West Dunbartonshire Child Protection Committee
18th September 2017
1st Floor, Meeting Room 3, Garshake
MINUTE

Present:
Jackie Irvine - Head of Service / Chief Social Work Officer CHCP (Chair)
Patricia Montgomery- Inclusion Officer Education
Karen Marshall - Improvement Officer
Norman Firth - Manager Justice Services
Annie Ritchie- Manager Fieldwork Services (Social Work)
John Kerr - Housing Strategy Manager
Patricia Rhodie – Integrated Operations Manager, Addictions
Adrian McBride- Operations Manager LD Service
Mags Simpson -Team Lead/Practice Development Nurse
Maureen Saunders – Team leader Health Visiting

Apologies:
Sheila Downie - SCS Service Manager/SLT Manager
Carron O'Byrne - Manager Looked After Services
Marie Rooney - Integrated Operations Manager Mental Health
Selina Ross - WDCVS

		Action
1.	**Welcome and Introductions** Apologies noted. Recurring non attendance to be addressed.	**Jackie Irvine**
2.	**Previous Minutes and Matters Arising** CPC minutes of 24/7/17 were checked and agreed. <u>SCR-LF (Fife Case)</u> The requirement within the SCR recommendations for a Paediatrician to be involved in the IRD process and the merits of conducting a medical will be taken forward at the Child Protection Operational Group. Jackie will report back on the discussions and outcomes. <u>RSHP: COPFS Education Summit Children, Young People & Sexual Offending</u> Norman and Pat were unable to attend on 8th September 2017 as previously planned.	**Jackie Irvine**
3.	**Agency/Service Updates** <u>Children & Families Fieldwork</u> • Annie reported a full staff compliment. Two Social Work vacancies will be filled with effect from October. • The relocation to Aurora House has been beneficial to Youth Services in terms of environment and management support. • Work on the new duty model should be finalised in October. • The outcome of deliberations regarding Church Street is awaited. • Demand continues to be high. A higher incidence of physical neglect cases has been noted.	

	• A meeting will be called to discuss a response strategy for refugees seeking accommodation. Options regarding the provision of standby/ supported accommodation and the service/area responsible for the completion of Home Office applications need to be clarified. <u>Education</u> • Schools returned 15/9/17. • Coverage by the media of the Education Minister's visit to the area was overshadowed by other events; however a new range of inspections was announced. These will focus on "Raising Attainment". West Dunbartonshire will be the pilot. All 9 local authorities will be inspected by December 2018. Pat is currently collating data to inform the audit. • At Jackie Irvine's request, Pat will provide a chart to indicate the names and responsibilities of the staff within the education structure. <u>Universal Children's Services</u> • The process for filling/recruiting to vacancies at Clydebank has commenced. 1 HV started 18/9/17. 4 new HVs. 2 start in January. Maureen Saunders has induction in hand. • The unseen child protocol is in use and is proving effective. The SCIE review findings highlighted the need for a greater focus on this. • In house practical approach training is in place for the neglect tool and also a refresher course. • A mini conference on poverty is being arranged for all staff. • School nursing staff are moving from Hartfield to The Vale Centre for Health & Care (VCHC). <u>Addictions</u> • An increase of 1 for drug related deaths from 2015, however the trend in West Dunbartonshire is lower (2014 was higher than 2015). This is reflected in Naloxone distribution. • The new dataset, Drug & Alcohol Information System (DAISy) has raised significant challenges around manpower.The116 questions to be completed in this single information system are proving more complex to complete than the SMR 25. • The introduction of EMIS web in October will be another challenge. • There is no facility for EMIS to provide the DAISy dataset online, therefore inputting data to two systems will result in reduced face to face time. Admin support will be crucial to help with keying in information. <u>Housing</u> • Recruiting to post for Young Persons Housing Options Worker. Young people are 7 times more likely to be homeless in WD than in Inverclyde. 350 presentations a year. 1 year demonstration project will inform. • A draft Allocation Policy has gone to committee. The policy details "Reasonable Preference" category groups. LAAC are included as a reasonable group within this policy, therefore are excluded from the statistics for young people presenting as "homeless". • Questions need to be phrased in such a way that they capture	**P Montgomery**

