

**West Dunbartonshire Child Protection Committee**  
**10<sup>th</sup> March 2014 (2.00 – 4.00pm)**  
**Meeting Room 3, Garshake**  
**MINUTE**




**Present:**

Jackie Irvine - Head of Service / Chief Social Work Officer CHCP (Chair)  
Annie Ritchie - Lead Officer Child Protection CHCP  
Eric Brown - Child Protection Coordinator (Social Work)  
Norman Firth - Manager Justice Services  
Douglas Hill - Locality Reporter Manager  
Julie McKenzie - Manager Addictions Services  
Paula Godfrey- Manager Looked After Services  
Sheila Downie- SCS Service Manager/SLT Manager  
Ann McKerchar- Detective Chief Inspector, Strathclyde Police  
Chris Smith – Clinical Team Lead, Adult Learning Disability team  
Yvonne Milne – Project Team Leader  
Anne Marie McDonald - Manager Children’s Services (Social Work)  
Jackie Hamill – Senior Nurse, Children’s Services  
Graham Jeffries – Depute Area Convener WD Area Support Team


**Apologies:**

Carol Bews - Child Protection Advisor NHSGGC  
Helen Turley – Head of Service HEEDs Dept, WDC

		<b>Action</b>
<b>1.</b>	<b>Welcome and introductions</b> Jackie expressed her appreciation for the strong attendance and introductions were made. It was noted that this would be Anne Marie’s last CPC meeting and her last working day after 40 years in Social Work would be 28 <sup>th</sup> March. Annie Ritchie was also congratulated on her recent appointment to Manager, Fieldwork Services.	
<b>2.</b>	<b>Previous Minutes and Matters arising</b> Minutes checked and agreed. Change noted to job title for Chris Smith. Continuous Improvement plan added to matters arising. Annie will send to Leads in advance of next meeting.  <u>Housing Representation</u> - Janice Lockhart had been named but was not present.  <u>Newsletter</u> - Examples provided by Sheila and Yvonne were presented for consideration. Yvonne will provide a further template from NW. It is anticipated that the newsletter will offer an effective way to disseminate learning from SCRs to staff and raise the profile of the CPC. The newsletter will be concise and will direct the readership back to the website for access to documents. It was noted that the website is currently being updated to be more dynamic. It is anticipated that it will become a valuable tool for staff by providing up to date papers and information.	<b>Annie</b>       <b>Annie</b>

	<p><u>Vision Statement and Constitution-</u> Finalised versions included with today's papers.</p> <p><u>Improvement Activity Plan-</u> The reporting templates to feed in to the plan were approved at a previous meeting will be re-circulated (<i>see attached</i>). Multi agency workgroups to be set up. The action plan will be thematically linked and groups will be short term and task orientated. Lesley Cameron will widen out risk assessment for SW services to pull together HV and Education involvement. Jackie Irvine and Annie's replacement will meet to discuss current position.</p>	 <p>Feedback(portrait).doc</p> <p><b>Jackie</b></p>
<p><b>3.</b></p>	<p><b>Daniel Pelka Presentation</b></p> <p>Annie spoke to the presentation and handouts were tabled. The full report is in the public domain (<i>see attached</i>).</p> <p>In summary:</p> <ul style="list-style-type: none"> <li>• Domestic abuse had been a continuous factor in the mother's relationships. There were 27 reported incidents over 3 years.</li> <li>• Daniel's abuse was deliberate and systematic. Daniel was singled out amongst his siblings for this treatment which did not fit with the pattern that neglect usually impacts upon all children in a family. The actions of locking him in a box room alone, making him eat salt, making him perform physical exertions and placing him in a cold bath, were planned in advance.</li> <li>• Although incidents had been reported, they had been dealt with in isolation, with no sense of chronology.</li> <li>• Too much credence had been given to the mother's explanations. The mother's presenting image was too readily accepted. Her manipulation, avoidance of contact with practitioners and deceit were not recognized for what they were.</li> <li>• Daniel appeared to have been "invisible". The lack of a child focus is reflected in the absence of any record of conversation held with him by any professional about any aspect of his life.</li> <li>• 14 lessons were learned and 15 recommendations made under 7 headings.</li> <li>• The message to come out of the review is "Think the Unthinkable".</li> </ul> <p>Jackie noted the benefit of bringing information in this format to the CPC and asked that members share this information with their staff in team briefs. Jackie will discuss an annual staff event at COG and explore the use of practitioner forums in bringing the learning together. The challenge will be to keep a focussed quarterly agenda and Jackie suggested that it would be an idea to send a questionnaire by email to ask staff what they would like to see as key topics. Staff who have attended the chronologies training have so far been very positive about the development of a practitioners' forum. Jackie suggested that if this was multi-agency this would create a good opportunity for sharing the learning from SCR's and looking in more detail to understand if any aspects and recommendations would be relevant in West Dunbartonshire.</p> <p>Eric noted the value of discussion re lessons learned in the aspect of multi agency networking and the presence of GIRFEC in child protection.</p>	 <p>FINAL</p>  <p>Daniel Pelka 2.ppt</p> <p><b>Jackie</b></p>

