

WEST DUNBARTONSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP BOARD AUDIT COMMITTEE

At a Meeting of the West Dunbartonshire Health and Social Care Partnership Board Audit Committee held in Committee Room 3, Council Offices, Garshake Road, Dumbarton, on Wednesday, 7 December 2016 at 2.00 p.m.

Present: Allan MacLeod (Chair), Gail Casey, Jonathan McColl, Martin Rooney and Rona Sweeney.

Attending: Julie Slavin, Chief Financial Officer; Jackie Irvine, Head of Children's Health, Care and Criminal Justice Services; Soumen Sengupta, Head of Strategy, Planning and Health Improvement; Julie Lusk, Head of Mental Health, Learning Disability and Addictions; Colin McDougall, Chief Internal Auditor; Jillian Mathew, Audit Manager, Performance Audit and Best Value Group (Audit Scotland); Carol Hislop, Senior Audit Manager (Audit Scotland), Karen Cotterell, Senior Auditor (Audit Scotland); and Nuala Borthwick, Committee Officer (West Dunbartonshire Council).

Apologies: An apology for absence was intimated on behalf of Heather Cameron.

Allan MacLeod in the Chair

VARIATION IN ORDER OF BUSINESS

Having heard the Chair, Mr MacLeod, the Committee agreed that the order of business be varied as hereinafter minuted.

DECLARATIONS OF INTEREST

Councillor Rooney declared a financial interest of his spouse in the item under the heading 'Care Inspectorate Reports for Older People's Care Homes operated by Independent Sector in West Dunbartonshire', his spouse being a member of staff at a care home in West Dunbartonshire, and intimated that he would take part in discussions thereon.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Health and Social Care Partnership Audit Committee held on 14 September 2016 were submitted and approved as a correct record.

COMMITTEE ACTION LIST

A note of the Audit Committee's Action List was submitted for consideration and comment.

Having heard the Chair and the Head of Strategy, Planning and Health Improvement, it was noted:-

- (1) that Actions 5 and 9 had been addressed by reports for consideration at the meeting; and
- (2) that in relation to Action 8, it was noted that the Scottish Government's anticipated Public Health Strategy had not been published as yet and that a report would be submitted to a future meeting of the Audit Committee as soon as that document was available.

AUDIT SCOTLAND REPORT ON NHS IN SCOTLAND 2016

A report was submitted by the Head of Strategy, Planning and Health Improvement providing information on the recently published Audit Scotland report on the NHS in Scotland.

After discussion and having heard the Audit Manager, Performance Audit and Best Value Group, Audit Scotland and relevant officers in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to note the suggestion that earlier publication of the annual report in 2017 and future years would be helpful to Partnership Boards to aid discussions with the Scottish Government and that Audit Scotland would discuss this with local auditors; and
- (2) to otherwise note the findings of the Audit Scotland report.

AUDIT SCOTLAND REPORTS ON LOCAL GOVERNMENT IN SCOTLAND 2016

A report was submitted by the Head of Strategy, Planning and Health Improvement providing information on two recently published Audit Scotland reports concerning local government in Scotland.

After discussion and having heard the Head of Strategy, Planning and Health Improvement in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) that the Senior Audit Manager, Audit Scotland and the Head of Strategy, Planning and Health Improvement should collaborate to develop a checklist specific to Members of the integration authorities , to enable Members to reflect upon the questions posed in respect of the totality of the Partnership Board's resources and arrangements for health and social care; and
- (2) to otherwise note the findings of the recently published Audit Scotland reports.

AUDIT SCOTLAND REPORT ON SOCIAL WORK IN SCOTLAND

A report was submitted by the Head of Strategy, Planning and Health Improvement providing information on the recently published Audit Scotland report on Social Work in Scotland.

After discussion and having heard the Head of Strategy, Planning and Health Improvement and the Head of Health, Care and Criminal Justice Services, in further explanation of the report and in answer to members' questions, the Committee agreed to note the findings of the Audit Scotland report.

