

# Agenda

West Dunbartonshire  
Health & Social Care Partnership

## West Dunbartonshire Health & Social Care Partnership Board

**Date:** Wednesday, 18 November 2015

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**Time:** 14:00

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**Venue:** Committee Room 3,  
Council Offices, Garshake Road, Dumbarton

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**Contact:** Nuala Borthwick, Committee Officer  
Tel: 01389 737594 Email: [nuala.borthwick@west-dunbarton.gov.uk](mailto:nuala.borthwick@west-dunbarton.gov.uk)

Dear Member

Please attend a meeting of the **West Dunbartonshire Health & Social Care Partnership Board** as detailed above.

**Members are invited to attend an Induction Seminar prior to the meeting, being held for both voting and non-voting members of the Partnership Board, which will commence at 1.30 p.m. in Committee Room 3.**

The business is shown on the attached agenda.

Yours faithfully

**KEITH REDPATH**

Chief Officer of the  
Health & Social Care Partnership

**Distribution:-**

**Voting Members**

Gail Casey (Chair)  
Ros Micklem (Vice Chair)  
Heather Cameron  
Allan Macleod  
Jonathan McColl  
Martin Rooney

**Non-Voting Members**

Barbara Barnes  
Kevin Fellows  
Wilma Hepburn  
Jackie Irvine  
Anne McDougall  
Jeanne Middleton  
Keith Redpath  
Selina Ross  
Helen Turley  
Alison Wilding

Senior Management Team – Health & Social Care Partnership

Date of issue: 9 November 2015

# WEST DUNBARTONSHIRE HEALTH & SOCIAL CARE PARTNERSHIP BOARD

WEDNESDAY, 18 NOVEMBER 2015

## AGENDA

- 1 APOLOGIES**
- 2 DECLARATIONS OF INTEREST**

Members are invited to declare if they have an interest in any of the undernoted items of business on this agenda and, if so, state the reasons for such declarations.
- 3 MINUTES OF PREVIOUS MEETING** **1 - 7**

Submit for approval as a correct record, Minutes of Meeting of the West Dunbartonshire Health & Social Care Partnership held on 19 August 2015.
- 4 MEMBERSHIP OF THE PARTNERSHIP BOARD** **8 - 12**

Submit report by the Chief Officer seeking approval for nominations of individuals as non-voting members of the Partnership Board.
- 5 KINSHIP CARE - INTERIM POLICY** **13 - 39**

Submit report by the Head of Children's Health, Care and Criminal Justice Services seeking approval of the Interim Kinship Care Policy.
- 6 WEST DUNBARTONSHIRE CHCP YEAR-END PERFORMANCE REPORT 2014/15** **40 - 60**

Submit report by the Head of Strategy, Planning and Health Improvement providing the final summary of performance by the former West Dunbartonshire Community Health & Care Partnership (including complaints management overview).
- 7 ANNUAL CHIEF SOCIAL WORK OFFICER'S REPORT 2015** **61 - 117**

Submit report by the Chief Social Work Officer presenting the West Dunbartonshire Annual Chief Social Work Officer's Report for the period July 2014 to June 2015.

- 8 CRIMINAL JUSTICE SOCIAL WORK ANNUAL REPORT 2014-15 118 - 132**
- Submit report by the Head of Children’s Health, Care and Criminal Justice Services advising of the annual report submitted to the North Strathclyde Community Justice Authority with regard to the work undertaken by Criminal Justice Social Work in 2014-2015.
- 9 WORKFORCE AND ORGANISATIONAL DEVELOPMENT STRATEGY 2015-2018 & SUPPORT PLAN 2015-2016 133 - 161**
- Submit report by the Head of People and Change presenting the Health & Social Care Partnership’s Workforce and Organisational Development Strategy 2015-2018 & Support Plan 2015-2016.
- 10 STRATEGIC RISK REGISTER 162 - 169**
- Submit report by the Head of Strategy, Planning and Health presenting the first Strategic Risk Register for the Health & Social Care Partnership.
- 11 WINTER PLAN 2015-16 170 - 182**
- Submit report by the Head of Community Health and Care Services presenting the Health & Social Care Partnership Winter Plan for 2015/16.
- 12 QUALITY ASSURANCE IN WEST DUNBARTONSHIRE CARE HOMES 183 - 191**
- Submit report by the Head of Community Health and Care Services providing an overview of the measures taken by the Health & Social Care Partnership to ensure that the care provided to its residents in both local authority and independent sector care homes is monitored and improved.
- 13 NHSGGC MUSCULOSKELETAL (MSK) PHYSIOTHERAPY – DELIVERY AND DEVELOPMENT 192 - 196**
- Submit report by the Musculoskeletal Physiotherapy Manager providing an overview of the MSK Physiotherapy Service and the actions being taken in relation to the March 2016 national target of 90% of MSK patients to be seen within four weeks.

**14 FINANCIAL REPORT 2015/16 AS AT PERIOD 6 (30 SEPTEMBER 2015) 197 – 216**

Submit report by the Chief Financial Officer providing an update on:-

- (a) the financial performance and capital work progress of the WD Health & Social Care Partnership for the period to 30 September 2015 (Period 6); and
- (b) the financial planning process for both health care and social care for 2016/17.

**15 MINUTES OF MEETING OF THE H&SCP AUDIT COMMITTEE 217 - 220**

Submit for information, draft Minutes of Meeting of the West Dunbartonshire H&SCP Audit Committee held on Wednesday, 30 September 2015.

**16 MINUTES OF MEETING OF THE H&SCP JOINT STAFF FORUM Copy to follow**

Submit for information, draft Minutes of Meeting of the West Dunbartonshire H&SCP Joint Staff Forum held on 28 October 2015.

**17 PROPOSED CHANGE OF SCHEDULED MEETING OF PARTNERSHIP BOARD**

Members are requested to consider changing a scheduled meeting of the Partnership Board from Wednesday, 18 May 2016 at 2.00 p.m. to **Wednesday, 25 May 2016 at 10.00 a.m.**

**18 EXCLUSION OF PRESS AND PUBLIC**

The Committee is asked to approve the undernoted Resolutions:-

“In terms of Section 50 (A) of the Local Government (Scotland) Act, 1973 that the press and public be excluded from the remainder of the meeting as the following items of business involve the likely disclosure of exempt information as defined in Paragraphs 1 and 3 of Part 1 of Schedule 7A to the Act.”

**19 SOCIAL WORK COMPLAINTS REVIEW SUB-COMMITTEE  
- 29 OCTOBER 2015**

**Copy to follow**

Submit report by the Executive Director of Corporate Services  
advising of a complaint heard by the Social Work Complaints  
Review Sub-Committee.

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