



West Dunbartonshire
**Child Protection
Committee**

**West Dumbarton Child Protection Committee
27th March 2017, 2pm
1st Floor Committee Room, Garshake
MINUTE**

		Member
1.	<p>Welcome and Introductions</p> <p>Jackie welcomed all to the meeting.</p> <p>In attendance: Jackie Irvine, Head of Service (Chair) (JI) Patricia Rhodie, Integrated Operations Manager, Addiction (PR) Graham Cordner, Detective Chief Inspector PPU (GC) Mags Simpson, Team Lead/Practice Development Nurse (MS) Annie Ritchie, Fieldwork Manager (AR) Carol Bews, Child Protection Advisor NHSGGC (CB) Patricia Montgomery, Inclusion Officer Education (PM) Robert McFarlane, Integrated Operations Manager, LD (RM) Jennifer McMahon, Strategic Housing Officer (JM) Douglas Hill, Locality Reporter Manager S.C.R.A. (DH) (arrived at 2.40pm) Noreen McCarthy, Adult Protection Co-ordinator (NMCC) Kate McLachlan, Minutes</p> <p>Apologies: Carron O'Byrne, Manager LAAC Karen Marshall, Improvement Officer Sheila Downie, SCS Service Manager/SLT Manager</p>	
2.	<p>Previous Minutes</p> <p>It was noted that Graham Cordner was not in attendance at the last meeting, minute to be amended.</p>	
3.	<p>Matters Arising</p> <p>Discussion took place in relation to the current challenges in staffing issues with absence and vacancies leading to a back log in allocation of cases. This is particularly but not exclusively in respect of Clydebank. Annie Ritchie and the Team Leaders are taking actions to address this. AR advised that internal staff are ahead of external candidates in terms of skills. (in item 10)</p>	

<p>4.</p>	<p>Feedback from Joint Inspection & Presentation</p> <p>Jl spoke to report and advised that the Inspection report is now live. Moray Council had their Inspection at the same time as West Dunbartonshire which resulted with adequate and weak scores in Moray.</p> <p>Jl noted that she is happy with our results from the Inspection and advised that this along with Moray results will be shared at the Public Protection Chief Officers Group (PPCOG).</p> <p>The scale of the Inspection was discussed and Jl is concerned that in terms of numbers of case files read this does seem out of proportion when compared to larger areas such as Glasgow. The case selection in WDC was therefore a much larger proportion of overall allocated cases. She did advise however that there was also reassurance in this in that inspectors assessed the quality of a significant amount of our work.</p>	
<p>5.</p>	<p>CPC Improvement Plan - New Actions</p> <p>Jl went through the Improvement plan with the group who were given copies of the DRAFT Inspection Improvement Action Plan for consideration. This is still to be agreed by Rosie Laurence (care Inspectorate) and then will go to the Community Planning Partnership Management group for approval on the 24th May.</p> <p>Jl requested ideas from the CPC members to be added to the improvement plan.</p> <p>There is a development session on the 8 May 2017 with Children & Family DIG who will also look at the Inspection improvement plan to check if there are any actions in the plan that can be incorporated into other groups and also to make sure that these actions and priorities are reflected into the next three year Integrated Children's Service Plan.</p> <p><u>Actions:</u></p> <ul style="list-style-type: none"> i) Jl suggested that a focus group be set up and developed towards autumn time in terms of educations chronology, to look into how this sits in relation to NHS and children & families chronology. ii) SLWG Reps to be identified at next CPC iii) Child Protection Improvement Plan – there is to be multi agency training on the Neglect tool. Dates are to be added to training calendar for staff. CPC budget can be used for training. iv) 	
<p>6.</p>	<p>Child Protection Improvement Programme Report & Scottish Government News release</p> <p>Jl gave a presentation on CPIP. A copy will be emailed to group (Kate) Statutory legislation will require to be developed in order to take forward</p>	<p>Kate</p>

