



**West Dunbartonshire Child Protection Committee  
 19<sup>th</sup> September 2016  
 1st Floor, Meeting Room 3, Garshake  
 MINUTE**

**Present:**

Jackie Irvine - Head of Service / Chief Social Work Officer CHCP (Chair)  
 Yvonne Scott- Detective Superintendent Police (Vice Chair)  
 Annie Ritchie- Manager Fieldwork Services (Social Work)  
 Marie Rooney - Integrated Operations Manager Mental Health  
 Ken Ferguson– Clinical Director WDHSCP  
 Selina Ross- WDCVS  
 Patricia Montgomery- Inclusion Officer Education  
 John Kerr – Housing Services  
 Jackie Hamill – Senior Nurse, Children’s Services  
 Karen Marshall- Strategy Officer  
 Norman Firth - Manager Justice Services  
 Carol Bews - Child Protection Advisor NHSGGC  
 Carron O’Byrne - Manager Looked After Services  
 David McCaughey- Scottish Fire & Rescue Service

**Apologies:**

Sheila Downie - SCS Service Manager/SLT Manager  
 Douglas Hill - Locality Reporter Manager S.C.R.A.  
 Julie Lusk - Manager Addictions Services  
 Rosie Lawrence- Senior Inspector, Care Inspectorate  
 Peter Barry- Strategic Lead  
 Margaret O’Rourke- Clinical Services Manager / Lead Nurse  
 Stuart McLean- Scottish Fire & Rescue Service

		<b>Action</b>
<b>1.</b>	<p><b>Welcome and Introductions</b>            Introductions were made and Jackie welcomed David McCaughey from Scottish Fire &amp; Rescue Service who was in attendance on behalf of Stuart McLean.</p>	
<b>2.</b>	<p><b>Previous Minutes and Matters Arising</b></p> <ul style="list-style-type: none"> <li>• Short life working group to discuss case file audits with adult services is progressing well. The group are also addressing the requirement for greater communication and information sharing between services in respect of children in the household.</li> <li>• Peer training for sexting and inappropriate use of social media will be rolled out this term.</li> <li>• The Domestic Abuse Development day on 24.8.16 evaluated well.</li> <li>• Jackie reminded Carron that the CSE self-evaluation was due to be returned.</li> <li>• Training needs for housing department still to be addressed.</li> <li>• WDHSCP are keen to adopt the Working with Resistance policy and after a few changes this will be adopted for use in West Dunbartonshire.</li> <li>• The CPC Improvement Action Plan will be a standing item on future CPC agendas.</li> </ul>	<p><b>C O’Byrne</b>  <b>John Kerr/ J Irvine</b></p>



	<ul style="list-style-type: none"> <li>• Agreed Annie Ritchie and Graham Cordiner will take forward the proposed joint self evaluation in respect of Joint Interviews and recording of joint interviews, with colleagues in Argyll and Bute. A date has been organised.</li> <li>• Jackie provided an update on the Children’s Services Inspection and fed back that the inspectors had been impressed with the level of organisation and the engagement of staff in the process.</li> </ul>	<p><b>A Ritchie/ G Cordiner</b></p>
<p><b>3.</b></p>	<p><b>Child Protection Improvement Programme System Review</b>          Jackie spoke to the background paper which was written to inform the first meeting of the CPIP System Review Group. From the paper, the review group had round the table discussions from which a summary paper and overview on the emerging findings on the role and function of child protection committees in Scotland was written. There are potential changes to numbers on child protection registers nationally to ensure that they reflect the correct cohort. Jackie explained that former Crown Office Chief, Catherine Dyer is taking forward the aspect of child protection committees, child protection registers &amp; case conferences, significant and initial case reviews. A large number of views have already been gathered. Members were asked to address the questions raised and their input was recorded. Feedback from the meeting will be added to the response already provided by Police Scotland. Yvonne will send the Police Scotland document to Jackie Irvine to respond within a tight timescale of 20<sup>th</sup> September.</p>	<p><b>J Irvine/ Y Scott</b></p>
<p><b>4.</b></p>	<p><b>Progress report on (Social Care Institute for Excellence) SCIE Learning Together SCR</b>          The SCIE paper highlights systems and processes reporting and the key differences between the SCIE Learning Together model for multi-agency case reviews and the more traditional case specific practice for significant case reviews. Those who attended the meeting with external reviewers (Jane Scott, Beth Smith and Sarah Peel (mentoring)) found it very helpful. Jackie Irvine will formulate a letter to parents to advise that a SCR will be taking place. The Procurator Fiscal will also be updated as they have given permission for our local SCR to proceed prior to the criminal case coming to court. The full SCR process will start in early November, hopefully to conclude in January to meet the tight deadline set by the Public Protection Chief Officers Group. As Champion Jackie Irvine will not attend the review or Case Group meetings.</p>	
<p><b>5.</b></p>	<p><b>Presentation          Care Inspectorate Learning from SCR in Scotland April 2012 –March 2015</b>          Jackie explained that following the demise of the Social Work Inspection Agency (SWIA), there was a gap until the Scottish Government passed the responsibility to the Care Inspectorate for reviewing SCRs and providing feedback to local Chief Officer Groups and Child Protection Committees. The Care Inspectorate requested copies from across Scotland of any completed SCRs in the gap years between April 2012 and March 2015. As in the findings of Vincent &amp; Petch 2012, distributed previously there was need identified for</p>	



