

Agenda

West Dunbartonshire
Health & Social Care Partnership

West Dunbartonshire Health & Social Care Partnership Board Audit Committee

Date: Wednesday, 15 June 2016

Time: 14:00

Venue: Manager's Meeting Room, 3rd Floor, Council Offices,
Garshake Road, Dumbarton

Contact: Nuala Borthwick, Committee Officer
Tel: 01389 737594 Email: nuala.borthwick@west-dunbarton.gov.uk

Dear Member

Please attend a meeting of the **West Dunbartonshire Health & Social Care Partnership Board Audit Committee** as detailed above.

The business is shown on the attached agenda.

Yours faithfully

JEANNE MIDDLETON

Chief Financial Officer of the
Health & Social Care Partnership

Distribution:-

Voting Members

Vacancy (Chair)

Gail Casey (Vice Chair)

Heather Cameron

Allan Macleod

Jonathan McColl

Martin Rooney

Senior Management Team – Health & Social Care Partnership

Mr C. McDougall

Mr P. Lindsay

Mr L. Slavin

Date of issue: 6 June 2016

**WEST DUNBARTONSHIRE HEALTH & SOCIAL CARE PARTNERSHIP BOARD
AUDIT COMMITTEE**

WEDNESDAY, 15 JUNE 2016

AGENDA

1 APPOINTMENT OF CHAIR

Members are requested to appoint a Chair for the meeting.

2 APOLOGIES

3 DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the undernoted items of business on this agenda and, if so, state the reasons for such declarations.

4 MINUTES OF PREVIOUS MEETING

1 - 7

Submit for approval as a correct record, the Minutes of Meeting of the Health & Social Care Partnership Audit Committee held on 23 March 2016.

5 INTEGRATED BUSINESS CONTINUITY PLANNING FOR THE HEALTH & SOCIAL CARE PARTNERSHIP

A presentation will be given by the Head of Strategy, Planning and Health Improvement on integrated business continuity planning for the Health & Social Care Partnership.

**6 CONFIRMATION OF STANDARDS OFFICER FOR THE
HEALTH & SOCIAL CARE PARTNERSHIP BOARD**

9 - 11

Submit report by the Head of Strategy, Planning & Health Improvement confirming arrangements for a Standards Officer for the Health & Social Care Partnership Board as approved by the Standards Commission for Scotland.

7 CARE INSPECTORATE REPORTS FOR CHILDREN & YOUNG PEOPLE'S SERVICES OPERATED BY WEST DUNBARTONSHIRE COUNCIL 13 - 17

Submit report by the Head of Children's Health, Care and Criminal Justice providing information on the most recent inspection report for the Council's own residential services for children and young people.

8 CARE INSPECTORATE REPORTS FOR OLDER PEOPLE'S CARE HOMES OPERATED BY INDEPENDENT SECTOR IN WEST DUNBARTONSHIRE 19 - 22

Submit report by the Head of Strategy, Planning & Health Improvement providing a routine update on the most recent Care Inspectorate assessments for an independent sector residential older peoples' Care Home located within West Dunbartonshire.

9 CARE INSPECTORATE REPORT FOR SUPPORT SERVICES OPERATED BY THE INDEPENDENT SECTOR IN WEST DUNBARTONSHIRE 23 - 29

Submit report by the Head of Strategy, Planning & Health Improvement providing a routine update on the most recent Care Inspectorate assessments for seven independent sector support services operating within the West Dunbartonshire area.

10 SCOTTISH GOVERNMENT HEALTH AND CARE EXPERIENCE SURVEY 2015/16 31 - 50

Submit report by the Head of Strategy, Planning & Health Improvement providing information on the recently published Scottish Government Health and Care Experience Survey 2015/16.

11 DRAFT STATEMENT OF ACCOUNTS 2015/2016 51 - 55

Submit report by the Chief Financial Officer providing information on the draft Annual Accounts for 2015/2016 and highlighting matters of interest.

Please note that the appendix to the report will follow.

12 INTERNAL AUDIT ANNUAL REPORT TO 31 MARCH 2016 57 - 61

Submit draft report by the Chief Financial Officer:-

- (a) advising of the work undertaken by Internal Audit in respect of the Annual Audit Plan 2015/16;
- (b) advising of the contents of the Assurance Statement given to the Chief Financial Officer in support of the Statement of Internal Financial Control/Governance Statement; and
- (c) outlining how audit assurances are obtained.

13 DRAFT INTERNAL AUDIT PLAN 2016/17 63 – 67

Submit draft report by the Chief Financial Officer advising of the planned programme of audit work for the year 2016/17.

14 FUTURE MEETINGS

Members are requested to give consideration to the undernoted dates for future meetings of the Audit Committee:-

Wednesday, 14 September 2016 at 10.00 a.m. in Committee Room 3, Council Offices, Garshake Road, Dumbarton G82 3PU

Wednesday, 7 December 2016 at 2.00 p.m. in Committee Room 3, Council Offices, Garshake Road, Dumbarton G82 3PU

Wednesday, 22 March 2017 at 10.00 a.m. in Committee Room 3, Council Offices, Garshake Road, Dumbarton G82 3PU