	<p>some of the recommendations of the review and the CPC will be involved in consultation she would expect.</p> <p><u>Actions relating to this item and reflective of some of the national recommendations</u></p> <ul style="list-style-type: none"> i) PM training groups in Child Sexual Exploitation (CSE). This training is on-going throughout education. ii) Update local guidance on trafficking local guidance (JI) iii) Youth engagement officers are having a positive impact in schools. The last session was on internet safety. This needs to be delivered in every primary school in West Dunbartonshire. 12 parents attended in Christie Park Primary School, this is not a great turnout from a large school. PM asked if there are funds available for training to parents on internet safety. PM to look into costs and trainers. iv) JI to send round the of Child Protection presentation document. 	<p>Jackie Irvine</p> <p>Pat Montgomery</p> <p>Jackie Irvine</p>
<p>7.</p>	<p>Transitions Document</p> <p>Noreen and Annie spoke to the draft policy document.</p> <p>Action – To finalise transitions document and publish on CPC website. This was sent round practitioners across the services to attend the multi agency forum or attend meeting; with a caveat that it will be reviewed in one year with any feedback to be fed into the review. Elaine Kelly to do an invite to adult Service Practitioners Network and Council Officers forum to be sent to adult services.</p> <p>Action – JI will speak to Heather Irving around a slot on the practitioner’s forum.</p>	<p>Annie Ritchie/ & Noreen McCarthy</p> <p>Elaine Kelly</p> <p>Jackie Irvine</p>
<p>8.</p>	<p>Training Update</p> <p>1. Joint Investigative Interview Training Update</p> <p>Action - AR will pursue Mark O’Donnell concerning the JIT Process. GC to attend meeting in Tulliallan and will feedback any developments to group.</p> <p>2. Joint Child Protection and Adult Protection Development session. Meeting is taking place on Wednesday. NMCC noted they have had their first meeting of the working group self evaluations. NMCC has the terms of reference compiled for that and we can see what kind of training needs to be addressed.</p> <p>Dunbritton Housing and other agencies are requesting training. JI to liaise with Marie-Claire Connelly (Admin for Training). AR or PM to send the list to JI of training that is required. Adult</p>	<p>Annie Ritchie/ Graham Cordner</p> <p>Noreen McCarthy</p> <p>Jackie Irvine Annie Ritchie / Pat</p>

	<p>protection and child protection training will be delivered together.</p> <p>AR suggested that a refresher course in Adult Protection Training was required for staff in children & families? Noreen McCarthy to take this forward and Annie to advise on numbers etc CSE training has started with a group of internal trainers. The first session has already taken place. Carron will update at future meeting.</p> <p>3. 5 Day Training – the last session that was held also had adult services staff attending which was very beneficial.</p>	<p>Montgomery</p> <p>Noreen McCarthy /Annie Ritchie</p>
<p>9.</p>	<p>FAQ's re Concern Hub</p> <p>GC spoke to paper. Message is that there is no change. External change is that there are national concerns regarding information sharing following the Supreme Court ruling ;last year and the fact that the Government are still in the process of finalizing what the extent of this part of GIRFEC will entail.</p> <p>Jl noted there is a new Bill being developed and published by the Scottish Government in regard to information sharing with a potential release date for consultation before the summer holiday.</p>	
<p>10.</p>	<p>Performance Assurance and Reporting Framework & Child Protection Demands</p> <p>Jl spoke to paper. Jl noted that there has been a significant rise of children on the child protection register for this current quarter. Jl advised the group that her view was that this was due to a number of factors: we have new Team Leaders in place who chair the child protection meetings, our process of conducting Local Management Reviews (LMRs) of child protection cases and our greater analysis of the causal factors for child protection as well as rising poverty and benefits sanctions were all contributing factors towards the rise in demand we are facing.</p> <p>Annie Ritchie outlined that the main concerns related to child protection registrations were; Domestic abuse, Neglect , Addictions, and lastly Physical abuse. Figures are on par, with domestic abuse slightly higher. AR noted that a lot of children who are Looked After and Accommodated have suffered traumatic experiences due to these risks and as a result they are proving difficult to care for in foster placements. Impact of parental behaviour creating complex placements for foster parents to manage, we are having to offer great amounts of support to these placements for the children. Jackie and Annie advised that in terms of practice change in recent years there is a much greater focus to keep children on the Child Protection Register (CPR) longer whilst we await grounds to be</p>	

	<p>established via the Children's Reporters' Administration.</p> <p>Action: This has recently been difficult and further discussion is required with the Scottish Children's Reporters' Administration.</p>	<p>Annie Ritchie / Douglas Hill</p>
<p>11.</p>	<p>Papers for Note:</p> <ul style="list-style-type: none"> West of Scotland Inter-Agency Child Protection Procedures Introduction of new website <p>Paper given to group for information.</p> <ul style="list-style-type: none"> West of Scotland Child Protection procedures Proposed Update <p>Paper given to group for information.</p> <ul style="list-style-type: none"> Role and function of Child Protection Committees Scotland <p>Paper given to group for information.</p> <ul style="list-style-type: none"> Police Scotland Child Protection Committees Scotland Update Report <p>Paper given to group for information.</p>	
<p>12.</p>	<p>AOCB:</p> <p>i) Poundland receipts Proposal and CPC funding</p> <p>Access Point has contacted the police. They can arrange for a message to be put on the back of Poundland receipts. This approach could be used to highlight the Police Disclosure Scheme for domestic abuse. A 12 week campaign costs £1730 - estimate as of January 2017. This is an effective message. There is an issue getting the message out to the public. GC asking the group what would be an effective message. GC to share the example receipt used in other authorities and it will be shared to the group. From discussion some members had a concern that Poundland do not always issue receipts which would defeat the purpose. Graham Cordner to consider this further and make some enquiries.</p> <p>Other business</p> <p>Adult services and SBAR format report subsequent recommendations.</p>	<p>G. Cordner</p>
<p>13.</p>	<p>DONM:</p> <p>Monday 22nd May 2017, 2pm 1st Floor Committee Room 3, Garshake</p>	