<p>4.</p>	<p><b>Agency Updates</b> Jackie invited the membership in attendance to provide updates. <u>Health Visiting:</u> Recent impact of long term sickness and unforeseen staffing issues. National training roll out and Healthy Child Programme have brought a heavy workload. Return to increased case load numbers with an “at risk” case load of 37 identified in Clydebank. Intensive families are being re-allocated in the short term to another named person.</p> <p><u>Adult Mental Health:</u> New manager, Marie Rooney, who will sit on CPC, starts 1/4/14. MH reference group developing a new parent assessment for reporting to SW. This will be circulated soon after the pilot and evaluation are completed. Team Lead at Partick involved. All staff trained and required level of training being reviewed. In response to Blue Triangle report multi agency group will meet to discuss early identification of risk. The main issues for MH from the 10 recommendations are young people in supported accommodation and crisis response services.</p> <p><u>Children’s Services:</u> Recurring 50k funding secured to employ a FT Band 6, registered MH Nurse for YPIM and 0.5 wte admin to provide a service to those young people transitioning onto Throughcare and supported accommodation.</p> <p><u>Education:</u> Early Years-under through the introduction of the Children and Young People’s Act will be required to increase provision from the 475 hours of funded pre-school education currently delivered to 600 hours of free early learning and childcare from 14/8/14. The increased provision is also to be extended to two year olds who are, or have been, looked after by the local authority and will expand to workless household and certain benefits in 2015. Local authority working on figures to ensure 200 places and re-thinking capital and resourcing costs. Looking at creating 0-3 hubs, with 5 key hubs across the authority. Opportunities around parenting. GIRFEC- trialing single agency paperwork. Cohesive results so far with Care Inspectorate and HMIE giving positive comment. ASN within authority being reorganized. Pat Montgomery moving in to vacated position of child protection lead for education.</p> <p><u>Police:</u> Moved to Concern Management hub 4/3/14, bringing together all cases of hate crime, domestic abuse adult and child protection in one database. Consideration being given to other agencies that can be moved across. Learning process will see chronologies created. Staff have attended multi agency training. Current staffing: Inspector, 3 Sergeants and 12 staff (Mon- Thurs until 7/8pm). Ann noted that this would be her last CPC and her replacement was yet to be identified. If anyone wanted to view the hub, they should contact her to arrange a visit.</p> <p><u>Addictions:</u> Embarked on internal redesign. Looking at streamlining the current fragmentation of 2 localities and educating staff on working interactively. Timescale-1 year. Looking at specialist assessment (CAPSM) and how to ensure robustness in respect of care within the family at first point of contact. Julie to email Dawn the Addictions Specialist Assessment and CAPSM documents to get feedback from the group.</p>	<p><b>Julie</b></p>
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	<p>The addictions case for the multi-agency file audit has been identified. Jackie advised that our new link inspector, Rosie Lawrence will be part of the audit team which is much appreciated and will give readers another insight into the aspects that are essential for scrutiny. Staff are aware of the need to be accountable and to view this as a learning experience. This presents an opportunity to identify room for development and a chance to feed back. All staff signed up for chronologies training within C&amp;F services. Focus on Carefirst input.</p> <p><u>Criminal Justice:</u> Chronologies training next week. Awaiting Government response on re-organisation proposals. On a practical level there are capacity issues (1 Snr SW retired, 1 off). Additional training has taken place to support MAPPA. Chief Officer had tour of Municipal buildings and observed a recent MAPPA Level 3 meeting.</p> <p><u>Reporters Office:</u> Working on risk project. Hearings- training on decisions rationale as relevance under old act not necessarily transferred. Increase in domestic abuse cases and rates significantly higher in WD.</p> <p><u>CP Social Work:</u> Audit due to take place next week of 5 cases with adult services identified and taking part in the audit. Updated audit tool, multi-agency. Inclusion of Carefirst adds additional dimension. Looking at issues that come up and feedback arrangements. 10 SW staff doing 5 day training with Inverclyde. 21 staff undertaking MAR training. Look at how to take this forward in children's units. Refresher JIT training. Police and SW to update. Example of JIT carried out to be critically evaluated.</p> <p><u>Multi agency</u> Cases for CP file audit identified; to include adult service information with a focus on Carefirst information and short report format developed for additional information. Rosie Lawrence Care Inspectorate will be part of audit. Staff are aware of the need to be accountable and to view this as a learning experience. This presents an opportunity to identify room for development and a chance to feed back. Multi agency chronology training within C&amp;F services. Ongoing</p>	<p>Annie/Eric</p>
<p>5.</p>	<p><b>Inspections of Children's Services by Care Inspectorate</b> <u>CP and AP Position Statement:</u> Ministers requested summary information about the current arrangements in local authority for child protection and adult support and protection. Position statement cross references supporting documentation. Dawn to re-circulate response paper (<i>see attached</i>).</p> <p><u>Lead Groups:</u> Rosie Lawrence will be link inspector. It is helpful to the process to look at where we have come from and where we are now moving towards the 3 year plan. Jackie favours the model of inspection where there is good dialogue with inspectors and is clear that in terms of children's services it is all relevant as children do not just "drop in" to child protection services. In respect of the whole systems approach to youth offending Jackie suggested to Douglas that there</p>	 <p>CI CP and AP Return FINAL 27 2 14 (3).doc</p>

	<p>would be merits of reducing the age level to 12- Jackie and Douglas recognise the need to screen referrals for the older age range first and ensure that the processes and interventions in place were having positive outcomes before going on to consider the younger age range. In recognition that our Children's Services inspection was likely to take place anytime from April 2015 it was agreed that preparation needs to start now. This group will identify lead professionals and provide position statements for the key areas that will be considered as part of the inspection.</p> <p><u>Education Group Lead:</u> Jackie will take this up with Chris Smith. Up to 100 cases called to be read.</p>	<b>Jackie.</b>
6.	<p><b>NW CPC logo</b> The 4 designs for consideration created debate amongst the group. It will go to a selected group of children to make the final decision.</p>	
7.	<p><b>Papers for information.</b> Noted.</p>	
9.	<p><b>AOCB</b> None</p>	
10.	<p><b>DONM</b> 12<sup>th</sup> May 2014, 2-4pm Committee Room 2, Garshake.</p>	