




**West Dunbartonshire Child Protection Committee**  
**10<sup>th</sup> November 2014**  
**Meeting Room 2, Garshake**  
**MINUTE**

**Present:**

Jackie Irvine - Head of Service / Chief Social Work Officer CHCP (Chair)  
Eric Brown - Child Protection Coordinator (Social Work)  
Paula Godfrey- Manager Looked After Services  
Chris Smith – Education Service Manager  
Scott McMillan – Detective Chief Inspector PPU, Police Scotland  
Yvonne Scott- Detective Superintendent Police (Vice Chair)  
Douglas Hill- Locality Reporter Manager  
Norman Firth - Manager Justice Services  
Sheila Downie- SCS Service Manager/SLT Manager  
Patricia Montgomery- Inclusion Officer Education  
Jennifer McMahon- Policy Officer Housing  
Julie Lusk - Manager Addictions Services  
Carol Bews - Child Protection Advisor NHSGCC  
Helen Turley- Head of Housing and Community Safety  
Marie Rooney – Integrated Operations Manager Mental Health  
Robert Auld- GIRFEC Implementation Officer

**Apologies:**

Jackie Hamill – Senior Nurse, Children's Services  
Rosie Lawrence- Senior Inspector, Care Inspectorate  
Annie Ritchie- Manager Fieldwork Services (Social Work)  
Janice Lockhart- Homelessness & Allocations Manager  
Helen Weir-ADP Lead Officer


		<b>Action</b>
<b>1.</b>	<b>Welcome and Introductions</b> Introductions were made.	
<b>2.</b>	<b>Previous Minutes</b> Minute agreed with one change requested to reflect attendance by Scott McMillan from Police Scotland, not Mark Stewart as recorded.	 Minute CPC 150914 (2).doc
<b>3.</b>	<b>Matters Arising</b> <u>Public protection multi-agency Staff Development Event</u> Members were advised that the Public Protection Chief Officers Group is hosting a Domestic Abuse Seminar on Friday 5 <sup>th</sup> December 2014 at Dumbarton Football Club. The pocket sized advice leaflet will be launched at this event and a paper was circulated for members to check the contact details for accuracy. <u>COG Briefing Blue Triangle Report</u> Paula talked to the report she had submitted to Jackie for COG. She advised that, following on from the Blue Triangle Critical Incident Report (CIR), there were ten recommendations made and progressed. A governance group has replaced the original steering group and is tasked with reviewing progress; ensuring difficulties arising have a route for resolution across agencies and reviewing effectiveness of services. With regard to <b>Recommendation 2</b> , young people in WD presenting at A&E with psychiatric issues are now assessed through Skye House prior to being	



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	<p>The updated plan sets out WD's actions under 5 themes. This is in response to the inspectors overarching recommendations and Jackie extended her gratitude to Annie Ritchie for the volume of work she has carried out in bringing this document to its current format and detail.</p> <p>Full details of the themes, actions required, timescales, tracking status, updates and planning actions are available by reference to the full document (<i>see attached</i>), however some items discussed for note against the plan were:</p> <ul style="list-style-type: none"> <li>• Provision of report re CP meeting attendances (by GP practice) sent to Kevin Fellows, Clinical Director, by GP practice. Eric was asked to submit copies of same to Jackie.</li> <li>• Eric to write update from MEQA.</li> <li>• Initial Referral Discussion (IRD) process needs to be developed and recording of IRD will be in SW file. Mandatory field in Carefirst.</li> <li>• Training needed for Education staff on integrated Chronologies. Consider housing, mental health and addictions input.</li> <li>• "Aspire" work to be added as a progress point.</li> <li>• Case file audits needed clearer focus re individual children.</li> </ul> <p>The plan will be re-circulated and members were asked to advise Jackie of any omissions or additions identified.</p>	 CPC Improvement Action Plan update No  <b>E Brown</b>  <b>E Brown</b>  <b>A Ritchie</b>   <b>R Auld &amp; D Hansen</b>
<b>9.</b>	<p><b>Consultation on Proposals for an Offence of Wilful Neglect or Ill-treatment in Health and Social Care Settings</b></p> <p>Jackie asked that Yvonne, Eric and Elaine be sent the original consultation request for them to provide a response before the closing date of 2 January 2015.</p>	<b>Y Scott, E Brown, E E Kelly</b>
<b>10.</b>	<p><b>Papers for Note:</b> The group were asked to note the following documents for information:</p> <ul style="list-style-type: none"> <li>• Child Protection and Child Welfare - Management Information Statistical Report - April - June 2014</li> <li>• Public Interventions in Response to Substance Misuse <a href="http://www.healthscotland.com/documents/24075.aspx">http://www.healthscotland.com/documents/24075.aspx</a></li> <li>• Costs of perinatal mental health problems- : Launch of report in Parliament <a href="http://everyonesbusiness.org.uk/">http://everyonesbusiness.org.uk/</a></li> </ul>	
<b>13.</b>	<p><b>DONM:</b> Current 2 monthly scheduling is working well and Monday dates have yielded a high attendance level, however a lack of input from Clinical Director perspective on behalf of GPs was noted as Kevin does not work on a Monday. Jackie advised that she has regular meetings with Kevin to keep him up to date and she takes child protection matters through the Clinical and Care Governance meeting of the CHCP which Kevin chairs. Kevin Fellows availability will be sought and dates for 2015 issued to members accordingly. If required, additional dates will be arranged in the lead up to the inspection.</p>	<b>D Hansen</b>