	information which may not be apparent under the principles of disclosure. • Welfare reform and benefit cuts have had a negative effect on presentations. • The provision of interim accommodation and a more flexible model of support are being looked at. In Learning Disabilities a programme is being developed for young people as in the core and cluster model used at Montrose Street. • With new builds, specific needs can be incorporated. The St Andrews development will look at support needs for complex cases. Early dialogue is required to obtain bespoke packages. Timescale is two years from the point of initial discussion to housing provision. • In some cases, Social Work can use their responsibility as a corporate parent to influence the actions required. <u>Learning Disabilities</u> • Current vacancy for an Adult Support and Protection Worker Grade 8. Council Officer trained with 1 year's experience. • Noreen McCarthy has moved on to a new post. A Grade 9 Public Protection Coordinator post has been created. The appointed person will provide professional support to the two committees and the Public Protection Chief Officers' Group and will have a key role in training and policy development. The job description will be circulated. • 15 complex cases within transitions. The biggest pressure point is Dumbarton: complex physical needs, challenging behavior, people on spectrum. Some extra funding has been allocated. Creating capacity is a slow process. • "Get along Gang" is proving to be a useful resource. Transitions Advisory Group (TAG) provides an efficient way of working. The service flags up young people earlier allowing costs to be better projected. <u>Criminal Justice</u> • Demand for community payback orders sustained (440 new orders). Throughcare doubled. • The human resource and financial side of the redesign are concluded. Attention was focused on the areas of highest need. • Staff are updating child protection and refresher training. • The department is working with SACRO to deliver the convicted perpetrators programme. The funding is in place but not the capacity to support. • Domestic abuse figures are at a high level. A steering group is being established. Annie Ritchie will join the membership. • The MADAC post will go to advert, with John Gallagher moving onto a Senior Social Worker post. • Carron O'Byrne will absorb the duties of Norman's role when he leaves. • MAPPA extension last year. High risk offenders at imminent risk of reoffending are subject to MAPPA. Domestic abuse has been a major factor in cases seen over the past year. Meetings require to be	**Jackie Irvine** **Annie Ritchie**

	supported by drawing Mental Health and addictions in to discussions. Jackie thanked those present for their updates and said it illustrated the levels of complexity being dealt with in each service area.	
4.	**Training** <u>Child Protection Leaflets and Posters /Refresh Local Public Information-(Training Sub Group)</u> - Ask Robert Auld to send current data to committee members to check for accuracy. Tricia will obtain an updated poster from Robert to replace the outdated one currently on display at Dumbarton Police station. <u>Feedback from Large Scale Training in August</u> • The black and white handout tabled was unclear. The original colour version will be sent out. • Out of school managers and child minders will be included in training. The aim of awareness raising training is to encompass external staff and managers of services should attend. There will be another session in mid January. • There will be 2 sessions of IRD training. • Social Work staff should attend 5 day or 2 day refresher training. • Training programme for 2018 has been drawn up. All issues have been covered and training will be delivered in half day sessions. • All schools have had in service child protection update. In addition education leaders have had a different update about what's around and what's to come as part of local authority training. • In health, neglect training and chronology training are in place. • A programme of CSE awareness training is ongoing. GIRFEC will be removed as an individual topic as it is now embedded in all training and in practice. Information sharing will be added in elsewhere within training sessions.	**Dawn Hansen** **Patricia Rhodie** **Dawn Hansen**
5.	**National Child Protection Improvement Programme (CPIP)** Jackie spoke to the cover letter and West Dunbartonshire's response to Mark McDonald MSP, Minister for Childcare and Early Years. In response to the Leadership work stream and the clarity sought around "Chief Officers" the CPC Structures and Functions Questionnaire was completed and submitted with supporting documentation; CPC Vision Statement and Constitution, PPCOG Constitution and Terms of Reference, Public Protection Performance and Assurance Reporting Framework, CPC Progress Report 2015-2016 and Revised Improvement Action Plan and CPC Improvement Action Plan 2016- 2019. At the Child Protection Scotland meeting it was reported that the information gathered from each area had been very diverse and that CPCs and PPCOGs differ across the country. The group discussed how an independent Chair would function within the	

