

West Dunbartonshire Child Protection Committee
18th May 2015
Meeting Room3, Garshake
MINUTE


Present:


Yvonne Scott- Detective Superintendent Police (Vice Chair)
Annie Ritchie- Manager Fieldwork Services (Social Work)
Carron O'Byrne - Manager Looked After Services
Scott McMillan - Detective Chief Inspector PPU, Police Scotland
Douglas Hill - Locality Reporter Manager S.C.R.A.
Kevin Fellows – Clinical Director WDCHCP
Patricia Montgomery- Inclusion Officer Education
Eric Brown - Child Protection Coordinator (Social Work)
Carol Bews - Child Protection Advisor NHSGCC
Marie Rooney – Integrated Operations Manager Mental Health
Rosie Lawrence- Senior Inspector, Care Inspectorate
Julie Lusk - Manager Addictions Services
Selina Ross- WDCVS
Jackie Hamill – Senior Nurse, Children's Services
Helen Weir- ADP Lead Officer
Norman Firth - Manager Justice Services

Apologies:

Jackie Irvine - Head of Service / Chief Social Work Officer CHCP (Chair)
Sheila Downie - SCS Service Manager/SLT Manager
Chris Smith – Education Service Manager
Jennifer McMahon- Policy Officer Housing
John Kerr- Housing Strategy Manager
Helen Turley-Head of Housing and Community Safety

		Action
1.	Welcome and Introductions Yvonne welcomed the group and explained the reason for her chairing in Jackie's absence. She introduced Rosie Lawrence, Link Inspector to the group. Rosie receives minutes and agendas for all of the CPC meetings. Rosie indicated that her presence at today's meeting was in response to having identified some agenda items on which she could provide input if required.	
2.	Previous Minutes and Matters Arising <ul style="list-style-type: none"> Annie updated on the Blue Triangle Report. There a couple of processes running in tandem through the operational and governance groups. A redesign is underway to ensure that the service provision is configured to manage the level of risk appropriately. The disengagement process has been entered into with "Alternatives" and will progress through to June 2015. Yvonne praised the good work in identifying and addressing the gap in targeted support. A full report will be brought to the next meeting. Pat had experienced difficulty contacting Carla McKay, Missing Persons' Co-ordinator. Scott offered to pass on Pat's contact details. No update was available on the plans to submit a bid to the Big Lottery fund for an extension of the family mediation service based in Glasgow. An update will be brought to the next meeting. 	Scott Jackie Irvine

	<ul style="list-style-type: none"> Work on the framework for chairing and attendance at child protection meetings and the process for recording dissent and escalation of dissent or concerns at case conferences is ongoing. <p>Similarly Initial Referral Discussion (IRD) process is ongoing however dissent and escalation policy also required here. Recording in the Carefirst system needs to be fine tuned to ensure that outcomes are tracked to provide enhanced information for IRD and initial child protection referral process. Referral numbers are reported to the Chief Officers' Group. Yvonne suggested that this information could also be brought to this group and trialed to see if it provided helpful.</p> <ul style="list-style-type: none"> Kevin advised he had received very positive feedback from colleagues (GPs) in respect of attendance at the level 3 CP training which he was organizing. Clarity will be sought from Jackie Irvine re the proposal to share the PPCOG minutes with this group. 	<p>Annie</p> <p>Jackie Irvine</p>
3.	<p>Self –Evaluation of Joint Children's Services Update</p> <p>The multi agency group is progressing well and a draft document will be available by the summer. Road shows are also planned as part of further developments. Due to IT issues, Eric was unable to provide the briefing paper (<i>see attached</i>) which he had prepared. He advised that a multi agency child protection file audit of eight cases identified over the last year will be conducted on 22nd and 23rd June 2015. Annie invited any services who would like to participate to contact her via Lilian Butler or Carol Thomson. Feedback will take place as soon as possible after completion of the audit. Last year there was a problem with service users not engaging, however the target timescale will be August.</p>	 <p>Briefing Note Audit 2014 - all services.doc</p> <p>All</p>
4.	<p>Social Media offence charges and implications for young people</p> <p>This issue has been raised by Jackie Irvine with education colleagues. Police have visited schools to increase awareness among young people of the serious implications anyone if convicted of charges. Training uptake by parents has been poor. Primary school children are accessing "Instagram" and "Facebook" and parental engagement to address the dangers surrounding this type of technology is needed. Norman indicated that there was a wider issue as the current framework does not address sexual offences in the context of modern technology. There was agreement that any training programme rolled out should be multi agency and that it should target parents and children to promote awareness that perpetrators will remain on the sex offenders register for a period of time however can in the eyes of the public, remain on the register for life. Julie suggested engaging with "Y Sort It" to promote the message among young people. It was agreed that a small working group should be formed. This group will look at ways to address these issues and could consider involving the local media to promote wider awareness in a positive manner. It was suggested that membership should include: Police representative, Norman Firth, Pat Montgomery and Gillian Kirkwood. Annie Ritchie will appoint a Team Leader.</p>	<p>All</p>
5.	<p>Independent Enquiry into Child Sexual Exploitation in Rotherham 1997</p> <p>The report has been discussed at length in previous meetings. The recommendations regarding sexual exploitation have been incorporated in to local child protection guidance. The report will be included as a one page plan in inter agency training. Eric confirmed to Kevin that the training document covers the aspects of risk factors and vulnerabilities which he identified as being helpful on</p>	