THE NATIONAL HEALTH AND SOCIAL CARE STANDARDS CONSULTATION

A report was submitted by the Head of Strategy, Planning and Health Improvement seeking endorsement of the recently launched consultation on the new National Health and Social Care Standards and the response prepared on behalf of the Health & Social Care Partnership Board.

After discussion and having heard the Head of Strategy, Planning and Health Improvement in further explanation of the report and in answer to Members' questions, the Committee agreed to endorse the response prepared on behalf of the Health & Social Care Partnership Board for formal submission to the national consultation subject to the inclusion of the following revised sentence in answer to Question 2 of the questionnaire:-

"This Standard directly links to person-centred care planning; and largely reflects current and measurable practice. Given that, it is particularly important that element 2.5 is clearly expressed as cross-cutting across all of the Standards."

CARE INSPECTORATE REPORTS FOR SUPPORT SERVICES OPERATED BY THE INDEPENDENT SECTOR IN WEST DUNBARTONSHIRE

A report was submitted by the Head of Strategy, Planning and Health Improvement providing a routine update on the most recent Care Inspectorate assessments for three independent sector support services operating within the West Dunbartonshire area.

After discussion and having heard the Head of Strategy, Planning and Health Improvement in further explanation of the report and in answer to Members' questions, the Committee agreed to note the content of the report.

CARE INSPECTORATE REPORTS FOR OLDER PEOPLE'S CARE HOMES OPERATED BY INDEPENDENT SECTOR IN WEST DUNBARTONSHIRE

A report was submitted by the Head of Strategy, Planning and Health Improvement providing a routine update on the most recent Care Inspectorate assessments for four independent sector residential older peoples' Care Homes located within West Dunbartonshire.

After discussion and having heard the Head of Strategy, Planning and Health Improvement and the Head of Health, Care and Criminal Justice Services in further explanation of the report and in answer to Members' questions, the Committee agreed to note the contents of the report.

CARE INSPECTORATE REPORT FOR CARE AT HOME SERVICES OPERATED BY WEST DUNBARTONSHIRE COUNCIL

A report was submitted by the Head of Community Health & Care providing information on the most recent inspection report for the Council's Care at Home and Sheltered Housing Services.

After discussion and having heard the Head of Strategy, Planning and Health Improvement in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to note the work undertaken to ensure grades awarded reflect the quality levels expected by the Council; and
- (2) to otherwise note the content of the report.

FINAL AUDIT PLAN 2016/17 AND PROGRESS REPORT

A report was submitted by the Chief Internal Auditor:-

- (a) seeking approval of the final Audit Plan for 2016/17;
- (b) providing an update to Members on the planned programme of audit work for the year 2016/17 in terms of the internal audit work undertaken at West Dunbartonshire Council and NHS Greater Glasgow and Clyde that may have an impact upon West Dunbartonshire Health & Social Care Partnership Board;
- (c) providing confirmation of the cost implications of the provision of audit services to the Health and Social Care Partnership; and

- (d) providing information on the recommendations of the Audit Scotland report entitled 'Health and Social Care Integration (December 2015)'.

After discussion and having heard the Chief Financial Officer and the Chief Internal Auditor in further explanation of the report and in answer to members' questions, the Committee agreed:-

- (1) to approve the final audit plan for 2016/17; and
- (2) to note the progress made in relation to the planned programme of audit work for the year 2016/17 in terms of the internal audit work undertaken at West Dunbartonshire Council and NHS Greater Glasgow and Clyde.

MODEL PUBLICATION SCHEME AND GUIDE TO INFORMATION

A report was submitted by the Head of Strategy, Planning and Health Improvement presenting the Scottish Information Commissioner's Model Publication Scheme and the draft Guide to Information for the Health and Social Care Partnership.

Following discussion, the Committee agreed:-

- (1) to adopt the Scottish Information Commissioner's Model Publication Scheme for use by the Health and Social Care Partnership Board; and
- (2) to approve the West Dunbartonshire Health & Social Care Partnership Board Publication Scheme: Guide to Information.

The meeting closed at 3.56 p.m.