	CPC role in terms of relationships with attendees and managers. Within West Dunbartonshire the opinion is that having a chair who is in a social work role affords better judgment about priorities and influencing support. Further feedback will be brought to CPC when the Scottish Government/CELCIS finishes their analysis and reports back.	**Jackie Irvine**
6.	**Child Protection Improvement Programme(CPIP) – Initial Case Reviews (ICRs) and Significant Case Reviews (SCRs)** Following the outcome of the review, Mark McDonald MSP, Minister for Childcare and Early Years has advised that all ICRs (regardless of progression to SCR) are shared with the Care Inspectorate and sent to them within seven days of the ratification of the outcome by the Public Protection Chief Officers' Group (PPCOG). West Dunbartonshire's ICR & SCR protocol has been changed to reflect the changes and was shared with the group. The revised protocol will be uploaded to the website. It was agreed that the different criteria for considering ICRs is an issue; however in West Dunbartonshire the practice of undertaking reflective reviews and table top discussions has allowed staff to react quickly, gain learning ,share good practice and to make adjustments to their practice where required in advance of a decision on whether to escalate to SCR. An annual development session to disseminate learning from SCRs and reflective learning was discussed. Staff will be provided with an anonymised case example and will work in mixed groups. The session will be positively orientated. Staff will work through key learning components and areas of good practice in a non threatening environment with reflection being a key theme. Annie, Jackie, Pat and Mags will meet to discuss the staff mix required and the materials for the session. It was suggested that it be held as 2 half day sessions in February, venue- school.	**Jackie Irvine** **Jackie Irvine** **Annie Ritchie** **P Montgomery** **Mags Simpson**
7.	**Care Inspectorate Presentation on Learning from SCRs** For information and use with teams.	
8.	**Public Protection Performance and Assurance Reporting Framework** The increased activity level was noted. The ability to meet the 21 day target (page 1) has reduced and this was explained by staff shortages. Currently this level is sitting at 84%. There are difficulties with team lead capacity and the accumulation of demand through the years has resulted in a saturation effect. PARF be a standing agenda item under information.	
9.	**Local SCR Findings Progress Report** Mags had provided a copy of the development plan created by her and the team leaders. A small core group is looking at the SCR recommendations. The action plan drawn up in Universal Services has not yet been shared with staff but was used as a discussion tool. In Community Health it was explained that the recommendations had been formulated in to a SMART action plan by addressing each point and questioning how it related specifically to Universal Services. The questions informed the action plan	

	and reflect the activities which are required, how these are achievable and measurable and how realistic in terms of resource and timescale. The structure was approved and Jackie, Annie and Pat will use this template to insert the actions of other services in order to have one combined improvement plan going forward.	**Jackie Irvine** **Annie Ritchie** **P Montgomery**
10.	**Update SCR-LF** Mags Simpson will join the membership of the sub training group to form a short life working group (SLWG) which will decide what factors should be taken cognisance of and the resulting actions to be put in place. The SLWG will look for a date to meet mid-end of November.	**Training Sub Group** **Mags Simpson**
11	**CPC Improvement Plan - *Standing Item*** • CPC 003 - Carron to be involved in meetings. Annie would like to change internal file audit process but capacity issues prevent this. Will be picked up start of year. • CPC /New Aug 2016 (P1) - both staff in A&B retiring. Revisit November. Consider interface with national recruitment programme. • CPC 009- Module on line. Pat will chase up. The outstanding action points were discussed. Jackie will work to bring a revised plan and the annual progress report to a future meeting.	**Carron O'Byrne / Annie Ritchie** **P Montgomery** **J Irvine**
12.	**AOCB** • Jackie is meeting with the new Child Protection Link Inspector- Stephen Rankin on 7th November. Stephen's background is in adult protection. • Jackie tabled an article from The Guardian in which it is reported : *"A new public information campaign is called for to raise awareness of domestic abuse. According to a major new report, publicity modeled on past public health campaigns would raise the profile of the issue and make perpetrators think twice before abusing partners"* ▪ The Department of Public Health has completed a report on domestic abuse and how it impacts on West Dunbartonshire. This will be launched by Linda De Caestecker through PPCOG and CPC at the end of October and will be brought to media attention. ▪ It was noted that the results from any preventative interventions can take years to be apparent. ▪ West Dunbartonshire is 2nd highest in the table of 32 areas for domestic abuse incidents per capita. • This will be Norman's final attendance at CPC as he retires at the end of October. Jackie thanked Norman for his contribution over the years and wished him well in his retirement.	
13.	**Date of Next Meeting:** Monday 20th November 2017 at 2pm, 1st Floor Committee Room 3, Garshake.	