	page six of the report (item 9.4).	
6.	<p>NHSGGC Child Sexual Exploitation Action Plan</p> <p>The group were asked to read the document and feed back any comments through Dawn.</p> <p>Scott advised the group on Barnardo's Scotland and Police Scotland proposal to deliver a Scotland-wide response to Child Sexual Exploitation (CSE) which will encourage earlier identification and intervention for children and young people who are at risk of or affected by CSE. CSE Coordinators will be co-located within each of Police Scotland's 14 Divisions, based within each Police Division's Public Protection Units. Indicative costs have been prepared for consideration by the Scottish Government and pilot sites will be identified for a one year period in three Police Scotland Divisions.</p> <p>Pat indicated that 4 staff had been Barnardo's trained but that extra people were required for the roll out of training. Different pilots and projects are underway and Yvonne asked if staff were happy with the current position. There were concerns about the number of documents in circulation however the NHS document although large, does cover staff needing training. Yvonne indicated that in Renfrewshire Barnardo's are interviewing returning missing children and their risk assessment form can be utilised and appears to be successful</p>	All
7.	<p>Training</p> <p>Eric will be retiring on 24th July and will not be replaced. Aspects of his role around the training sub group will be looked at and other duties absorbed. Social work will be represented but discussion will take place on how best to take multi agency training forward and it will be an opportune time to review current delivery. Yvonne offered Eric her thanks on behalf of the group for all his input to the CPC.</p> <p>Eric indicated that interagency programme was well attended and one would run next month. The training programme for next year will be issued shortly.</p> <p>LearnPro (NHS) online training modules will be assessed to see what can be incorporated. Pat requested details to access the health modules and Dawn offered to supply these. The West of Scotland Guidance has been compared with national guidance to ensure that all of the key information, including website information is included. This will be finalized soon.</p> <p>The five day training course in conjunction with Inverclyde has received positive feedback. The range of staff has been widened to include those working in children's units and staff working with families. Eric tabled the CSE training plan and confirmed to Yvonne that training levels range from foundation up to five day courses. There was lengthy discussion regarding releasing staff, conducting more training for trainers, target audiences and the benefits of case discussions being extrapolated in to guidance documents. The group was asked to read the CSE training Plan (<i>attached</i>) and provide comments on:</p> <ul style="list-style-type: none"> • Who should attend full day training? • Who would benefit from lesser? <p>This will allow numbers for training to be evaluated and to plan the way forward. Comments should be sent to Dawn by week beginning 13th July.</p>	<p>Dawn</p> <p></p> <p>2015 May 18 - West Dunbartonshire - CSE</p> <p>ALL</p>
8.	<p>GP Paper on Support with Child protection</p> <p>This paper had been circulated and discussed in locality groups. Appendix 1 details the skills needed and Kevin advised that forty staff had signed up for training. He also advised that GP practices in NHSGGC have given a commitment</p>	

	to completing the self audit toolkit at Appendix 2 of the paper. Yvonne asked about the pathway for reporting back on this audit; however Kevin advised that there was no formal arrangement in place to undertake such reporting.	
9.	Developing Local SCR guidance The responsibility for the decision to carry out an SCR and for conducting the review lies with local Child Protection Committees (CPC) and Chief Officers Groups (COG). A core group has been formed which will take cognisance of the National Guidance for Child Protection and for conducting an SCR published by the Scottish Government. Timescales are contained within this guidance.	
10.	NHSGGC Child Protection Operational Group Action plan 2014 2015 Jackie is currently working on this and recent audit action plans will be reflected in the updated document to be brought to the next CPC in July.	Jackie Irvine
11.	Papers for Note The group were asked to note these documents for information. <ul style="list-style-type: none"> • SCRA- Douglas advised that a decision had been taken to use the academic rather than the financial year for reporting purposes. The Quality and Assurance team are doing more work around retrospective analysis. 	
12.	AOCB <ul style="list-style-type: none"> • Dumbarton Police office will not be closing. The hub will remain there and be joined by the specialist domestic abuse advocacy and support service (ASSIST). Currently there are IT issues which could take about 13 weeks to resolve. • MAPPA (Multi Agency Public Protection Arrangements) joint thematic review commences on 25th May. Jackie Irvine will be presenting on this. • The hub strategy group meeting has made real progress as domestic abuse liaison officers are on site, allowing positive work to develop around Multi Agency Risk Assessment Conferences (MARAC) and increasing confidence in links. 	
13.	DONM: Wednesday 22 nd July, 2pm, Committee Room 3, Garshake.	