	<p>improvement in methodology and consistency.</p> <p>Locally, training around case conferences has been very beneficial with the process and thresholds being very clear. An initial case review (ICR) is conducted with a clear rationale being provided when it is decided whether or not to proceed to significant case review (SCR). ICRs allow ideas to be shared quickly in respect of recommendations and general findings come to CPC, providing the best way of managing local implementation. There was discussion around the requirements of the 2014 Named Person Act and information sharing, with concerns raised that this would set practice back somewhat. Yvonne Indicated that no blame was ever attributed to sharing information but rather the exact opposite.</p> <p>Jackie advised that in the interim in terms of the Government’s review of the information sharing aspects of the 2014 Act –the local GIRFEC group will discuss consent issues and review the procedures we currently have in place regarding components of data protection.</p> <p>Review findings to be circulated.</p>	<p><b>GIRFEC        Implementation        Group/        R. Auld</b></p> <p><b>J Irvine</b></p>
<p><b>6.</b></p>	<p><b>Child Protection Demand</b>  <i>This item had been covered in discussion at item 3.</i>        There were pressures reported in terms of capacity and demand. Carol Bews indicated from CPU aspect WD was seen to be “jumping”. Demand has been consistently high since the turn of the year.</p> <p>Jackie Hamill will undertake an analysis of source and trends of HV referrals. It was of note that previous analysis of work within a more significantly deprived area (Clydebank) did not reflect greater demand; however it is beneficial to view by area. FNP introduction has revealed increased vulnerability in this cohort (2<sup>nd</sup> round). Toolkit means extra assessments but there is no way of evaluating success.</p> <p>Yvonne will review the number of invites to meetings compared to last year and highlighted that having a delegated attendee is not the most productive method.</p> <p>Norman raised concerns that by adding complexity there are issues in capacity as the volume increases.</p> <p>Pat said that the increase could be assumed to be due to the Named Person act; however pastoral care teachers have always been the named person. A snapshot of Clydebank indicates an average 50% increase in child protection meetings. Scott has provided figures in respect of numbers of groups held and invites sent. Annie will look at child protection referral sources since last year and Jackie Irvine and Yvonne Scott will take the analysis to the PCOG in December.</p> <p>Performance report to be brought to CPC every quarter with a synopsis of new and emerging trends along with the most up to date version of the PARF (Performance Analysis and reporting Framework).</p>	<p><b>J Hamill</b></p> <p><b>Y Scott</b></p> <p><b>A. Ritchie</b></p> <p><b>J Irvine/ Y        Scott</b></p>



7.	<p><b>CPC Improvement Plan</b>          To be retained as a standing item on future agendas. Members were asked to review the plan and provide any updates to Dawn electronically.</p>	All
8.	<p><b>Under Age Sexual Activity-Local Protocols</b>          This paper was tabled by Ailsa King (Health Improvement) and members were asked to agree the proposal and to identify representatives to contribute to the development of West Dunbartonshire protocol. Proposal was agreed and Grant McLeod and Elaine Kelly were nominated to join the SLWG to progress this work for local implementation.</p>	A. King, G. McLeod & E. Kelly
9.	<p><b>Papers/ Items for note</b>          Members were asked to note these for information and to circulate as appropriate to their area of responsibility.</p>	
10.	<p><b>AOCB</b>          Ken Ferguson asked about the availability and of local protocols and guidance and was directed to the website.</p> <p><u>Funding- Development of Champions Board</u>          Carron explained that a champion's board is being developed which will give young people the opportunity to meet senior executives. This will give them the opportunity to discuss their experiences with a corporate parent and to contribute their views to ensure that services within their own local area are designed to be responsive to their needs. An application for funding is being submitted to The Life Changes Trust which was established by the Big Lottery Fund to support transformational improvements in the quality of life, well-being and inclusion of young people with experience of being in care. Carron asked members to submit short paragraphs from their agencies to support the application which closes 30<sup>th</sup> September. The paragraph should be broad brush and explain how young people would benefit and how they could influence change. Carron expressed the importance of third sector contribution and David responded that Stuart McLean (SFRS) had already acknowledged interest in participating on the board. The application is a competitive process across 22 authorities.</p> <p>There will be a Corporate Parenting event on 10<sup>th</sup> October to which 200 guests will be invited. Lunch will be provided from 12:00 to 12:30 in Clydebank Town Hall and those on the ground including decision makers were asked to save the date for attendance. Some parents have shown an interest in attending the event; however this may be for a restricted time period to allow young people the opportunity to fully express their experiences without them present.</p>	All
11.	<p><b>DONM:</b> Monday 28<sup>th</sup> November , 2pm, Committee Room 3, 1st floor, Garshake</p>	