on vulnerable children and young people. It has been agreed that a minimum of five joint inspections will be carried out each year. This is ambitious given that inspections cannot be carried out over the summer holidays. Jackie Irvine is on the high level advisory group with Kevin Mitchell, Executive Director of Scrutiny and assurance with the Care Inspectorate who is the chair. Work is due to start imminently and Jackie will get information from Helen Happer for wider distribution.	<b>Jackie Irvine</b>
12.	<b><i>Standing Item</i></b> <b>CPC Improvement Plan</b> Numerous items have been progressed or completed. Heather will bring a narrative/overview to the next meeting and will provide a more updated version of the improvement action plan. <ul style="list-style-type: none"> <li>• Domestic abuse updates- Carron O'Byrne and partners are seeking funding for the Caledonian Programme. Event-May/June. West Dunbartonshire currently has the highest prevalence rates for domestic abuse. Work has</li> </ul>	<b>Heather Irving</b>

	<p>been undertaken with SACRO on a small scale. This now needs to be increased and taken out to communities. A calendar of development will be implemented using a supportive approach, using the same methodology/journey as used in drink driving campaigns many years ago.</p> <ul style="list-style-type: none"> <li>• There is a joint funded post for co-ordinator and admin in MARAC with Argyll and Bute Council – recruitment to take place shortly.</li> <li>• Representation /membership on behalf of mental health and addictions- Patricia Rhodie.</li> <li>• Heather will join in with Patricia and David Buchan regarding a date re: progressing CAPSM work.</li> </ul>	
13.	<p><b>Papers for Note/ Information Only:</b></p> <p>Members were asked to note these papers and distribute as appropriate in their wider services.</p>	
14.	<p><b>AOCB</b></p> <p>Maureen Scott provided an update on behalf of the NHS Child Protection Unit.</p> <ul style="list-style-type: none"> <li>• Workforce analysis has shown that increased access to Paediatricians is required and recommendations are that the workforce should be available until 9pm.</li> <li>• Regional work is underway to quality assure the health contribution to IRD process. It will ensure medical assessment form reflects the conversation and that IRD outcome is shared.</li> <li>• Internal standard operating procedures (SOPs) re IRD will standardize approach. Medicals/IRD to be recorded on Carefirst.</li> </ul> <p>Jackie asked that Maureen share the SOPs from CPU. Cases that happen in the community do not always pick up on earlier involvement of an acute hospital in a child's history. The SCIE protocol will be taken to the Clinical Governance Committee in May. There is an expectation that learning from the Royal Hospital for Children will be shared at the CPC.</p> <p>Calum Young will provide consistent membership on behalf of Police Scotland.</p> <p>Fire colleagues in attendance expressed a keen interest in accessing training on behalf of their service.</p>	Maureen Scott
15.	<p><b>Date of Next Meeting:</b> Monday 21<sup>st</sup> May 2018, 2pm Boardroom, Hartfield</p>	